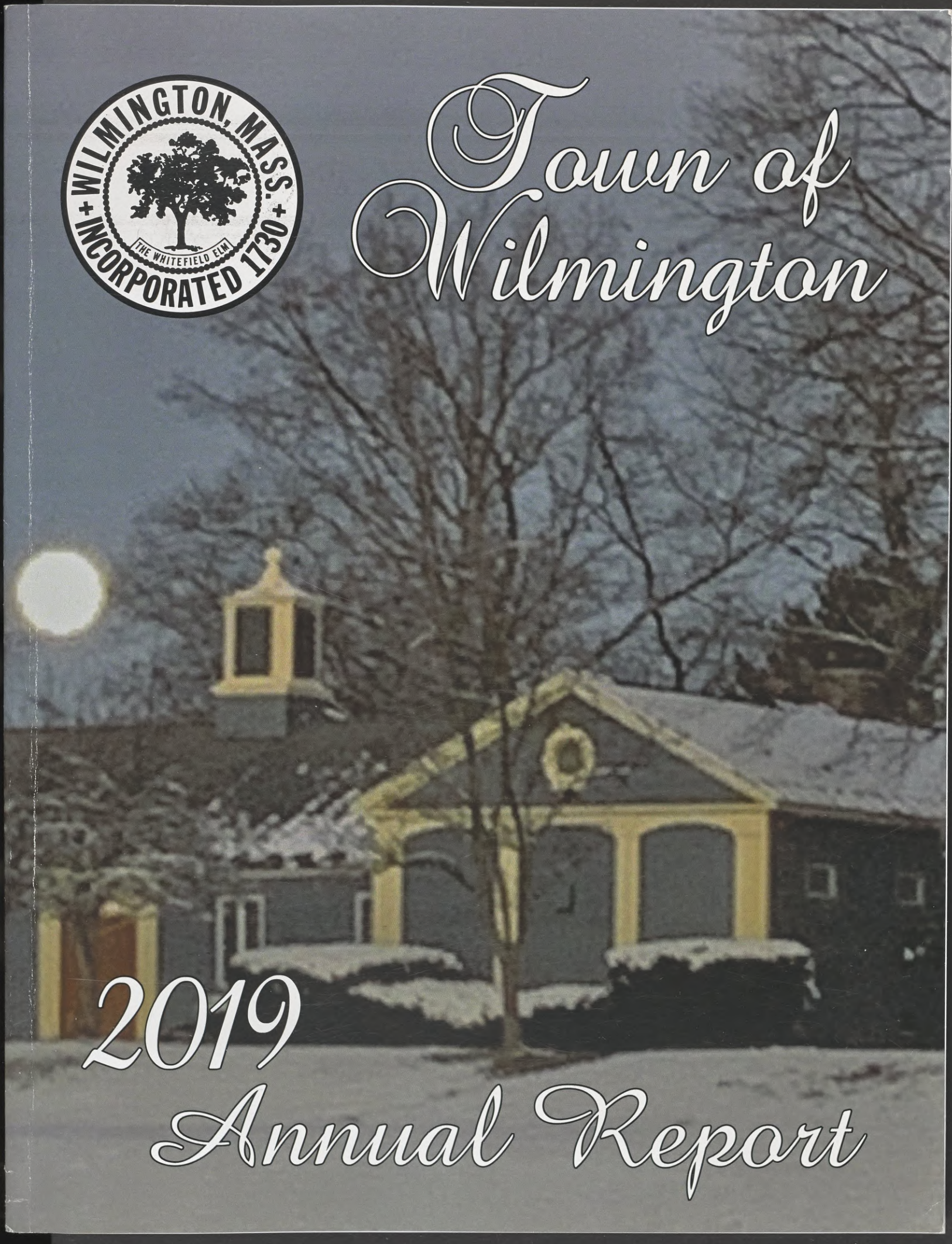

Town of Wilmington

2019 Annual Report

In Memoriam

Mary C. Ashburn
Winifred M. Barry
Joyce Aldrich Bartolotta
Paul R. Burke
Erlmest E. Burns, Sr.
Thomas M. Carroll
Joseph P. Costello, Sr.
Frederick W. Crispo
Bertha G. Deprez
Maureen I. Fiorenza
Dennis M. Fitzgerald
Nancy J. Goldman
Marjorie Guarino-King
Lynda Kay Hague
Margaret A. Kane
Arnold F. Lanni
Jean Connolly Lefavour
Bernice L. Lynch
Mabel A. Manning
Eileen C. Marsan
James L. Marsi, Sr.
Elizabeth M. McNabb
Kenneth C. Motschman
Edward J. Murray, Jr.
John H. Nee
Sandra C. Niemi
Joseph J. Parrella, Jr.
John A. Ritchie
Judith A. Simmons
Catherine E. Souza
James D. Tighe

Table of Contents

Title		Page
Mission Statement		1
Board of Selectmen		2
Town Manager		6
Administration & Finance	Town Clerk	9
	Board of Registrars	10
	Town Counsel	10
	Board of Assessors	12
	Information Technology	13
	Town Treasurer/Collector	14
	Town Accountant	15
Public Safety	Fire Department	36
	Police Department	40
	Animal Control	46
Facilities & Infrastructure	Public Buildings Department	47
	Permanent Building Committee	48
	Department of Public Works	48
Human Services & Consumer Affairs	Library	60
	Wilmington Arts Council	67
	Carter Lecture Fund Committee	68
	Historical Commission	69
	Recreation Department	72
	Elderly Services Department	76
	Housing Authority	81
	Veterans' Services	82
	Board of Health	83
	Sealer of Weights and Measures	87
Education	Wilmington Public Schools	87
	Shawsheen Valley Reg. Voc. Tech. H. S.	108
Community Development	Planning/Conservation Department	115
	Middlesex Canal Commission	119
	Inspector of Buildings	121
	Board of Appeals	122
Town Meetings & Elections	Constable	125
	Annual Town Election – April 27, 2019	125
	Annual Town Meeting – May 4, 2019	126
Directory of Officials		159
	Boards, Committees & Commissions	160
	Officers and Department Heads	163
	Municipal Services Guide	164
Meeting Dates and Times		168
Accepted Streets		169
Telephone Directory by Department		

The "Mission Statement for the Town of Wilmington" is as follows:

> "The Town of Wilmington, as a municipal corporation, exists in order to deliver a wide range of municipal services to those who live, work or own property within the borders of Wilmington; and in order to make this community a good place to live, to work, and to raise and educate a family, those services must be responsive to the needs of the people. They must be effective and efficient. Principles of honesty, fairness, dependability and compassion must govern the actions of the officials and the employees of the Town. Those who work for the Town as employees or as members of boards, committees and commissions are recognized as its most important resource and the key to its success in serving the people of Wilmington."

Endorsed by the Board of Selectmen May 22, 1989.

Town of Wilmington
Office of the Board of Selectmen
121 Glen Road
Wilmington, MA 01887-3597

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Dear Fellow Resident:

On behalf of the Board of Selectmen, I am honored and privileged to highlight the issues and initiatives that your Board of Selectmen has addressed during calendar 2019.

Ensuring that the town retains a healthy mix of businesses both to serve the needs of the community and to maintain a strong tax base continues to be a priority. Board members took the opportunity to meet with representatives from Analog Devices to receive an update on their campus expansion. Significant progress has taken place on the construction of their hub building which includes office and meeting space, a cafeteria and fitness center for employees. A parking garage for employees is substantially completed. This work is all part of their $142.9 million investment in Wilmington which not only retains jobs, but consolidates operations from other locations and is expected to add jobs.

Recognizing the need to foster business retention and development in other areas of town, the Board finalized the establishment of an Economic Development Committee. This eleven-member committee is tasked with serving in an advisory role to the Town by identifying and seeking to attract businesses in keeping with the Town's interests and recommending "tools" that will encourage them to establish themselves and remain a part of our community. The committee began meeting in June and worked on the establishment of a database of existing businesses in addition to discussing the prospect of changes to zoning as a means to attract desired types of businesses to Wilmington. Committee members are also seeking to receive input from residents about the types of businesses you would find beneficial to have in town.

Discussions have taken place over many years about addressing the inadequacy of ice time for the Wilmington High School girls and boys hockey teams, Wilmington Youth Hockey and the ice skating program. In 2014, based upon conversations with the previous owner of the Ristuccia Memorial Arena, a Special Town Meeting was called which led to the authorization to borrow $2.25 million to purchase the rink. Following the Special Town Meeting vote, the owner decided not to sell the rink to the Town and instead sold the rink to another party. Access to ice time at affordable rates continues to be a problem.

The Board discussed the establishment of a committee to investigate the options for providing consistent ice time that meets the demands of the respective groups and that is available at an affordable rate. Additionally, discussions have occurred about the prospect of providing for a recreation center that would provide opportunities for youth to engage in activities indoors throughout the year. In an effort to address both needs the Board established the Ice Rink and Recreation Facility Committee.

This committee has begun evaluating various options including working with the current owner of Ristuccia Memorial Arena or leasing town property to a private entity for the purpose of constructing a facility, run privately with preferred ice time made available to local groups. The committee, which continues to explore the options, is expected to provide a recommendation to the Board as to how to proceed.

Affordable housing remains a focal point for members of the Board of Selectmen. Working with the Town's Planning and Conservation Director, an Inclusionary Zoning By-law was prepared and placed before voters where it was adopted at the May 4, 2019 Annual Town Meeting. The zoning by-law applies to the construction of at least six (6) new dwelling units in the Neighborhood Mixed Use District and the Central Business District. A schedule is established that ties the number of affordable units to the total number of units to be constructed. These affordable units must be eligible to be counted on the state Subsidized Housing Inventory (SHI) resulting in them being counted towards the town's obligation to provide ten percent of its housing stock as affordable.

Discussion took place with representatives from Princeton Properties, a developer of apartment buildings, about the prospect of constructing market rate and affordable apartments on property located on Jefferson Road. While the developer initially proposed 120 units of apartments the Board was able to negotiate the number of apartment units to be considered down to 108. Princeton Properties' proposal is to proceed under the Local Initiative Program (LIP) which is a state program that serves as a tool for the creation of affordable housing. Plans call for 20% of the units to be affordable at 50% of the area median income. However, all the apartments will be considered affordable for purposes of inclusion on the state's SHI which would enable the Town to retain at least 10% of its housing stock as affordable. Further discussions on this proposal are expected to take place in 2020. The ability to maintain at least ten percent of the housing stock as affordable is important in providing individuals with more modest incomes the ability to live in Wilmington while at the same time avoiding so called "hostile 40B developments" in which a developer is able to impose a high density housing development, without regard to zoning and with limited opportunity for the Town to regulate the development.

Wilmington has 245 unaccepted roads which is over twenty-three miles of unaccepted ways. These are streets that were never accepted by vote of town meeting. In many instances the streets are in poor condition and lack proper drainage. Because they have not been accepted by vote of Town Meeting, the Public Works Department is unable to make improvements to the roads including improve drainage, pave or complete full depth reconstruction, if necessary. The Board continued its discussions with the Town Engineer and Planning and Conservation Director about establishing a process that will enable homeowners who reside on unaccepted streets to have their streets accepted as public ways. The process presented to the Board calls for the property owners abutting the unaccepted way to pay for costs associated with surveying, engineering and legal work required to establish the boundaries of the road. Since unaccepted ways are not owned by the Town, if Town meeting approves acceptance of the way, the legal metes and bounds of the roadway must be conveyed to the Town. The Board recognizes these upfront costs are significant to homeowners and is continuing to investigate options to minimize the cost for residents.

While Wilmington is fortunate to have two commuter rail stations, the Haverhill line in North Wilmington continues to present serious challenges for emergency response personnel on route to medical emergencies or responding to fires in North Wilmington. Board members met with the legislative delegation several times over the course of the year to pursue ways to avoid commuter trains stopped on Route 62 to discharge and pick-up passengers. The Massachusetts Bay Transportation Authority (MBTA) has indicated that they do not have funding to construct a new platform. They have indicated that there may be an opportunity to construct a smaller platform that is less costly than the conventional platform required at commuter rail stops. While the MBTA has indicated that rail personnel would be instructed not to stop the trains on Route 62, these efforts have been inconsistent at best. The Board is committed to pursuing a permanent solution to this longstanding problem.

In October, members of the School Committee, Finance Committee and Facilities Master Plan Committee were invited to a Board meeting to discuss the need to address several of the Town's aging buildings. A Facilities Master Plan was completed in January of 2018 which provided an assessment of the condition of public facilities and suggested a time line for addressing those buildings.

During the meeting, it was acknowledged that the Town has been successful at repurposing multiple buildings including the Roman House, the Glen Road School, the Buzzell School and the former fire station. The Wildwood School, which was constructed in 1955 and is the oldest school in the district, was identified as being the school most in need of attention. The Buzzell Senior Center, constructed in 1935 and home to the senior center since 1986, was also identified as lacking the necessary space for programs and being at the end of its useful life. Also noted was the need for a fire substation in North Wilmington. The current challenges with the commuter rail stops along with the growth in North Wilmington requires the construction of a substation to reduce the response times to incidents in that area of the community. Addressing these projects will require a phased approach to limit the impact on taxpayers.

While the Board of Selectmen has directed the Town Manager to focus financial resources on improvements to the senior center, we acknowledge the need for a new facility. Discussions took place with the Elderly Services Commission, the Elderly Services Director and members of the senior community about the specific needs that should be addressed in a new building. The Board committed to placing a warrant article on the May 2, 2020 Annual Town Meeting warrant to fund the feasibility study and preparation of schematic design and cost estimate for a new senior center. If approved at the Annual Town Meeting and once this work is completed, the Board would expect to seek funding for construction at the next Town Meeting.

Work continues to identify a location for a substation in North Wilmington. Both Town-owned land and private property are being considered.

Town Meeting is an integral part of the governance of our community. Decisions made at Annual Town Meeting include the expenditure of millions of dollars of taxpayer money on everything from the education of our children to the purchase of emergency services apparatus, include changes to zoning that impact the way residents can use their property and impact requirements for disposal of trash and recyclables and soliciting or canvassing on private property. The importance of participation in Town Meeting cannot be overstated. The Board received recommendations in November from the Inhabitant By-law Study Committee which include changes to the conduct of Annual Town Meeting. The Board joins with the Committee in seeking ways to encourage residents to participate, even if only for part of the meeting. While the recommendations were taken under advisement, the expectation is that some of the recommendations will be included on the 2020 Annual Town Meeting Warrant.

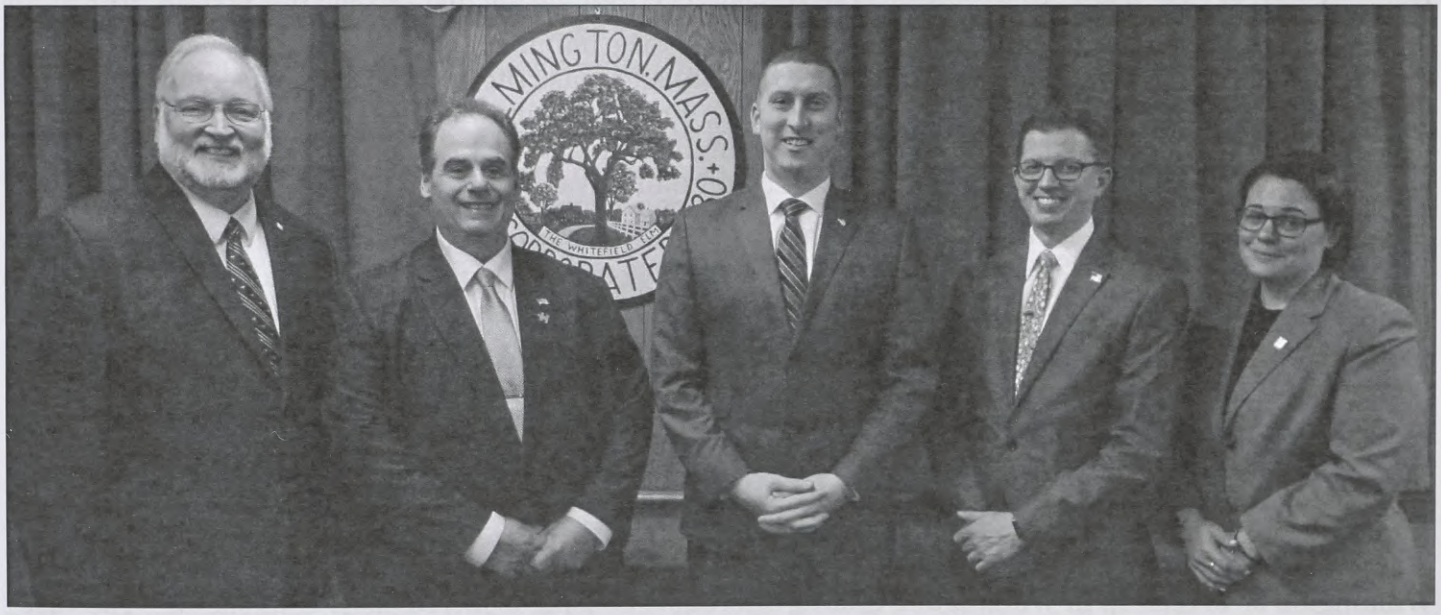
Board members wish to acknowledge the contributions of former Board member Edward Loud, Sr. who stepped down from the Board due to work obligations. He served with distinction and honor, looking out for the best interests of all residents and was particularly passionate about veterans. We thank him for his service as a member of the Board of Selectmen and a long-time member of the Board of Appeals and wish Ed and his family the very best.

The personnel who work for the Town are the most important resources the Town has for ensuring that the services that residents need and expect are delivered in a timely and professional manner. Bryan Perry, a CPA and former city auditor with the City of Lowell, was appointed by the Board of Selectmen to replace long-time Town Accountant Michael Morris who retired in July. Mr. Morris served the Town with integrity and commitment for over 32 years. The Board also wishes to acknowledge the commitment and innovation that former Police Chief Michael Begonis brought to the job as he retired after 30 years of service. We wish to acknowledge the contributions of other individuals who retired including Town Clerk Sharon George, Assistant Town Accountant Lorraine Hermann, Patrol Officers John Bossi and Paul Chalifour, Senior Clerk for the Inspector of Buildings Marie Toni LaRivee, Library Assistant Diane DeFrancesco, Equipment Operator Joseph Sciarappa, Public Works Senior Clerk Mary Leard and Public Buildings personnel L. Scott Bishop, Daniel Clifford, Gordon Fitch and Robert Gearty.

As members of the Board of Selectmen, we serve at the pleasure of you, the residents. We wholeheartedly acknowledge this and are humbled by the trust you have vested in us to serve you. Each member of the Board comes to this position with a different life experience and different back ground which means we may not always agree. That is as it should be. Our purpose, in the end, is to act in the best interest of the Town of Wilmington. The decisions that we are confronted with are not always easy, not always black and white but each member of the Board seeks to act with the residents of this great community in our minds. Do not hesitate to reach out if you have a concern or an opinion that you wish to share.

Respectfully Submitted,

Gregory B. Bendel
Chairman



Board of Selectmen from left,

Kevin A. Caira, Michael V. McCoy, Gregory B. Bendel, Chairman,
Jonathan R. Eaton and Jomarie F. O'Mahony

Town of Wilmington
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To The Honorable Board of Selectmen and Residents of Wilmington:

Wilmington continues to experience a strong local economy. The expansion of the campus at Analog Devices, the town's largest employer, made significant progress in 2019. The Tax Increment Financing (TIF) program approved by the 2018 Annual Town Meeting, reduces the taxes collected on the value of the new construction completed over the course of eight years. Analog, in turn, will retain jobs in Wilmington while transferring employees from two Massachusetts communities to Wilmington and expanding their hiring by 50 employees.

Wilmington's ready access to the interstates continues to be an asset for attracting business. Approval was granted for construction of 256,000 square feet of warehouse and flex space on property at 36 and 38 Upton Drive. Owners of property at 100 - 110 Fordham Road have completed one phase of permitting and are in the midst of a second phase of permitting to modify the building and site for warehousing. Property at 613 Main Street received approval to modify and reuse the 400,000 square feet of warehouse space in the former xPedex facility. Monogram Foods, a manufacturer and distributor of packaged foods, has been permitted to add space to their existing manufacturing facility on Ballardvale Street. Construction is ongoing at the corner of Route 125 and Ballardvale Street for opening of a restaurant and retail space.

Several of the larger housing developments continue to add new homes, although these developments are in their final stages. Murray Hill, McDonald Road, Spruce Farm and Green Meadow Drive when completed will add 115 units to the Town's housing stock. Apartment units are in the works for 203 Lowell Street while condominiums at168 Lowell Street and 635 Main Street are in the permitting process.

Based upon information developed through the assessor's valuation of residential property, the average value of a home in Wilmington increased from $481,922 the prior year to $506,113. While this has been great news for individuals seeking to sell their homes, for individuals seeking to purchase a home in Wilmington or to remain in Wilmington, finding affordable housing is increasingly challenging. The vast majority of new homes constructed in Wilmington have been market rates homes. With the passage of the Inclusionary Housing By-law at the May 2019 Annual Town Meeting, any new housing developments with six (6) or more units will require a set number of affordable units.

The Town continues to pursue opportunities to facilitate more affordable housing. In September, Selectmen received a presentation from a developer about a potential apartment housing development to be located in North Wilmington on Jefferson Road. If the proposal is ultimately successful, 22 units will be rented at rates targeted to people at the 50th percentile of median income in the greater Boston area.

While discussions took place about the future plans for town and school buildings, efforts continue to make improvements to these facilities. The furnace in the Wilmington Memorial Library, which was original to the building constructed in 1968, was replaced with a high efficiency dual fuel fired furnace. The furnace which currently operates on heating oil is capable of being transitioned to run off natural gas when National Grid makes gas accessible to the library. The Public Buildings Department replaced approximately half of the lighting fixtures at the West Intermediate School. The new LED fixtures are not only more energy efficient but provide for more natural lighting for students and staff. The remaining portion of the lights are expected to be replaced next year.
A phased approach is also planned for upgrades to town and school parking lots. The lower parking lot at the Woburn Street School, which constitutes approximately 48,500 square feet of area, was repaved during 2019. The remaining portion of the parking lot is scheduled for paving in 2020.

The fueling station for all municipal vehicles is located at the Public Works garage on Andover Street. The Town's 10,000 gallon gasoline and diesel storage tanks were installed below ground in 1986. While the tanks have remained secure and no detection of leaks were found, they were at the end of their useful life. The underground tanks were removed with new above ground storage tanks installed after obtaining Town Meeting approval. The aboveground tanks will be easier to monitor.

Efforts to expand the Town's network of sidewalks continued with the extension of 1,050 linear feet of walks along Shady Lane beginning at Lawrence Street. Work will continue over the next couple of years until the sidewalk is extended to Middlesex Avenue.

Improvements to the Town's busiest intersections continue to be a focus. Signals at the intersection of Federal Street and Middlesex Avenue were replaced with signals which include traffic cameras that adjusts signal timing to traffic in each "leg" of the intersection. This feature reduces traffic back-up on one or two "legs" of the intersection during times when there is no traffic in the third "leg" of the intersection. In conjunction with this project 1,800 linear feet of granite curbing was installed along Middlesex Avenue and 450 linear feet of granite curbing was reset.

Calls for service have increased significantly for fire and police since adjustments were last made to staffing in the early 2000s. The increased call volume in combination with absences due to work injuries, non-work related ailments and military deployment has led to escalating overtime costs. With the support of Annual Town Meeting, eight new positions were funded in the fire department. Through the efforts of Deputy Fire Chief William Cavanaugh a three year grant from the Federal Emergency Management Agency (FEMA) was obtained to defray the cost of the new positions. The increase in personnel also allowed for the creation of four additional fire lieutenants to provide greater supervision of the increased shift complement.

As with many employers, the Town has a "wave" of employees approaching, or at, retirement age. This trend will continue for the next few years and was illustrated this year with the retirement of Police Chief Michael Begonis; Town Accountant Michael Morris; Assistant Town Accountant Lorraine Hermann; Town Clerk Sharon George; Police Officers John Bossi and Paul Chalifour; Library Assistant Diane DeFrancesco; Equipment Operator Joseph Sciarappa; Public Works Senior Clerk Mary Leard; Public Buildings Carpenter Gordon Fitch, Custodians L. Scott Bishop, Daniel Clifford, Robert Gearty and Senior Clerk for the Inspector of Buildings Marie Toni LaRivee Each individual served in their roles with dedication and commitment to the Town of Wilmington. May they each enjoy a healthy and productive "next chapter."

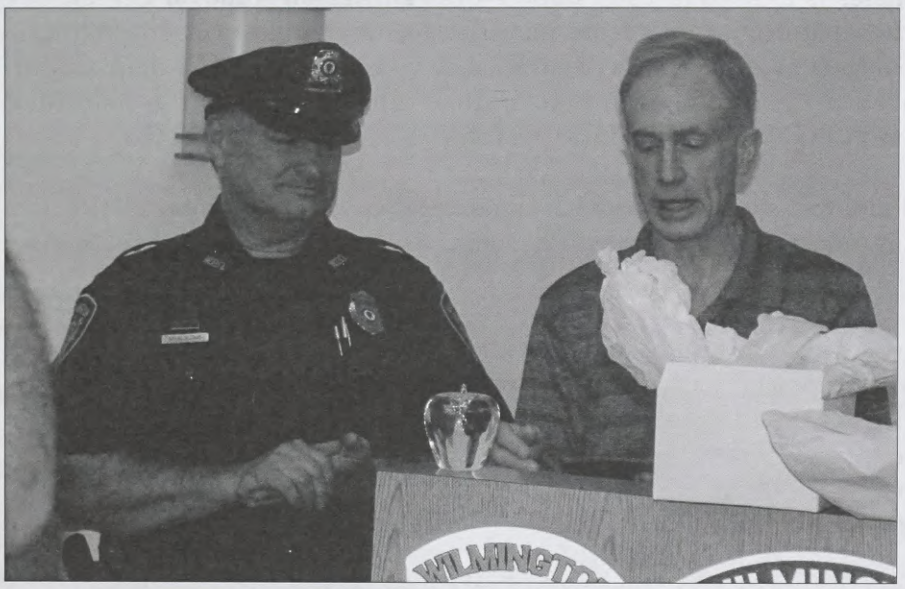
This past year the Town experienced the untimely loss of Custodial Worker Joseph Costello while performing his duties on the night shift at the high school. He also served the Town with distinction and our deepest condolences are extended to his entire family.

My sincere appreciation is extended to all employees who take pride in their work for the Town of Wilmington and to volunteers serving on boards and committees who are motivated by the prospect that their time and talents will improve, even if in some small way, the quality of life in Wilmington today and in the future.

Respectfully Submitted,

Jeffrey M. Hull

Jeffrey M. Hull
Town Manager



Town Manager Jeffrey Hull presents Officer Paul Chalifour with the coveted crystal Baldwin apple upon his retirement.

Town Manager and Board of Selectmen recognize Police Chief Michael Begonis on his retirement.

ADMINISTRATION & FINANCE

Town Clerk

The Town Clerk serves as Records Access Officer, Chief Election Officer and Local Registrar of Vital Records and Statistics. The Clerk is charged with the responsibility of ensuring that the appropriate process, with notification and procedure, is adhered to in the making of legislative policy and of managing public access to this information. This office is often the first door of government accessed by individuals seeking information and the resolution of problems. It is with a sense of pride and accomplishment that we submit this annual report with the hope that we have served our citizens well.

The following information and vital statistics were recorded during 2019:

Births	243
Marriage Intentions	103
Marriages	98
Deaths	270
Deaths - Out of State	0
Burial Permits	153
Veterans Buried in Wildwood Cemetery	49

Flammable Permits and Registrations:

Flammable permits are issued by the Board of Selectmen through the Town Clerk's office. Notice is sent to the owner or occupant of land where the storage is located on or about April 1st for renewal by April 30th of each year. Failure to register on time, or to comply with the Board's regulations, may result in revocation of the permit after a public hearing. Thirty-seven permits were issued during the year.

Permits & Recordings:

Business Certificates and Withdrawals	174
Pole & Conduit Locations	4
Dog Licenses	2,686
Raffle and Bazaar Permits	4

The Town Clerk also serves as Clerk to the Board of Registrars. In this capacity she has met with the Board of Registrars on a regular basis, kept the minutes up to date and supervised all elections and the annual town census by mail. The Town Clerk's office also maintains current voting lists and registers voters during regular office hours. She also meets with the Board for special evening sessions to register voters and to certify nomination papers for candidates.

Town Meetings & Elections 2019:

Annual Town Election	April 27
Annual Town Meeting	May 4

Board of Registrars

In accordance with Section 1, Chapter 3 of the Town By-laws, meetings of the Board of Registrars were held as needed for the registration of voters and to conduct business. Under Chapter 616 of the Acts of 1958, these meetings were open to the public and press, and were so posted in the Town Hall. The Board also met many times for certification of signatures on nomination papers and assisted at all elections and town meetings.

The Board held registration sessions as mandated by Massachusetts General Laws Chapter 51, Sections 26, 28, 31 and 32 and supervised the conduct of elections, mandated by Chapter 54, Section 64 and Chapter 53, Sections 43 and 63, all in accordance with the Town Charter and By-laws of the Inhabitants of the Town of Wilmington Revised.

The calendar year 2019 had a total of 17,127 registered voters from our listed 22,071 inhabitants.

The Board of Registrars wants to thank the many households that returned their town census forms in 2019.

Town Counsel

The law firm of KP Law, P.C. serves as Town Counsel for the Town of Wilmington. As Town Counsel, the firm provides advice and representation on all legal matters to the Board of Selectmen and Town Manager, as well as the Town's various boards and departments. The Town Counsel represents the Town in state and federal courts and agencies, undertakes enforcement of the Town's ordinances and addresses issues involving legal, administrative and regulatory matters. The Town Counsel serves as labor counsel to the Town, assisting the Town Manager with labor and employment matters and collective bargaining. The Town Counsel also advises the Town in real estate and land use matters, and drafts, reviews and approves contracts with vendors and contractors providing goods and services to the Town, including specialized design and consulting services.

Town Counsel is currently representing the Town in the following litigation and labor and employment matters:

1. Haralambos v. Katsikis (Trustee of the H&S Realty Trust II) v. Town of Wilmington Middlesex Land Court, Misc. No. 16MISC000114
   This is a complaint by the plaintiff for elimination of paper streets.
2. Sawyer v. Planning Board Land Court, 18MISC00636
   This is an appeal from the Planning Board's approval of a definitive subdivision plan for property at 362 Middlesex Avenue.
3. Town of Wilmington v. BMC Corp.
   Middlesex Superior Court C.A. No. 1981CV02085
   This is an action to collect unpaid personal property taxes assessed upon the defendant for equipment utilized at its composting operation at Krochmal Farm.
4. Tresca v. Zoning Board of Appeals
   Middlesex Superior Court, 1681CV01986 & 01987
   These are consolidated appeals from the Zoning Board of Appeals' June 2016 denial of two special permits to expand the existing sand and gravel use located at 90 Eames Street to include a concrete manufacturing use.

5. Wells Fargo Bank, N.A. v. Town of Wilmington, et al. Land Court. 15 Misc. 000178
In this action, Wells Fargo Bank seeks to eliminate an affordable housing restriction on a single-family residence located at 12 Silverhurst Avenue as a result of a notice of mortgage foreclosure.

6. Doucette v. Wilmington Planning Board and BIV-613 Main, LLC
Land Court 19 MISC 00619-JSDR
This is an appeal of a December 13, 2019 decision of the Planning Board to grant a special permit to the private defendant to alter a preexisting nonconforming warehouse use on property located at 613 Main Street.

7. AFSCME UNIT II (LIBRARY HOURS ARB)
AFSCME Council 93, AFL-CIO, Local 1703 and Town of Wilmington
In this matter, the Library Union requested arbitration of a grievance over the Town's assignment of Saturday hours of work during the months of July and August.

8. AFSCME, Council 93, Local 1703 and Town of Wilmington
AAA # (pending) (Gr. Middle School football arbitration)
In this matter, the DPW Union requested arbitration of a grievance over the Town's alleged failure to call employees in on overtime to staff the newly established Middle School football games.

9. Town of Wilmington (Police Supervisors) MCR-20-7817
In this matter, the Wilmington Police Supervisors Association filed a petition with the Department of Labor Relations seeking to decertify the New England Police Benevolent Association as the exclusive collective bargaining agent for Police Sergeants and Lieutenants.

10. David Sugrue v. Town of Wilmington
Civil Service Commission #G2-20-004 (Bypass appeal)
In this matter, the Appellant, David Sugrue, filed an appeal with the Civil Service Commission after he was bypassed for a promotional position as a Police Lieutenant.

It is our privilege to serve the Town of Wilmington as Town Counsel. We thank the Board of Selectmen and Town Manager for the opportunity to serve the Town and for their efforts and dedication in attending to the many needs of the Town. We appreciate the opportunity to work with the Town's department heads, employees and boards, and look forward to continuing to provide the Town with effective legal advice and representation.

Finance Committee Members Marianne Gallezzo, Theresa Manganelli and John Doherty participate in discussion relative to the review of the Facilities Master Plan and to discuss renovation, expansion, replacement of Town/School Facilities

Board of Assessors

RECAPITULATION – 2019 FISCAL YEAR

Amounts to be Raised: Appropriations		$112,688,793.00
Total Overlay Deficits Prior Years	0.00	
Cherry Sheet Offsets	26,448.00	
Miscellaneous Other Amounts to be Raised	0.00	
Mosquito Control Project	63,625.00	
Air Pollution District	8,267.00	
Metropolitan Area Planning Council	12,261.00	
RMV Non-Renewal Surcharge	17,480.00	
Mass. Bay Transportation Authority	518,623.00	
Tuition Assessment	119,920.00	
Overlay of Current Year	918,123.06	
		$ 1,684,747.06
		$114,373,540.06
Less Estimated Receipts and Available Funds		
Estimated Receipts from Local Aid Cherry Sheet	$14,355,960.00	
Motor Vehicle and Trailer Excise	3,830,503.00	
Other Excise (Meals)	320,000.00	
Penalties and Interest on Taxes	450,000.00	
Payments in Lieu of Taxes	700,000.00	
Charges for Services – Sewer	2,800,000.00	
Other Charges for Services	600,000.00	
Fees	100,000.00	
Rentals	100,000.00	
Departmental Revenue – School	1,000.00	
Departmental Revenue – Library	8,000.00	
Departmental Revenue – Cemetery	135,000.00	
Other Department Revenue	100,000.00	
Licenses and Permits	600,000.00	
Special Assessments	0.00	
Fines and Forfeits	90,000.00	
Investment Income	300,000.00	
Voted from Available Funds	1,459,005.00	
Voted from Free Cash	4,941,800.00	
Miscellaneous Recurring	107,497.00	
		$ 30,998,765.00

Tax Rates: Residential: $13.75 CIP: $30.94

Average Single Family Home Assessed Value - $481,922

Real Estate	Assessed Value	Tax
Residential	$3,638,736,979 x 13.75 per thousand	50,032,633.46
Commercial	$ 176,582,426 x 30.94 per thousand	5,463,460.26
Industrial	$ 766,731,881 x 30.94 per thousand	23,722,684.40
Personal Property	$ 134,324,400 x 30.94 per thousand	4,155,996.94
	$4,716,375,686	$ 83,374,775.06

Information Technology

The Town's Information Technology Department is committed to meeting the current and future technological needs of all departments, to providing support for this technology and to ensuring that all electronic information communicated through the Town of Wilmington remains secure.

2019 was a productive year for our IT Department.

Highlights include:

Completion of multi-faceted network project including the replacement of all networking equipment throughout our municipal buildings.
Completion of planned library technology migration to Town infrastructure to consolidate future costs to the Town.
Configuring real-time network monitoring solution for down detection and rapid response.
Coordinating multiple server migrations to coincide with Microsoft Server end-of-life dates.
Implementing outdoor wireless solution for new Library sitting area.
Deploying replacements for 20% of all Town and Public Safety workstations to maintain substitution cycle for hardware.
Upgrading all workstations to meet Windows 7 end-of-life date.
Resolving 1,713 support requests.

We are grateful for the support received from town leadership, fellow employees and all board and committee members. We will continue our efforts to be helpful, diligent and precautionary in our roles as custodians of the Town's technology and data.

Memorial Day Ceremony at Wildwood Cemetery

Treasurer/Collector

Commitments

2019 Real Estate	$79,218,797.85
2019 Personal Property	4,196,865.77
2019 Excise	4,329,762.02
2018 Excise	484,424.22
Ambulance	1,742,138.28
Apportioned Sewer Betterments	26,888.67
Interest	5,377.70
Sewer Liens	157,009.24
Water Liens	316,450.16
Electric Liens	27,749.62
Apportioned Title 5 Betterments	27,798.10
Interest	6,472.24
Total	$90,539,733.87

Collections

Real Estate	$78,780,786.15
Personal Property	4,124,243.77
Excise	4,722,606.24
Sewer Betterments	32,101.50
Title 5 Betterments	29,647.84
Water Liens	315,746.60
Sewer Liens	149,123.87
Electric Liens	26,010.19
Excise Interest and Charges	152,509.27
Ambulance	1,372,848.50
Lien Certificates	20,375.00
Betterment Certificates	36.00
Miscellaneous	2,109.24
Water Collections	5,056,107.10
Sewer Collections	3,331,501.14
Real Estate Interest and Charges	169,078.58
Personal Property Interest and Charges	9,383.26
Tax Titles	181,617.10
Tax Title Interest	80,185.41
Total	$98,556,016.76

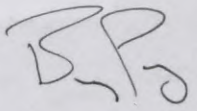
TOWN OF WILMINGTON, MASSACHUSETTS
GENERAL PURPOSE FINANCIAL STATEMENTS
AND REPORT OF THE TOWN ACCOUNTANT
FOR THE FISCAL YEAR ENDED JUNE 30, 2019

Members of the Board of Selectmen
and Town Manager
Town Hall
Wilmington, Massachusetts 01887

The Annual General Purpose Financial Statements of the town of Wilmington for the fiscal year ended June 30, 2019 are hereby submitted. This report was prepared by the Office of the Town Accountant. Responsibility for accuracy of the data and the completeness and fairness of the presentation, including all disclosures, rests with the town.

To the best of our knowledge and belief, the enclosed data are accurate in all material respects and are reported in a manner designed to present fairly the financial position and results of operations of the various funds and account groups of the government.

Respectfully submitted,

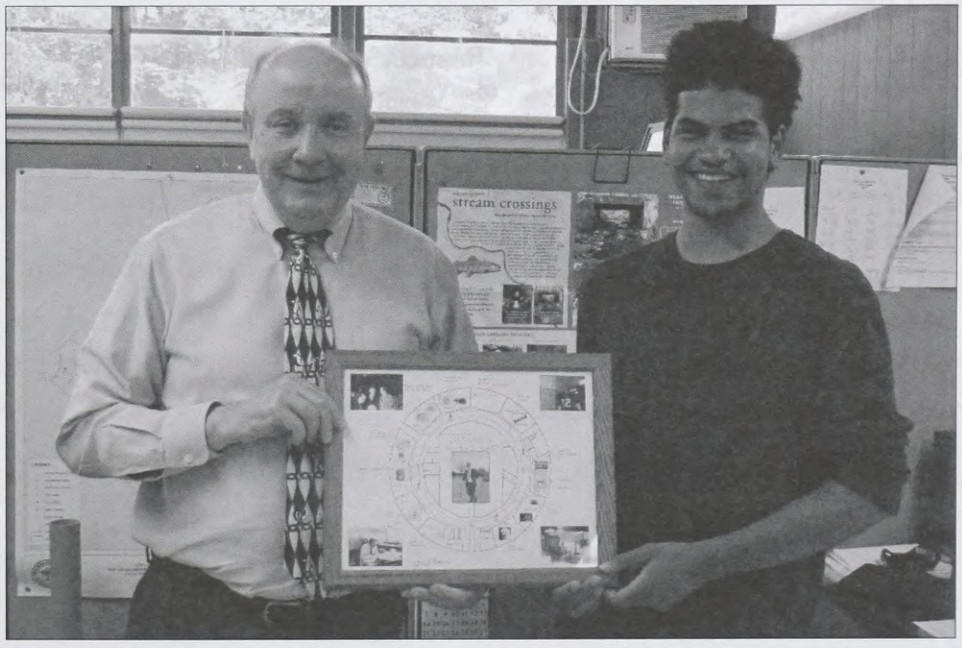


Bryan T. Perry
Finance Director/Town Accountant

TOWN OF WILMINGTON, MASSACHUSETTS
COMPREHENSIVE ANNUAL FINANCIAL REPORT
FOR THE FISCAL YEAR ENDED JUNE 30, 2019

Table of Contents

	PAGE
Combined Balance Sheet - All Fund Types and Account Groups	17
Notes to Financial Statements	18
Schedule of Combined Statement of Revenues, Expenditures and Changes in Fund Balances - All Governmental Fund Types and Expendable Trust Funds	22
Schedule of Combined Balance Sheet - Special Revenue Accounts	23
Schedule of Combined Statement of Revenues, Expenditures and Changes in Fund Balances - Special Revenue Accounts	24
Schedule of Expenditures and Encumbrances Compared with Authorization by Function and Activity - General Fund	25
Schedule of Revenues and Expenditures - Water Fund	31
Schedule of Revenues and Expenditures - Capital Projects Fund	32
Schedule of Debt Retirement	33
Schedule of Trust and Agency Funds	34



Retiring Town Accountant Michael Morris with Engineering Intern Jared Roane

TOWN OF WILMINGTON, MASSACHUSETTS
COMBINED BALANCE SHEET - ALL FUND GROUPS
ALL FUND TYPES AND ACCOUNT GROUPS
FOR THE YEAR ENDED JUNE 30, 2019

	General	Special Revenue	Capital Projects	Trust & Agency	Long-Term Debt	Total (Memorandum Only)
Assets						
Cash	37,992,346.21	14,619,876.39	(838,451.76)	29,663,526.00		81,437,296.84
Receivables:						
General Property Taxes	2,034,801.69					2,034,801.69
Less: Prov for Abates & Exemptions	(3,863,748.18)					(3,863,748.18)
Tax Liens	1,092,554.87					1,092,554.87
Tax Foreclosures	664,203.05					664,203.05
Motor Vehicle Excise	855,900.93					855,900.93
Departmental	406,717.01					406,717.01
Betterments	186,831.66					186,831.66
User Charges	95,053.33	278,012.11				373,065.44
Due from Other Gov'ts	424,583.00	247,490.73	547,254.00			1,219,327.73
Amounts to be provided for:			2,500,000.00		39,412,605.69	41,912,605.69
Retirement of Long Term Debt						
Total Assets	39,889,243.57	15,145,379.23	2,208,802.24	29,663,526.00	39,412,605.69	126,319,556.73
Liabilities & Fund Balance						
Liabilities:						
Warrants Payable	1,350,892.73	488,188.68		63,173.53		1,902,254.94
Deferred Revenue:						0.00
General Property Taxes	(1,828,946.49)					(1,828,946.49)
Other Accounts Receivable	3,725,843.85	525,502.84	547,254.00			4,798,600.69
Notes Payable			2,500,000.00		39,412,605.69	41,912,605.69
Payroll Withholdings Payable	16,365.44					16,365.44
Incurred Costs				1,465,858.00		1,465,858.00
Total Liabilities	3,264,155.53	1,013,691.52	3,047,254.00	1,529,031.53	39,412,605.69	48,266,738.27
Fund Balance:						
Res. For Encumbrances	2,654,546.07	3,308,171.48				5,962,717.55
Res. For Special Purpose		8,517,032.59	(838,451.76)	28,114,494.47		35,793,075.30
Res. For Special Purpose Water		718,335.64				718,335.64
Res. For Subsequent Years	4,751,000.00	1,588,148.00		20,000.00		6,359,148.00
Res. For Performance Bonds						0.00
Unreserved-Undesignated	29,219,541.97					29,219,541.97
Total Fund Balance	36,625,088.04	14,131,687.71	(838,451.76)	28,134,494.47	0.00	78,052,818.46
Total Liabilities & Fund Balance	39,889,243.57	15,145,379.23	2,208,802.24	29,663,526.00	39,412,605.69	126,319,556.73

1. Definition of Reporting Entity

The Town of Wilmington is incorporated as a municipality in the Commonwealth of Massachusetts. It is governed by an elected Board of Selectmen and an open Town Meeting. The Board of Selectmen appoint a Town Manager who in accordance with Chapter 592 of 1950, serves as chief fiscal and administrative officer of the town. Other town officials are appointed by the Board of Selectmen and the Town Manager. Generally Accepted Accounting Principles (GAAP) requires that the accompanying general purpose financial statements present the Town of Wilmington (the primary government) and its component units. Component units are included in the Town's reporting entity if their operational and financial relationships with the Town are significant. Pursuant to this criteria, the following entities have been excluded from the accompanying general purpose financial statements:

Wilmington Housing Authority - provides housing for the elderly as well as subsidizing low income housing units.

Middlesex Regional Retirement System - provides county government and various services for member communities.

Shawsheen Valley Regional Vocational Technical High School District - provides education services for member communities.

Massachusetts Water Resources Authority - provides sewage disposal services and supplements the water supply.

2. Summary of Significant Accounting Policies

The accounting policies for financial reporting purposes of the town of Wilmington conform to generally accepted accounting principles for local governmental units except as indicated in Note 3. The following is a summary of the significant accounting policies:

A. Fund Accounting

The town reports its financial activities in several funds and one account group in order to comply with the limitations and restrictions placed on both the resources made available to the town and the services provided. The various funds are grouped in the financial statements in this report into five generic fund types as follows:

Governmental Funds

General Fund - The general fund is the general operating fund of the town. It is used to account for all financial resources except those required to be accounted for in another fund.

Special Revenue Fund - Special revenue funds are used to account for the proceeds of specific revenue resources (other than expendable trust or major capital projects) that are legally restricted to expenditures for specific purposes.

Capital Projects Fund - Capital project funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities or equipment.

Fiduciary Funds

Trust and Agency Funds - Trust and agency funds are used to account for assets held by the town in a trustee capacity or as an agent for individuals, private organizations, other governments and/or other funds. These include expendable trust, non-expendable trust and agency funds. Non-expendable trust funds are accounted for in a manner that permits the periodic measurements of revenues earned, expenses incurred and/or net income in order to demonstrate maintenance of capital. Expendable trust funds are accounted for in essentially the same manner as governmental funds. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

ACCOUNT GROUP

Long-term Debt and Liabilities - Long-term liabilities expected to be financed from governmental funds are accumulated in the general long-term debt group of accounts. This account group is not a fund. It is only concerned with the measurement of financial position and, therefore, is not involved with a measurement of the results from any operations.

B. Basis of Accounting

The accompanying financial statements have been prepared principally on the modified accrual basis of accounting. This method recognizes revenues when they become measurable and available. Expenses are recognized under this method as they are incurred.

Revenue - Property tax revenues are recognized when they become available. Available means then due or past due and receivable within the current period or expected to be collected soon enough thereafter to be used to pay liabilities of the current period.

All other revenues are recognized throughout the year when cash is received.

In applying the susceptible to accrual concept to intergovernmental revenues, the legal and contractual requirements of the numerous individual programs are used as guidance. There are, however, essentially two types of these revenues. In one, moneys must be expended on the specific purpose or project before any amounts will be paid to the town. Therefore, revenues are recognized based upon the expenditures recorded. In the other, moneys are virtually unrestricted as to purpose of expenditure and are usually revocable only for failure to comply with prescribed compliance requirements. These resources are reflected as revenues at the time of receipt or earlier if the susceptible to accrual criteria is met.

Expenses - Expenditures are recorded during the year on a cash disbursement basis. In addition, as required by Massachusetts General Laws, disbursements made during the fifteen days immediately following the close of each fiscal year and which pertain to the prior year are recorded as warrants payable and expenses as of June 30th.

Purchase orders and other contractual obligations outstanding at June 30th related to annual operating expenses are recorded as encumbrances and, accordingly, as a reservation of fund balances at that date.

Deferred Revenue - Property taxes and other revenue that is measurable but not available has been classified as deferred revenue on June 30th.

Encumbrances - Encumbrance accounting under which purchase orders, contracts and other commitments for the expenditure of funds are recorded in order to reserve that portion of the applicable appropriation, is employed in governmental funds. Open encumbrances at year-end are reported as reservations of fund balances. Encumbrances do not constitute expenditures or liabilities.

Inventory - Inventory items (materials and supplies) are recorded as expenditures when purchased (purchase method).

General Fixed Assets - General fixed assets are recorded as expenditures in applicable governmental funds. The town does not capitalize the cost of general fixed assets in a general fixed asset account group, which is consistent with the practice of municipalities in the Commonwealth of Massachusetts.

C. Total Columns

Total columns on the combined statements are captioned Memorandum Only to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position, results of operations or changes in financial position in conformity with generally accepted accounting principles. Such data is not comparable to a consolidation since interfund eliminations have not been made.

D. Retirement System

The Town contributes to the Middlesex Regional Retirement System, a single employer plan, established under Chapter 32 of the General Laws of the Commonwealth of Massachusetts. Substantially all full-time and some part-time employees of the town except teachers and certain administrative personnel employed by the School Department participate in the system. Benefits paid under the plan, referred to as retirement allowance, include both an annuity portion, funded principally from amounts contributed by the participants, and a pension portion funded by the town.

The participants contribute a certain percentage of their compensation annually, determined by their date of employment. The Town's employer contribution as determined by the County's actuarial valuation is determined by normal cost plus the amortization of the original unfunded actuarial liability.

Teachers and certain administrative employees of the School Department participate in a contributory retirement plan administered by the Massachusetts Teachers Retirement Board. Contributions to this plan are made entirely by the Commonwealth of Massachusetts, and therefore, the town does not contribute to the plan.

3. Departures from Generally Accepted Accounting Principles

For years prior to 1985, the town presented its financial statements on the basis of accounting practices prescribed by the Commonwealth of Massachusetts, Department of Revenue. These practices differed in many significant respects from G.A.A.P.

During 1981, the Commonwealth of Massachusetts issued a revised uniform municipal accounting system entitled Uniform Municipal Accounting System. The departures from G.A.A.P. under this revised system have been significantly narrowed. The town has adopted a modified Uniform Municipal Accounting System for its financial statements.

The significant departures from Generally Accepted Accounting Principals included in the town of Wilmington's financial statements are:

A. Retirement benefits are provided for in accordance with Chapter 32 of the Laws of the Commonwealth of Massachusetts (see note 1D).

B. General fixed asset acquisitions are recorded as expenditures at the time purchases is made rather than being capitalized in a general fixed asset group of accounts.

C. Purchases for materials and supplies inventories are recorded as expenditures rather than assets at time of purchase.

4. Budgetary Accounting

An annual budget is legally adopted for the General Fund. All financial orders are initiated or recommended at Town meetings. Expenditures are limited to the line items as voted at the Town meetings. Department heads may not transfer, without approval, appropriation balances from one expenditure account to another within their department or budget. These along with transfers or unencumbered appropriation balances between departments or agencies must be approved at Town Meetings.

5. Long-term Debt

State law permits the town to authorize indebtedness up to a limit of 5% of its equalized valuation. Debt issued in accordance with this state law is designated as being inside the debt limit. In addition, however, a town may authorize debt in excess of that limit for specific purposes. Such debt when issued is designated as being outside the debt limit. The following summarized the annual debt service requirements as of June 30, 2018.

General Obligation Bonds

	Principal	Interest	Total
Outstanding June 30, 2018	$ 36,576,920	$ 13,311,160	$ 49,888,080
Retirements	$ 2,165,080	$ 1,419,410	$ 3,584,490
Additions	$ 4,982,000	$ 1,194,674	$ 6,176,674
Outstanding June 30, 2019	$ 39,393,840	$ 13,086,424	$ 52,480,264

TOWN OF WILMINGTON, MASSACHUSETTS
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - ALL GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUNDS
FOR THE YEAR ENDED JUNE 30, 2019

	General	Special Revenue	Capital Projects	Fiduciary Fund Types Expendable Trust	Total (Memorandum Only)
REVENUES:					
General Property Taxes	82,747,040.37	0.00			82,747,040.3
Tax Liens	324,203.99	0.00			324,203.9
Special Assessments	29,787.14	30,708.80			60,495.9
Excise	4,668,330.56	0.00			4,668,330.5
Penalties	462,769.43	0.00			462,769.4
Licenses and Permits	802,010.35	0.00		31,950.00	833,960.3
Intergovernmental	14,745,181.69	5,315,569.19		606.86	20,061,357.7
Charges for Services	4,075,780.86	9,381,360.72		1,430,454.97	14,887,596.5
Fines	66,998.47	0.00			66,998.4
Fees	178,043.69	0.00			178,043.6
Interest Earnings	943,416.44	0.00		693,520.31	1,636,936.7
Appropriation Refunds	18,862.03	0.00			18,862.0
Payroll Deductions	0.00	0.00			0.0
Gifts	0.00	79,760.22		4,639,106.77	4,718,866.9
Refunds	0.00	0.00			0.0
Health Working Deposit	0.00	0.00			0.0
Bond Proceeds	0.00	2,500,000.00			2,500,000.0
Miscellaneous	1,151,910.23	60,756.35		344,614.55	1,557,281.1
Other	0.00	33,886.50		20,270.72	54,157.2
Total Revenues	110,214,335.25	17,402,041.78	0.00	7,160,524.18	134,776,901.2
EXPENDITURES:					
General Government	2,636,545.77	78,129.95	57,502.63	15,709,712.00	18,481,890.3
Public Safety	10,592,019.83	90,350.93		1,396,504.59	12,078,875.3
Human Services	1,398,346.75	896,687.20		28,265.38	2,323,299.3
Public Works	6,801,306.28	4,028,946.73		45,349.06	10,875,602.0
Community Development	788,812.80	63,000.00			851,812.8
Building Maintenance	4,979,570.71	35,922.90		81,423.12	5,096,916.7
Education	44,442,765.36	6,289,129.19	52,838.17	322,954.08	51,107,686.8
Recreation	132,428.14	0.00			132,428.1
Veterans' Services	351,350.90	0.00			351,350.9
Debt and Interest	4,240,473.90	0.00			4,240,473.9
Unclassified	2,037,934.14	12,553.14			2,050,487.2
Health Incurred Costs	0.00	0.00			0.0
Statutory Charges	10,388,791.00	0.00			10,388,791.0
Capital Outlay	1,926,329.20	1,708,280.17			3,634,609.3
Refunds	0.00	0.00			0.0
Bond Anticipation Notes	0.00	0.00			0.0
Payroll Deductions	0.00	0.00			0.0
Warrant Articles	555,045.49	0.00			555,045.4
Total Expenditures	91,271,720.27	13,203,000.21	110,340.80	17,584,208.23	122,169,269.5
Excess (deficiency) of Revenues over Expenditures	18,942,614.98	4,199,041.57	(110,340.80)	(10,423,684.05)	12,607,631.7
OTHER FINANCIAL SOURCES (USES)					
Proceeds of General Obligation Bonds					0.0
Operating Transfers In	1,566,502.00			17,776,539.02	19,343,041.0
Operating Transfers Out	(17,776,539.02)	(1,546,502.00)		(20,000.00)	(19,343,041.0
State and County Charges					0.0
Total Other Financial Sources (Uses)	(16,210,037.02)	(1,546,502.00)	0.00	17,756,539.02	0.0
Excess/Deficiency of Revenues and Other Financing Sources over Expenditures and Other Uses	2,732,577.96	2,652,539.57	(110,340.80)	7,332,854.97	12,607,631.7
Fund Balance July 1, 2018	33,916,750.58	11,479,148.14	(728,110.96)	22,267,497.50	66,935,285.2
Prior Period Adjustment					
Increase in Provision for Abatements and Exemptions	(24,240.50)				(24,240.5
Fund Balance June 30, 2019	36,625,088.04	14,131,687.71	(838,451.76)	29,600,352.47	79,518,676.4

TOWN OF WILMINGTON, MASSACHUSETTS
COMBINED BALANCE SHEET - SPECIAL REVENUE ACCOUNTS
FOR THE YEAR ENDED JUNE 30, 2019

Assets	Grants	Gifts	Reserved for Appropriation	Revolving	Water	Total (Memorandum Only)
Cash	4,870,039.97	752,288.12	182,869.18	2,911,888.31	5,902,790.81	14,619,876.39
Receivables:						
General Property Taxes						
Less: Prov for Abates & Exemptions						
Tax Liens						
Tax Foreclosures						
Motor Vehicle Excise						
Departmental						
Betterments						
User Charges					278,012.11	278,012.11
Due from Other Gov'ts	247,490.73					247,490.73
Amounts to be provided for:						0.00
Retirement of Long Term Debt						
Total Assets	5,117,530.70	752,288.12	182,869.18	2,911,888.31	6,180,802.92	15,145,379.23
Liabilities & Fund Balance						
Liabilities:						
Warrants Payable	107,042.38	300.00		111,847.81	268,998.49	488,188.68
Deferred Revenue:						
General Property Taxes						
Other Accounts Receivable	247,490.73				278,012.11	525,502.84
Notes Payable						0.00
Payroll Withholdings Payable						
Incurred Costs						
Total Liabilities	354,533.11	300.00	0.00	111,847.81	547,010.60	1,013,691.52
Fund Balance:						
Res. For Encumbrances					3,308,171.48	3,308,171.48
Res. For Special Purpose	4,762,997.59	751,988.12	162,869.18	2,800,040.50	39,137.20	8,517,032.59
Res. For Special Purpose Water					718,335.64	718,335.64
Res. For Subsequent Years			20,000.00		1,568,148.00	1,588,148.00
Res. For Performance Bonds						
Unreserved-Undesignated						
Total Fund Balance	4,762,997.59	751,988.12	182,869.18	2,800,040.50	5,633,792.32	14,131,687.71
Total Liabilities & Fund Balance	5,117,530.70	752,288.12	182,869.18	2,911,888.31	6,180,802.92	15,145,379.23

TOWN OF WILMINGTON, MASSACHUSETTS
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - SPECIAL REVENUE FUND
FOR THE YEAR ENDED JUNE 30, 2019

	Grants	Gifts	Reserved for Appropriation	Revolving Funds	Water	Total
REVENUES:						
General Property Taxes						0.00
Tax Liens						0.00
Special Assessments				30,708.80		30,708.80
Excise						0.00
Penalties						0.00
Licenses and Permits						0.00
Intergovernmental	5,263,633.33			51,935.86		5,315,569.19
Charges for Services				4,032,059.28	5,349,301.44	9,381,360.72
Fines						0.00
Fees						0.00
Interest Earnings						0.00
Appropriation Refunds						0.00
Payroll Deductions						0.00
Gifts		16,951.68		62,808.54		79,760.22
Refunds						0.00
Health Working Deposit						0.00
Bond Proceeds					2,500,000.00	2,500,000.00
Miscellaneous				60,756.35		60,756.35
Other			33,886.50			33,886.50
Total Revenues	5,263,633.33	16,951.68	33,886.50	4,238,268.83	7,849,301.44	17,402,041.78
EXPENDITURES:						
General Government	41,668.64	16,482.81		19,978.50		78,129.95
Public Safety	90,335.93	15.00				90,350.93
Human Services	106,418.29	5,755.00		784,513.91		896,687.20
Public Works	1,173,954.49		300.00	57,235.51	2,797,456.73	4,028,946.73
Community Development		63,000.00				63,000.00
Building Maintenance				35,922.90		35,922.90
Education	2,831,125.55			3,458,003.64		6,289,129.19
Recreation						0.00
Veterans' Services						0.00
Debt and Interest						0.00
Unclassified	12,553.14					12,553.14
Incurred Costs						0.00
Statutory Charges						0.00
Capital Outlay					1,708,280.17	1,708,280.17
Refunds						0.00
Bond Anticipation Notes						0.00
Payroll Deductions						0.00
Warrant Articles						0.00
Total Expenditures	4,256,056.04	85,252.81	300.00	4,355,654.46	4,505,736.90	13,203,000.21
Excess (deficiency) of Revenues over Expenditures	1,007,577.29	(68,301.13)	33,586.50	(117,385.63)	3,343,564.54	4,199,041.57
OTHER FINANCIAL SOURCES (USES)						
Proceeds of General Obligation Bonds					0.00	0.00
Operating Transfers In						0.00
Operating Transfers Out	(107,497.00)		(20,000.00)	0.00	(1,419,005.00)	(1,546,502.00)
State and County Charges						
Total Other Financial Sources (Uses)	(107,497.00)	0.00	(20,000.00)	0.00	(1,419,005.00)	(1,546,502.00)
Excess/Deficiency of Revenues and Other Financing Sources over Expenditures and Other Uses	900,080.29	(68,301.13)	13,586.50	(117,385.63)	1,924,559.54	2,652,539.57
Fund Balance June 30, 2018	3,862,917.30	820,289.25	169,282.68	2,917,426.13	3,709,232.78	11,479,148.14
Prior Period Adjustment						0.00
Decrease in Provision for Abatements and Exemptions						
Fund Balance June 30, 2019	4,762,997.59	751,988.12	182,869.18	2,800,040.50	5,633,792.32	14,131,687.71

TOWN OF WILMINGTON, MASSACHUSETTS
SCHEDULE OF GENERAL FUND APPROPRIATIONS AND EXPENDITURES
FOR THE FISCAL YEAR JUNE 30, 2019

FUNCTION/ACTIVITY		C. FWD TO FY 19 FISCAL 2018	TRANSFER & APPROPRIATION FISCAL 2019	EXPENDITURES FISCAL 2019	BALANCE FISCAL 2019	C. FWD TO FY 20 FROM FY 19	CLOSE FISCAL 2019
GENERAL GOVERNMENT:							
Selectmen	Stipend	0.00	5,139.00	5,138.64	0.36	0.00	0.36
Selectmen	Expenses	0.00	10,750.00	9,152.88	1,597.12	0.00	1,597.12
Selectmen	Furnishings & Equipment	0.00	0.00	0.00	0.00	0.00	0.00
		0.00	15,889.00	14,291.52	1,597.48	0.00	1,597.48
Elections	Salaries	0.00	44,387.00	35,736.35	8,650.65	0.00	8,650.65
Elections	Constable	0.00	200.00	200.00	0.00	0.00	0.00
Elections	Expenses	0.00	7,750.00	7,267.63	482.37	0.00	482.37
		0.00	52,337.00	43,203.98	9,133.02	0.00	9,133.02
Registrars	Salaries	0.00	1,875.00	1,875.00	0.00	0.00	0.00
Registrars	Expenses	0.00	8,300.00	7,608.18	691.82	0.00	691.82
		0.00	10,175.00	9,483.18	691.82	0.00	691.82
Finance Committee	Salaries	0.00	3,662.44	3,662.44	0.00	0.00	0.00
Finance Committee	Expenses	0.00	8,550.00	6,609.24	1,940.76	0.00	1,940.76
		0.00	12,212.44	10,271.68	1,940.76	0.00	1,940.76
Town Manager	Salary - Town Manager	0.00	163,508.07	163,508.07	0.00	0.00	0.00
Town Manager	Salaries - Other	0.00	379,416.00	347,630.39	31,785.61	0.00	31,785.61
Town Manager	Expenses	0.00	77,800.00	66,959.08	10,840.92	0.00	10,840.92
Town Manager	Furnishings & Equipment	0.00	2,500.00	0.00	2,500.00	0.00	2,500.00
		0.00	623,224.07	578,097.54	45,126.53	0.00	45,126.53
Information Technology	Salary - Director	0.00	87,962.99	87,962.99	0.00	0.00	0.00
Information Technology	Salaries - Other	0.00	137,033.25	137,033.25	0.00	0.00	0.00
Information Technology	Expenses	4,824.11	388,500.00	388,926.22	4,397.89	0.00	4,397.89
Information Technology	Furnishings & Equipment	0.00	12,000.00	11,991.04	8.96	0.00	8.96
		4,824.11	625,496.24	625,913.50	4,406.85	0.00	4,406.85
Town Accountant	Salary – Town Accountant	0.00	144,524.50	144,524.50	0.00	0.00	0.00
Town Accountant	Salaries-Other	0.00	136,528.46	136,528.46	0.00	0.00	0.00
Town Accountant	Expenses	0.00	3,470.00	2,601.81	868.19	0.00	868.19
Town Accountant	Furnishings & Equipment	0.00	0.00	0.00	0.00	0.00	0.00
		0.00	284,522.96	283,654.77	868.19	0.00	868.19
Treasurer/Collector	Salary - Treasurer/Collector	0.00	115,056.86	115,056.86	0.00	0.00	0.00
Treasurer/Collector	Salaries - Other	0.00	209,993.00	201,826.62	8,166.38	0.00	8,166.38
Treasurer/Collector	Expenses	178.66	30,494.00	21,987.68	8,684.98	0.00	8,684.98
Treasurer/Collector	Furnishings & Equipment	0.00	600.00	600.00	0.00	0.00	0.00
Treasurer/Collector	Amt. Cert. Coll. Tax Title	0.00	27,000.00	12,998.82	14,001.18	0.00	14,001.18
		178.66	383,143.86	352,469.98	30,852.54	0.00	30,852.54
Town Clerk	Salary - Town Clerk	0.00	88,712.00	88,246.26	465.74	0.00	465.74
Town Clerk	Salaries - Other	0.00	112,680.76	112,680.76	0.00	0.00	0.00
Town Clerk	Expenses	0.00	9,550.00	9,232.38	317.62	0.00	317.62
Town Clerk	Furnishings & Equipment	0.00	1,800.00	1,760.00	40.00	0.00	40.00
		0.00	212,742.76	211,919.40	823.36	0.00	823.36
Assessors	Salary - Principal Assessor	0.00	109,737.62	109,737.62	0.00	0.00	0.00
Assessors	Salaries - Other	0.00	108,016.00	101,031.18	6,984.82	0.00	6,984.82
Assessors	Expenses	51,899.44	91,495.00	67,796.53	75,597.91	0.00	75,597.91
Assessors	Furnishings & Equipment	1,143.98	3,150.00	3,972.16	321.82	0.00	321.82
		53,043.42	312,398.62	282,537.49	82,904.55	0.00	82,904.55
Town Counsel	Contractual Services	0.00	325,000.00	224,056.19	100,943.81	0.00	100,943.81
Town Counsel	Expenses	0.00	7,500.00	646.54	6,853.46	0.00	6,853.46
		0.00	332,500.00	224,702.73	107,797.27	0.00	107,797.27
General Government Subtotal		58,046.19	2,864,641.95	2,636,545.77	286,142.37	0.00	286,142.37

TOWN OF WILMINGTON, MASSACHUSETTS
SCHEDULE OF GENERAL FUND APPROPRIATIONS AND EXPENDITURES
FOR THE FISCAL YEAR JUNE 30, 2019

FUNCTION/ACTIVITY		C. FWD TO FY 19 FISCAL 2018	TRANSFER & APPROPRIATION FISCAL 2019	EXPENDITURES FISCAL 2019	BALANCE FISCAL 2019	C. FWD TO FY 20 FROM FY 19	CLOSE FISCAL 2019
PUBLIC SAFETY:							
Police	Salary - Chief	0.00	147,104.07	147,104.07	0.00	0.00	0.00
Police	Salary - Deputy Chief	0.00	125,202.30	125,202.30	0.00	0.00	0.00
Police	Salaries - Lieutenants	0.00	509,050.00	484,169.22	24,880.78	0.00	24,880.78
Police	Salaries – Sergeants	0.00	432,642.78	432,642.78	0.00	0.00	0.00
Police	Salaries - Patrolmen	0.00	2,416,169.00	2,350,223.53	65,945.47	0.00	65,945.47
Police	Salaries - Clerical	0.00	138,393.00	131,410.89	6,982.11	0.00	6,982.11
Police	Salary - Substance Abuse Coordinator	0.00	64,115.08	64,115.08	0.00	0.00	0.00
Police	Salary - Part Time	0.00	516.76	516.76	0.00	0.00	0.00
Police	Salaries - Fill In Costs	0.00	575,000.00	561,506.16	13,493.84	0.00	13,493.84
Police	Salaries – Paid Holidays	0.00	100,000.00	98,889.07	1,110.93	0.00	1,110.93
Police	Salaries - Specialist	0.00	14,650.00	14,383.32	266.68	0.00	266.68
Police	Salaries - Incentive	0.00	518,242.00	501,053.57	17,188.43	0.00	17,188.43
Police	Salaries - Night Differential	0.00	62,682.00	62,682.00	0.00	0.00	0.00
Police	Sick Leave Buyback	0.00	40,593.00	31,216.82	9,376.18	0.00	9,376.18
Police	Expenses	0.00	232,985.00	183,057.19	49,927.81	0.00	49,927.81
Police	Furnishings & Equipment	9,000.00	28,750.00	36,496.04	1,253.96	0.00	1,253.96
		9,000.00	5,406,094.99	5,224,668.80	190,426.19	0.00	190,426.19
Fire	Salary - Chief	0.00	132,574.16	132,574.16	0.00	0.00	0.00
Fire	Salary - Deputy Chief	0.00	91,427.24	91,427.24	0.00	0.00	0.00
Fire	Salaries - Lieutenants	0.00	492,346.22	492,346.22	0.00	0.00	0.00
Fire	Salaries - Privates	0.00	2,162,345.00	2,130,678.00	31,667.00	0.00	31,667.00
Fire	Salaries - Clerical	0.00	52,006.00	43,982.42	8,023.58	0.00	8,023.58
Fire	Salaries - Part Time	0.00	13,640.00	7,984.27	5,655.73	0.00	5,655.73
Fire	Salaries - Overtime Costs	0.00	1,081,320.00	1,203,009.41	(121,689.41)	0.00	(121,689.41)
Fire	Salaries - Training Overtime	0.00	40,000.00	7,466.21	32,533.79	0.00	32,533.79
Fire	Salaries - School Amb. Overtime	0.00	124,800.00	0.00	124,800.00	0.00	124,800.00
Fire	Salaries – Paid Holidays	0.00	150,413.75	150,413.75	0.00	0.00	0.00
Fire	Salaries - Incentive/EMT	0.00	57,050.00	51,355.00	5,695.00	0.00	5,695.00
Fire	Sick Leave Buyback	0.00	20,786.00	9,076.21	11,709.79	0.00	11,709.79
Fire	Expenses	3,549.12	258,998.00	251,718.85	10,828.27	0.00	10,828.27
Fire	Furnishings & Equipment	0.00	46,900.00	42,567.63	4,332.37	0.00	4,332.37
		3,549.12	4,724,606.37	4,614,599.37	113,556.12	0.00	113,556.12
Public Safety Central Dispatch	Salaries - Full Time	0.00	588,703.00	551,849.80	36,853.20	0.00	36,853.20
Public Safety Central Dispatch	Salaries - Overtime	0.00	50,000.00	88,564.22	(38,564.22)	0.00	(38,564.22)
Public Safety Central Dispatch	Salaries - Part Time	0.00	20,000.00	3,769.92	16,230.08	0.00	16,230.08
Public Safety Central Dispatch	Night Differential	0.00	18,720.00	13,536.00	5,184.00	0.00	5,184.00
Public Safety Central Dispatch	Salaries - Paid Holidays	0.00	20,871.00	8,979.88	11,891.12	0.00	11,891.12
Public Safety Central Dispatch	Salaries - Stipends	0.00	3,050.00	1,396.00	1,654.00	0.00	1,654.00
Public Safety Central Dispatch	Expenses	0.00	17,870.00	16,813.17	1,056.83	0.00	1,056.83
Public Safety Central Dispatch	Furnishings & Equipment	0.00	4,000.00	3,858.16	141.84	0.00	141.84
		0.00	723,214.00	688,767.15	34,446.85	0.00	34,446.85
Animal Control	Salaries	0.00	59,303.14	58,749.50	553.64	0.00	553.64
Animal Control	Expenses	0.00	6,000.00	5,235.01	764.99	0.00	764.99
		0.00	65,303.14	63,984.51	1,318.63	0.00	1,318.63
Public Safety Subtotal		12,549.12	10,919,218.50	10,592,019.83	339,747.79	0.00	339,747.79

TOWN OF WILMINGTON, MASSACHUSETTS
SCHEDULE OF GENERAL FUND APPROPRIATIONS AND EXPENDITURES
FOR THE FISCAL YEAR JUNE 30, 2019

FUNCTION/ACTIVITY		C. FWD TO FY 19 FISCAL 2018	TRANSFER & APPROPRIATION FISCAL 2019	EXPENDITURES FISCAL 2019	BALANCE FISCAL 2019	C. FWD TO FY 20 FROM FY 19	CLOSE FISCAL 2019
PUBLIC WORKS:							
Engineering	Salaries	0.00	354,495.11	354,495.11	0.00	0.00	0.00
Engineering	Salaries - Part Time	0.00	12,740.00	7,864.51	4,875.49	0.00	4,875.49
Engineering	Expenses	0.00	10,800.00	7,483.24	3,316.76	0.00	3,316.76
		0.00	378,035.11	369,842.86	8,192.25	0.00	8,192.25
Highway Division	Salary - Director	0.00	144,939.47	144,939.47	0.00	0.00	0.00
Highway Division	Salaries - Administration	0.00	438,018.70	438,018.70	0.00	0.00	0.00
Highway Division	Salaries - Other	0.00	1,262,627.50	1,231,894.09	30,733.41	0.00	30,733.41
Highway Division	Stream Maintenance Salaries	0.00	17,288.26	17,288.26	0.00	0.00	0.00
Highway Division	Stream Maintenance Expenses	0.00	1,000.00	1,001.02	(1.02)	0.00	(1.02)
Highway Division	Expenses	2,186.39	334,240.00	296,512.85	39,913.54	0.00	39,913.54
Highway Division	Road Machinery Expenses	0.00	80,000.00	66,156.86	13,843.14	0.00	13,843.14
Highway Division	Fuel & Other	0.00	311,808.00	273,241.25	38,566.75	0.00	38,566.75
Highway Division	Drainage Projects	2,221.77	65,000.00	65,557.91	1,663.86	0.00	1,663.86
Highway Division	Public Street Lights	0.00	176,300.00	122,902.53	53,397.47	0.00	53,397.47
Highway Division	Furnishings & Equipment	0.00	59,400.00	56,112.90	3,287.10	0.00	3,287.10
		4,408.16	2,890,621.93	2,713,625.84	181,404.25	0.00	181,404.25
Snow & Ice Control	Salaries	0.00	258,332.00	258,256.88	75.12	0.00	75.12
Snow & Ice Control	Expenses	0.00	452,465.00	423,172.37	29,292.63	0.00	29,292.63
		0.00	710,797.00	681,429.25	29,367.75	0.00	29,367.75
Highway Division	Rubbish Collection	5,650.00	1,979,997.00	1,905,548.65	80,098.35	0.00	80,098.35
		5,650.00	1,979,997.00	1,905,548.65	80,098.35	0.00	80,098.35
Tree Division	Salaries	0.00	233,442.04	223,203.80	10,238.24	0.00	10,238.24
Tree Division	Expenses	0.00	19,000.00	18,815.75	184.25	0.00	184.25
		0.00	252,442.04	242,019.55	10,422.49	0.00	10,422.49
Parks & Grounds Division	Salaries	0.00	470,685.00	454,078.04	16,606.96	0.00	16,606.96
Parks & Grounds Division	Expenses	0.00	123,700.00	115,946.55	7,753.45	0.00	7,753.45
		0.00	594,385.00	570,024.59	24,360.41	0.00	24,360.41
Cemetery Division	Salaries	0.00	159,692.23	159,692.23	0.00	0.00	0.00
Cemetery Division	Expenses	0.00	17,750.00	17,784.71	(34.71)	0.00	(34.71)
		0.00	177,442.23	177,476.94	(34.71)	0.00	(34.71)
Sewer	Salaries	0.00	92,841.00	72,274.39	20,566.61	0.00	20,566.61
Sewer	Expenses	125.00	90,376.00	69,064.21	21,436.79	0.00	21,436.79
Sewer Subtotal		125.00	183,217.00	141,338.60	42,003.40	0.00	42,003.40
Total Public Works Subtotal		10,183.16	7,166,937.31	6,801,306.28	375,814.19	0.00	375,814.19
COMMUNITY DEVELOPMENT:							

TOWN OF WILMINGTON, MASSACHUSETTS
SCHEDULE OF GENERAL FUND APPROPRIATIONS AND EXPENDITURES
FOR THE FISCAL YEAR JUNE 30, 2019

FUNCTION/ACTIVITY		C. FWD TO FY 19 FISCAL 2018	TRANSFER & APPROPRIATION FISCAL 2019	EXPENDITURES FISCAL 2019	BALANCE FISCAL 2019	C. FWD TO FY 20 FROM FY 19	CLOSE FISCAL 2019
Board of Health	Salary - Director	0.00	96,070.44	96,070.44	0.00	0.00	0.00
Board of Health	Salaries - Other	0.00	109,596.24	109,300.92	295.32	0.00	295.32
Board of Health	Expenses	1,577.13	15,000.00	12,776.44	3,800.69	0.00	3,800.69
Board of Health	Sealer Weights & Measures	0.00	5,000.00	5,000.00	0.00	0.00	0.00
Board of Health	Furnishings & Equipment	0.00	0.00	0.00	0.00	0.00	0.00
		1,577.13	225,666.68	223,147.80	4,096.01	0.00	4,096.01
Planning/Conservation	Salary - Director	0.00	92,639.96	92,639.96	0.00	0.00	0.00
Planning/Conservation	Salaries - Other	0.00	227,432.00	221,783.17	5,648.83	0.00	5,648.83
Planning/Conservation	Expenses	2,243.82	31,000.00	30,606.59	2,637.23	0.00	2,637.23
Planning/Conservation	Furnishings & Equipment	0.00	1,600.00	1,557.00	43.00	0.00	43.00
		2,243.82	352,671.96	346,586.72	8,329.06	0.00	8,329.06
Building Inspector	Salary - Building Inspector	0.00	90,923.70	90,923.70	0.00	0.00	0.00
Building Inspector	Salaries - Other	0.00	125,836.17	124,753.92	1,082.25	0.00	1,082.25
Building Inspector	Expenses	0.00	4,250.00	3,400.66	849.34	0.00	849.34
Building Inspector	Furnishings & Equipment	0.00	0.00	0.00	0.00	0.00	0.00
		0.00	221,009.87	219,078.28	1,931.59	0.00	1,931.59
Community Develop Subtotal		3,820.95	799,348.51	788,812.80	14,356.66	0.00	14,356.66
PUBLIC BUILDINGS:							
Public Buildings	Salary – Superintendent	0.00	128,076.35	128,076.35	0.00	0.00	0.00
Public Buildings	Salaries - Other	0.00	3,012,558.41	2,995,210.82	17,347.59	0.00	17,347.59
Public Buildings	Expenses - Town Buildings	19,390.34	210,000.00	227,590.52	1,799.82	0.00	1,799.82
Public Buildings	Misc. Facility Improvements	73,240.01	125,000.00	72,190.53	126,049.48	0.00	126,049.48
Public Buildings	Electric - Town Buildings	0.00	220,000.00	188,497.09	31,502.91	0.00	31,502.91
Public Buildings	Utilities - Town Buildings	4,714.75	31,500.00	19,955.56	16,259.19	0.00	16,259.19
Public Buildings	Expenses School Building	10,000.00	245,000.00	250,324.18	4,675.82	0.00	4,675.82
Public Buildings	Training & Conference	0.00	3,500.00	975.00	2,525.00	0.00	2,525.00
Public Buildings	Fuel Heating	0.00	923,794.00	872,372.10	51,421.90	0.00	51,421.90
Public Buildings	Asbestos Repair	0.00	15,000.00	8,632.00	6,368.00	0.00	6,368.00
Public Buildings	Roof Repairs	27,792.65	25,000.00	41,365.38	11,427.27	0.00	11,427.27
Public Buildings	HVAC Repairs	0.00	175,000.00	174,381.18	618.82	0.00	618.82
		135,137.75	5,114,428.76	4,979,570.71	269,995.80	0.00	269,995.80
Public Buildings Subtotal		135,137.75	5,114,428.76	4,979,570.71	269,995.80	0.00	269,995.80
HUMAN SERVICES:							
Veterans' Services	Salary - Director	0.00	84,187.76	84,187.76	0.00	0.00	0.00
Veterans' Services	Salaries - Other	0.00	52,056.97	52,056.97	0.00	0.00	0.00
Veterans' Services	Expenses	0.00	3,500.00	2,555.09	944.91	0.00	944.91
Veterans' Services	Assistance	0.00	400,000.00	212,551.08	187,448.92	0.00	187,448.92
		0.00	539,744.73	351,350.90	188,393.83	0.00	188,393.83
Library	Salary - Director	0.00	98,643.14	98,643.14	0.00	0.00	0.00
Library	Salaries - Other	0.00	822,683.00	794,392.94	28,290.06	0.00	28,290.06
Library	Expenses	0.00	189,600.00	187,456.99	2,143.01	0.00	2,143.01
Library	M.V.L.C.	0.00	38,131.00	38,131.00	0.00	0.00	0.00
Library	Furnishings & Equipment	0.00	5,700.00	5,700.00	0.00	0.00	0.00
		0.00	1,154,757.14	1,124,324.07	30,433.07	0.00	30,433.07
Recreation	Salary - Director	0.00	69,776.97	69,776.97	0.00	0.00	0.00
Recreation	Salaries - Other	0.00	57,504.47	57,504.47	0.00	0.00	0.00
Recreation	Expenses	25.93	5,275.00	5,146.70	154.23	0.00	154.23
Recreation	Furnishings & Equipment	0.00	0.00	0.00	0.00	0.00	0.00
		25.93	132,556.44	132,428.14	154.23	0.00	154.23
Elderly Services	Salary - Director	0.00	88,953.20	88,953.20	0.00	0.00	0.00
Elderly Services	Salaries - Other	0.00	145,803.09	143,203.09	2,600.00	0.00	2,600.00
Elderly Services	Expenses	0.00	45,025.00	41,866.39	3,158.61	0.00	3,158.61
Elderly Services	Furnishings & Equipment	0.00	0.00	0.00	0.00	0.00	0.00
		0.00	279,781.29	274,022.68	5,758.61	0.00	5,758.61
Historical Committee	Salaries	0.00	24,694.00	19,946.99	4,747.01	0.00	4,747.01
Historical Committee	Expenses	5,185.18	6,750.00	1,549.48	10,385.70	0.00	10,385.70
		5,185.18	31,444.00	21,496.47	15,132.71	0.00	15,132.71
Human Services Subtotal		5,211.11	2,138,283.60	1,903,622.26	239,872.45	0.00	239,872.45

TOWN OF WILMINGTON, MASSACHUSETTS
SCHEDULE OF GENERAL FUND APPROPRIATIONS AND EXPENDITURES
FOR THE FISCAL YEAR JUNE 30, 2019

FUNCTION/ACTIVITY		C. FWD TO FY 19 FISCAL 2018	TRANSFER & APPROPRIATION FISCAL 2019	EXPENDITURES FISCAL 2019	BALANCE FISCAL 2019	C. FWD TO FY 20 FROM FY 19	CLOSE FISCAL 2019
EDUCATION:							
School Department	Salaries	0.00	31,174,471.00	31,630,899.21	(456,428.21)	0.00	(456,428.21)
School Department	Expenses	168,911.91	9,152,062.00	8,723,226.15	597,747.76	0.00	597,747.76
		168,911.91	40,326,533.00	40,354,125.36	141,319.55	0.00	141,319.55
Regional Vocational	Shawsheen Vocational	0.00	4,265,878.00	4,088,640.00	177,238.00	0.00	177,238.00
		0.00	4,265,878.00	4,088,640.00	177,238.00	0.00	177,238.00
Education Subtotal		168,911.91	44,592,411.00	44,442,765.36	318,557.55	0.00	318,557.55
DEBT SERVICE:							
Debt & Interest	Recreation	0.00	502,400.00	486,840.50	15,559.50	0.00	15,559.50
Debt & Interest	Schools	0.00	3,188,650.00	3,188,650.00	0.00	0.00	0.00
Debt & Interest	General Government	0.00	192,900.00	192,484.17	415.83	0.00	415.83
Debt & Interest	Sewer	0.00	115,520.00	115,520.00	0.00	0.00	0.00
Debt & Interest	Water	0.00	250,195.00	239,804.23	10,390.77	0.00	10,390.77
Debt & Interest	Auth. Fees & Misc.	0.00	45,000.00	17,175.00	27,825.00	0.00	27,825.00
		0.00	4,294,665	4,240,473.90	54,191.10	0.00	54,191.10
Debt & Interest Subtotal		0.00	4,294,665.00	4,240,473.90	54,191.10	0.00	54,191.10
UNCLASSIFIED:							
Insurance & Bonds		0.00	854,000.00	848,637.64	5,362.36	0.00	5,362.36
Employee Health & Life Insurance		0.00	12,303,000.00	11,778,067.38	524,932.62	0.00	524,932.62
Employ. Retire. Unused Sick Leave		0.00	96,818.66	96,818.66	0.00	0.00	0.00
Medicare Employers' Contribution		0.00	800,000.00	754,772.35	45,227.65	0.00	45,227.65
Salary Adj. & Add. Costs		39,106.34	434,159.71	168,328.31	304,937.74	0.00	304,937.74
Local Trans/Training Conf.		0.00	5,000.00	5,000.00	0.00	0.00	0.00
Out of State Travel		0.00	7,000.00	0.00	7,000.00	0.00	7,000.00
Annual Audit		0.00	35,000.00	35,000.00	0.00	0.00	0.00
Ambulance Billing		100.00	43,000.00	40,957.76	2,142.24	0.00	2,142.24
Town Report		0.00	7,500.00	2,500.00	5,000.00	0.00	5,000.00
Professional & Technical Services		104,130.72	125,000.00	84,391.06	144,739.66	0.00	144,739.66
Reserve Fund		0.00	165,000.00	0.00	165,000.00	0.00	165,000.00
Unclassified Subtotal		143,337.06	14,875,478.37	13,814,473.16	1,204,342.27	0.00	1,204,342.27
STATUTORY CHARGES:							
Current Year Overlay		0.00	900,000.00	0.00	900,000.00	0.00	900,000.00
Retirement Contributions		0.00	6,535,038.00	6,535,038.00	0.00	0.00	0.00
Offset Items		0.00	25,653.00	0.00	25,653.00	0.00	25,653.00
Mass Bay Trans. Auth.		0.00	513,431.00	518,623.00	(5,192.00)	0.00	(5,192.00)
MAPC (Ch. 688 of 1963)		0.00	12,300.00	12,261.00	39.00	0.00	39.00
RMV Non-Renewal Surcharge		0.00	17,660.00	17,480.00	180.00	0.00	180.00
Metro Air Poll. Cont. Dist.		0.00	8,175.00	8,267.00	(92.00)	0.00	(92.00)
Mosquito Control Program		0.00	66,462.00	62,625.00	3,837.00	0.00	3,837.00
M.W.R.A. Sewer Assessment		0.00	3,032,110.00	2,913,415.00	118,695.00	0.00	118,695.00
Charter Schools		0.00	130,311.00	76,820.00	53,491.00	0.00	53,491.00
School Choice		0.00	35,844.00	93,650.00	(57,806.00)	0.00	(57,806.00)
Essex County Tech Institute		0.00	164,332.00	142,222.00	22,110.00	0.00	22,110.00
Statutory Charges Subtotal		0.00	11,443,416.00	10,388,791.00	1,054,625.00	0.00	1,054,625.00

TOWN OF WILMINGTON, MASSACHUSETTS
SCHEDULE OF GENERAL FUND APPROPRIATIONS AND EXPENDITURES
FOR THE FISCAL YEAR JUNE 30, 2019

FUNCTION/ACTIVITY		C. FWD TO FY 19 FISCAL 2018	TRANSFER & APPROPRIATION FISCAL 2019	EXPENDITURES FISCAL 2019	BALANCE FISCAL 2019	C. FWD TO FY 20 FROM FY 19	CLOSE FISCAL 2019
WARRANT ARTICLES:							
Unclassified	Memorial/Veterans' Day	0.00	6,000.00	6,000.00	0.00	0.00	0.00
Unclassified	Lease of Quarters	0.00	1,500.00	750.00	750.00	0.00	750.00
Unclassified	4th of July	0.00	50,000.00	48,295.49	1,704.51	0.00	1,704.51
Unclassified	Capital Stabilization	0.00	4,000,000.00	4,000,000.00	0.00	0.00	0.00
Unclassified	Retirement	0.00	1,500,000.00	1,500,000.00	0.00	0.00	0.00
Unclassified	OPEB	0.00	1,000,000.00	1,000,000.00	0.00	0.00	0.00
Warrant Articles Subtotal		0.00	6,557,500.00	6,555,045.49	2,454.51	0.00	2,454.51
Police	Cruisers	15,000.00	270,000.00	234,573.43	50,426.57	0.00	50,426.57
Fire	Fire Pumper	0.00	585,000.00	0.00	585,000.00	0.00	585,000.00
DPW	Construction/Maintenance Vehicles	0.00	248,500.00	240,525.70	7,974.30	0.00	7,974.30
DPW	Cemetery Expansion	8,576.20	20,000.00	16,650.00	11,926.20	0.00	11,926.20
DPW	Resurface Municipal Lots	0.00	137,000.00	123,578.36	13,421.64	0.00	13,421.64
DPW	Sidewalk Recon Lawrence Street	0.00	110,000.00	89,905.66	20,094.34	0.00	20,094.34
DPW	Roadway Management PCI Update People GIS	0.00	35,000.00	6,072.00	28,928.00	0.00	28,928.00
DPW	Federal Hill & Middlesex Ave Curbing	0.00	105,000.00	31,207.12	73,792.88	0.00	73,792.88
DPW	Traffic Detection Camera RT 62/Chestnut	0.00	21,000.00	21,000.00	0.00	0.00	0.00
DPW	Vehicle Lift	26,000.00	0.00	26,000.00	0.00	0.00	0.00
DPW	Engineer Services General Permit	9,093.64	0.00	558.00	8,535.64	0.00	8,535.64
DPW	Route 38 TIP (25% Engineer)	5,027.75	0.00	1,816.25	3,211.50	0.00	3,211.50
Sewer	Pilcher Drive Grinder Assembly	0.00	150,000.00	10,800.00	139,200.00	0.00	139,200.00
School	Vans	0.00	55,000.00	52,909.00	2,091.00	0.00	2,091.00
School	Middle School Computer Replace	0.00	161,100.00	0.00	161,100.00	0.00	161,100.00
School	Elementary School Proj Replace	0.00	135,000.00	102,825.00	32,175.00	0.00	32,175.00
School	VoIP Telephone System	50,000.00	50,000.00	52,149.12	47,850.88	0.00	47,850.88
School	New Data Center	0.00	50,000.00	0.00	50,000.00	0.00	50,000.00
School	Elementary Switch	36,000.00	0.00	35,998.51	1.49	0.00	0.00
School	Laptop Battery Replacement	27,312.30	0.00	7,011.10	20,301.20	0.00	0.00
School	Exchange Server Upgrade	25,000.00	0.00	13,579.35	11,420.65	0.00	0.00
Public Buildings	Shawsheen School Lighting Upgrade	0.00	185,000.00	185,000.00	0.00	0.00	0.00
Public Buildings	Woburn Street School Lighting Upgrade	0.00	185,000.00	185,000.00	0.00	0.00	0.00
Public Buildings	Town Hall Football Field Lights	0.00	75,000.00	56,006.71	18,993.29	0.00	18,993.29
Public Buildings	Middle School Bldg Mgmt System	9,878.56	0.00	0.00	9,878.56	0.00	9,878.56
Public Buildings	High School Gym Floor Replace	0.00	0.00	0.00	66,120.00	66,120.00	0.00
Information Technology	Shared Storage Environment	15,472.30	0.00	14,748.00	724.30	0.00	0.00
Information Technology	Network Switch	105,000.00	0.00	104,634.32	365.68	0.00	365.68
Information Technology	Replace Servers	3,002.00	0.00	613.10	2,388.90	0.00	2,388.90
Information Technology	UPS for Public Safety	0.00	20,000.00	6,696.71	13,303.29	0.00	13,303.29
Information Technology	Enterprise Software System	0.00	941,800.00	211,911.02	729,888.98	0.00	729,888.98
Information Technology	Desktop Computer Replacement	0.00	55,000.00	54,560.74	439.26	0.00	439.26
Recreation	Pickleball Courts	0.00	40,000.00	40,000.00	0.00	0.00	0.00
		335,362.75	3,634,400.00	1,926,329.20	2,109,553.55	66,120.00	2,010,985.91
GRAND TOTAL		872,560.00	114,400,729.00	109,069,755.76	6,269,653.24	66,120.00	6,171,085.60

TOWN OF WILMINGTON, MASSACHUSETTS
WATER DEPARTMENT
ANALYSIS OF CHANGES IN FUND BALANCES
FOR THE YEAR ENDED JUNE 30, 2019

	Actual Fiscal 2017	Actual Fiscal 2018	Actual Fiscal 2019
Revenues:			
Water Receivables Rates	4,085,199.08	4,255,912.06	4,461,961.86
Water Receivables Services	12,902.29	23,846.04	23,069.73
Water Receivables Connections	14,070.00	25,700.00	35,600.00
Water Receivables Fire Protection	420,029.54	418,704.30	450,241.14
Water Receivables Cross Connections	48,649.31	42,741.12	49,309.87
Water Liens	227,728.20	220,046.19	318,995.09
Miscellaneous	6,219.74	622,843.74	2,510,123.75
Total Revenue	4,814,798.16	5,609,793.45	7,849,301.44
Operating Costs	3,300,303.90	4,825,059.51	4,505,736.90
Total Operating Costs	3,300,303.90	4,825,059.51	4,505,736.90
Excess Revenues over Operating Costs	1,514,494.26	784,733.94	3,343,564.54
Transfer to General Fund for Debt Service		714,000.00	
Employees Benefits and Allocated Charges	1,311,181.00	1,360,246.00	1,419,005.00
Excess of revenues and other sources over (under) expenditures and other uses	203,313.26	138,487.94	1,924,559.54
Total Fund Balance - Beginning	3,367,431.58	3,570,744.84	3,709,232.78
Total Fund Balance - Ending	3,570,744.84	3,709,232.78	5,633,792.32

TOWN OF WILMINGTON, MASSACHUSETTS
COMBINING STATEMENTS OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
CAPITAL PROJECTS FUND
FOR THE YEAR ENDED JUNE 30, 2019

	Main Street Sewer	Public Safety Building	Shawsheen School Window Replace	WHS Feasibility Study	WHS Project	Yentile Farm Recreational Facility	Fire Pumper Truck	Nassau Storage Tank	Total (Memorandum Only)
Town Meeting Dates	4/22/89	4/26/97	5/2/2009	5/1/2010	12/10/11	4/25/15	4/30/16	5/5/18	
Initial Project Authorization	747,000	7,986,000	715,000	1,125,000	44,190,000	4,800,000	650,000	2,500,000	62,713,000
REVENUES:									
Intergovernmental	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
EXPENDITURES:									
Capital Outlay									
Total Expenditures	0.00	0.00	0.00	0.00	52,838.17	57,502.63	0.00	0.00	110,340.80
Excess of revenues over/under expenditures	0.00	0.00	0.00	0.00	(52,838.17)	(57,502.63)	0.00	0.00	(110,340.80)
Other Financial Sources (Uses)									
Issuance of Bond Anticipation Notes	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,500,000.00	2,500,000.00
Retirement of Bond Anticipation Notes	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Proceeds of General Obligation Bonds & Notes	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Operating Transfers	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Financial Sources/Uses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,500,000.00	2,500,000.00
Excess of revenues and other sources over (under) expenditures and other uses	0.00	0.00	0.00	0.00	(52,838.17)	(57,502.63)	0.00	2,500,000.00	2,389,659.20
FUND BALANCE JULY 1, 2018	56,000.60	588.69	259,672.10	65,784.78	(1,172,108.96)	61,951.83	0.00	0.00	(728,110.96)
FUND BALANCE JUNE 30, 2019	56,000.60	588.69	259,672.10	65,784.78	(1,224,947.13)	4,449.20	0.00	2,500,000.00	1,661,548.24

TOWN OF WILMINGTON, MASSACHUSETTS
SCHEDULE OF LONG TERM DEBT
FOR THE FISCAL YEAR 2019

DESCRIPTION	YEAR ISSUE	YEAR DUE	RATE	ORIGINAL PRINCIPAL AMOUNT	PRINCIPAL OUTSTANDING JUNE 30, 2018	BOND ADDITIONS	PRINCIPAL RETIREMENTS	PRINCIPAL OUTSTANDING JUNE 30, 2019
INSIDE DEBT LIMIT								
Remodeling Shawsheen School	08/2010	08/2020	2.63	720,000	210,000	0	70,000	140,000
Equipment-Ladder Truck	08/2010	11/2027	2.63	1,561,500	871,500	0	156,500	715,000
Recreation Facility	06/2020	11/2030	2.52	4,053,900	4,053,900	0	318,900	3,735,000
Sewer	08/2010	08/2030	2.81	1,369,000	890,920	0	88,980	801,940
TOTAL INSIDE DEBT LIMIT				7,704,400	6,026,320	0	634,380	5,391,940
OUTSIDE DEBT LIMIT								
Water	08/2010	08/2030	2.81	2,211,000	1,651,000	1,276,600	141,100	2,786,500
High School Project	09/2012	03/2037	3.28	44,190,000	33,540,000	0	1,770,000	31,770,000
TOTAL OUTSIDE DEBT LIMIT				46,401,000	35,191,000	1,276,600	1,911,100	34,556,500
GRAND TOTAL				54,105,400	41,217,320	1,276,600	2,545,480	39,948,440

TOWN OF WILMINGTON, MASSACHUSETTS
SCHEDULE OF EXPENDABLE AND NON-EXPENDABLE TRUST FUNDS
IN CUSTODY OF TOWN TREASURER FOR THE YEAR ENDED JUNE 30, 2019

	Balance June 30, 2018				
	Non-Expendable	Expendable	Total	Bequests	Investment Income
S. Carter Common Fund	200.00	1,833.58	2,033.58	0.00	138.25
SDJ Carter Lecture Fund	6,000.00	3,421.61	9,421.61	0.00	948.47
Library Funds:					
Benjamin Buck	500.00	161.19	661.19	0.00	45.41
Burnap	200.00	85.67	285.67	0.00	19.58
Chester M. Clark	500.00	279.08	779.08	0.00	53.45
Charlotte C. Smith	500.00	484.36	984.36	0.00	67.57
Stanley Webber	0.00	3.41	3.41	0.00	0.19
Walker School Fund	275.00	1,993.47	2,268.47	0.00	155.76
Housing Partnership	0.00	148,292.74	148,292.74	0.00	10,143.44
Winifred Richardson Trust	25,000.00	167.86	25,167.86	0.00	99.21
Cemetery Funds	974,509.95	146,244.74	1,120,754.69	32,686.50	76,548.41
Biggar Scholarship	25,000.00	18,719.24	43,719.24	0.00	3,001.54
Scott D. Braciska Scholarship	0.00	14,498.54	14,498.54	0.00	1,338.66
Altman Family Education Trust	25,000.00	8,329.80	33,329.80	0.00	2,288.29
Justin O'Neil Scholarship	0.00	538.77	538.77	0.00	37.01
Joseph A. Murphy Scholarship	0.00	1,031.73	1,031.73	0.00	5.05
Irene M. Brennan Family Trust Scholarship	0.00	53,185.01	53,185.01	0.00	209.54
Elderly Services	0.00	50,350.31	50,350.31	18,764.82	571.14
Carney-Veterans Fund	0.00	24.32	24.32	0.00	0.00
Loddy Weisberg & Lena Leiter Scholarship	0.00	234,600.02	234,600.02	0.00	922.88
Town Scholarship Fund	0.00	25,950.50	25,950.50	3,365.00	1,508.17
WHS Scholarship Fund	0.00	127,029.12	127,029.12	19,130.00	8,568.49
Other Post Employment Benefits	0.00	4,334,558.91	4,334,558.91	0.00	285,680.89
Capital Stabilization Fund	0.00	6,495,383.67	6,495,383.67	20,270.72	216,078.34
Retirement Stabilization Fund	0.00	1,789,669.44	1,789,669.44	0.00	57,554.32
Barbara Johnson Trust	0.00	351,257.51	351,257.51	36,000.00	1,526.86
Zeneca Settlement	0.00	5,970.47	5,970.47	0.00	23.56
Invest. Fund Conservation	0.00	568.10	568.10	0.00	2.25
Confined Space	0.00	410.21	410.21	0.00	0.00
Employee's Health & Life Insurance	0.00	1,746,219.46	1,746,219.46	4,502,699.45	22,968.81
Employer's Health & Life Insurance	0.00	4,162,843.00	4,162,843.00	0.00	0.00
Olin Chemical	0.00	55,935.99	55,935.99	0.00	220.50
Andover Street Traffic Lights	0.00	17.62	17.62	0.00	0.00
Tracy Circle	0.00	5,900.71	5,900.71	0.00	23.25
Barrows Auditorium Renovation	0.00	1,247.55	1,247.55	0.00	85.64
Flex Spending Town & School	0.00	4,354.40	4,354.40	0.00	0.00
Middlesex Pines I & II	0.00	7,464.19	7,464.19	0.00	29.43
Adoption	0.00	416.74	416.74	0.00	1.65
I93 Ballardvale	0.00	1,457.86	1,457.86	0.00	12.84
Ambulance	0.00	0.00	0.00	0.00	0.00
National Grid Transfer	0.00	20,000.00	20,000.00	0.00	0.00
Student Activity Fund	0.00	81,168.49	81,168.49	183,468.48	1,683.57
Student Activity Fund Wildwood	0.00	7,051.11	7,051.11	696.38	0.00
Student Activity Fund Boutwell	0.00	2,269.14	2,269.14	554.25	0.00
Student Activity Fund Middle School	0.00	61,631.54	61,631.54	78,010.17	0.00
Student Activity Fund North Intermediate	0.00	7,506.14	7,506.14	12,735.50	0.00
Student Activity Fund West Intermediate	0.00	(4,006.05)	(4,006.05)	8,239.42	0.00
Student Activity Fund Woburn Street	0.00	7,680.23	7,680.23	22,026.60	0.00
Student Activity Fund Shawsheen	0.00	456.98	456.98	16,388.75	0.00
Student Activity Fund Reserve	0.00	75,552.97	75,552.97	0.00	0.00
Tailings	0.00	2,472.95	2,472.95	0.00	0.00
Tax Title Recordings	0.00	(6,874.11)	(6,874.11)	0.00	0.00
Street Openings	0.00	115,400.00	115,400.00	0.00	0.00
Firearms Permits	0.00	16,237.50	16,237.50	31,950.00	0.00
Outside Details: Police	0.00	9,527.06	9,527.06	1,317,661.35	0.00
Outside Details: Fire	0.00	11,049.47	11,049.47	18,431.26	0.00
Outside Details: Public Buildings	0.00	(17,181.48)	(17,181.48)	82,362.36	0.00
Forfeiture Deposits	0.00	32,336.00	32,336.00	12,000.00	0.00
Performance Bonds	0.00	986,516.63	986,516.63	48,956.00	957.89
Meals Tax	0.00	117.08	117.08	606.86	0.00
GRAND TOTAL	1,057,684.95	21,209,812.55	22,267,497.50	6,467,003.87	693,520.31

TOWN OF WILMINGTON, MASSACHUSETTS
SCHEDULE OF EXPENDABLE AND NON-EXPENDABLE TRUST FUNDS
IN CUSTODY OF TOWN TREASURER FOR THE YEAR ENDED JUNE 30, 2019

			Balance June 30, 2019		
	Transfers	Expenditures	Non-Expendable	Expendable	Total
S. Carter Common Fund		0.00	200.00	1,971.83	2,171.83
SDJ Carter Lecture Fund		489.88	6,000.00	3,880.20	9,880.20
Library Funds:					
Benjamin Buck		0.00	500.00	206.60	706.60
Burnap		0.00	200.00	105.25	305.25
Chester M. Clark		0.00	500.00	332.53	832.53
Charlotte C. Smith		0.00	500.00	551.93	1,051.93
Stanley Webber		0.00	0.00	3.60	3.60
Walker School Fund		0.00	275.00	2,149.23	2,424.23
Housing Partnership		0.00	0.00	158,436.18	158,436.18
Winifred Richardson Trust		0.00	25,000.00	267.07	25,267.07
Cemetery Funds	(20,000.00)	300.00	1,007,196.45	202,493.15	1,209,689.60
Biggar Scholarship		0.00	25,000.00	21,720.78	46,720.78
Scott D. Braciska Scholarship		0.00	0.00	15,837.20	15,837.20
Altman Family Education Trust		0.00	25,000.00	10,618.09	35,618.09
Justin O'Neil Scholarship		0.00	0.00	575.78	575.78
Joseph A. Murphy Scholarship		0.00	0.00	1,036.78	1,036.78
Irene M. Brennan Family Trust Scholarship		0.00	0.00	53,394.55	53,394.55
Elderly Services		28,265.38	0.00	41,420.89	41,420.89
Carney-Veterans Fund		0.00	0.00	24.32	24.32
Loddy Weisberg & Lena Leiter Scholarship		5,625.00	0.00	229,897.90	229,897.90
Town Scholarship Fund		750.00	0.00	30,073.67	30,073.67
WHS Scholarship Fund		4,625.00	0.00	150,102.61	150,102.61
Other Post Employment Benefits	1,000,000.00	0.00	0.00	5,620,239.80	5,620,239.80
Capital Stabilization Fund	4,000,000.00	0.00	0.00	10,731,732.73	10,731,732.73
Retirement Stabilization Fund	1,000,000.00	0.00	0.00	2,847,223.76	2,847,223.76
Barbara Johnson Trust		0.00	0.00	388,784.37	388,784.37
Zeneca Settlement		0.00	0.00	5,994.03	5,994.03
Invest. Fund Conservation		0.00	0.00	570.35	570.35
Confined Space		0.00	0.00	410.21	410.21
Employee's Health & Life Insurance		3,923,259.95	0.00	2,348,627.77	2,348,627.77
Employer's Health & Life Insurance	11,776,539.02	11,776,539.02	0.00	4,162,843.00	4,162,843.00
Olin Chemical		0.00	0.00	56,156.49	56,156.49
Andover Street Traffic Lights		0.00	0.00	17.62	17.62
Tracy Circle		0.00	0.00	5,923.96	5,923.96
Barrows Auditorium Renovation		0.00	0.00	1,333.19	1,333.19
Flex Spending Town & School		0.00	0.00	4,354.40	4,354.40
Middlesex Pines I & II		0.00	0.00	7,493.62	7,493.62
Adoption		0.00	0.00	418.39	418.39
I93 Ballardvale		0.00	0.00	1,470.70	1,470.70
Ambulance		0.00	0.00	0.00	0.00
National Grid Transfer		0.00	0.00	20,000.00	20,000.00
Student Activity Fund		175,488.82	0.00	90,831.72	90,831.72
Student Activity Fund Wildwood		687.23	0.00	7,060.26	7,060.26
Student Activity Fund Boutwell		83.80	0.00	2,739.59	2,739.59
Student Activity Fund Middle School		82,218.68	0.00	57,423.03	57,423.03
Student Activity Fund North Intermediate		15,517.77	0.00	4,723.87	4,723.87
Student Activity Fund West Intermediate		5,169.43	0.00	(936.06)	(936.06)
Student Activity Fund Woburn Street		24,788.70	0.00	4,918.13	4,918.13
Student Activity Fund Shawsheen		13,624.65	0.00	3,221.08	3,221.08
Student Activity Fund Reserve		0.00	0.00	75,552.97	75,552.97
Tailings		2,472.95	0.00	0.00	0.00
Tax Title Recordings		0.00	0.00	(6,874.11)	(6,874.11)
Street Openings		0.00	0.00	115,400.00	115,400.00
Firearms Permits		28,612.50	0.00	19,575.00	19,575.00
Outside Details: Police		1,349,714.19	0.00	(22,525.78)	(22,525.78)
Outside Details: Fire		18,877.90	0.00	10,602.83	10,602.83
Outside Details: Public Buildings		81,423.12	0.00	(16,242.24)	(16,242.24)
Forfeiture Deposits		0.00	0.00	44,336.00	44,336.00
Performance Bonds		45,049.06	0.00	991,381.46	991,381.46
Meals Tax		625.20	0.00	98.74	98.74
GRAND TOTAL	17,756,539.02	17,584,208.23	1,090,371.45	28,509,981.02	29,600,352.47

PUBLIC SAFETY

Fire Department

We are pleased to offer this summary of the events for the Wilmington Fire Department during 2019. Fire Fighter Paul Hedderson left the department and is now a member of FDNY serving on Ladder 158 in Brooklyn. Part time clerk Nicole Marrone also left to pursue other endeavors. We wish both of them nothing but the best! We also welcomed Fire Fighters Alexander Danas and Joseph Russell to the Department. We know that they will make great additions to the team!

2019 was an exciting year for growth at the department. At the Annual Town Meeting, the citizens of the town recognized the need to expand the number of both fire fighters and fire officers. With their support, we promoted the following fire fighters to the rank of Lieutenant: William J. Herrick, Jr., Ryan P. Quigley, Eric S. Robbins, Russell D. Stering and David P. Woods. These promotions have enabled us to more closely follow the NFPA recommended "span of control" model. Each of those members was promoted in December and their leadership has already made a considerable impact on the operations of the department.

In August, we were notified by the Federal Emergency Management Agency (FEMA) that we were awarded the Staffing for Adequate Fire and Emergency Response (SAFER) grant. This grant awarded the town $1.5 million over three years to cover the costs of hiring eight new fire fighters. Those new members will be joining our ranks in early 2020.

The following Department roster is provided:

Chief

Joseph T. McMahon

Deputy Fire Chief

William F. Cavanaugh, III

Lieutenants

Ryan P. Quigley, Fire Prevention
Walter R. Daley, Operations and Training
David P. Woods, Operations and Training

Brooke C. Green, Company Commander
Erik J. Nansel, Company Commander
Christopher G. Pozzi, Company Commander
Frederick J. Ryan, Company Commander

William J. Herrick, Jr., Company Officer
Eric S. Robbins, Company Officer
Russell D. Stering, Company Officer
Robert W. Varey, III, Company Officer

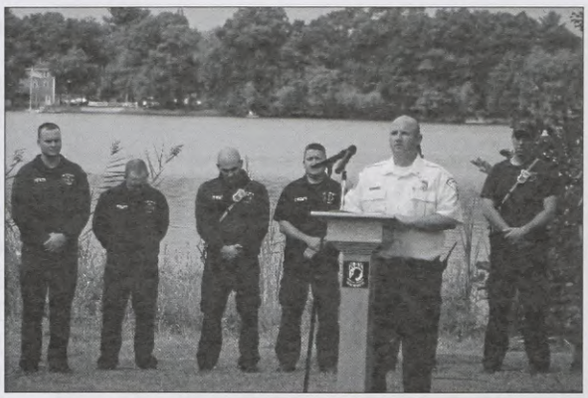
Fire Fighters/EMTs

Anthony J. Adamczyk
John C. Baker
Jesse C. Bozzella
Thomas C. Casella
Thomas W. Ceres
Alexander C. Danas
Edward J. DeLucia
Christopher S. Elliott
Eric M. Gronemeyer
Michael P. Jennette, Jr.
Keith E. Kelly
Jason M. Kennedy
William J. Kent, III
Robert R. Lynch
John T. Mulrenan, IV
Gregory S. Murphy
Nicholas A. Newhall
Robert E. Patrie, Jr.

Michael P. Robbins
Michael L. Rideout
George M. Robinson
Joseph F. Russell
Eric R. Siegel
Kyle R. Skinner
Edward C. Sousa
Megan L. Sullivan
Charles R. Taylor, Jr.
Matthew D. Tremblay

Clerk

Rebecca G. Sanderson



Deputy Chief Cavanaugh offered comments at dedication of flagpole at Silver Lake

The Fire Prevention Division, led by Lt. Robert Varey and assisted by Lt. Ryan Quigley and the on-duty groups, conducted a combined 878 inspections in 2019. Fire Prevention is responsible for ensuring compliance of Massachusetts Fire Code in all public buildings and private businesses. They are charged with inspecting nursing and health facilities, gas stations, day care centers, new residential construction, residential transfers and restaurants. Fire Prevention is the main permitting entity within the Department. Permits such as flammable storage, hazardous materials processing, propane and oil burners are just a few of the permits that are issued through Fire Prevention.

Lts. Varey and Quigley serve as the Department's educators for public life safety. Through the SAFE grant issued by the Massachusetts Fire Marshal's office, important lessons in the area of fire safety are brought to all Wilmington students in Pre-K through grade 5. The Department's relationship with the Middlesex County Sheriff's office allows us to bring their SAFE simulator trailer to grades 4 & 5 as well as to the National Night Out event with the Wilmington Police Department.

The Senior SAFE Grant allows us to bring continued education to our older population in both fall and fire prevention. Teaming up with Wilmington's Department of Elderly Services, Lts. Varey and Quigley perform home safety inspections, smoke and carbon monoxide detector installations and group classes at the Senior Center. The grant has allowed us to continue to build a relationship with the seniors and assists us in helping them live a safer, independent life.

The Operations and Training Division has been led by Lt. Walter Daley and is assisted by Lt. David Woods. Their primary task is maintaining the certifications of personnel, equipment purchasing and repairs, ambulance and drug licensing and coordinating training for the entire Department. Operations has continually improved on department wide safety by seeking out the latest in equipment, firefighting training and EMS equipment. Lt. Daley has kept many of our testing of pumps, ladders and hoses up to date and continues to seek out the best outside training for our members to educate them to the highest level possible.

As was the case in 2018, we were again plagued with many long-term injuries and a military deployment which caused a significant impact to our overtime budget. While working many additional hours, our members never wavered in their commitment to the residents of Wilmington. We will continue to work as a cohesive unit alongside other town departments to give the best possible service to the Town.

In closing, we would like to thank the Town Manager, Assistant Town Manager, Finance Committee, Board of Selectmen and residents for the support that has been shown to us over the last year.

The Department responded to a total of 4,148 calls for assistance during 2019.

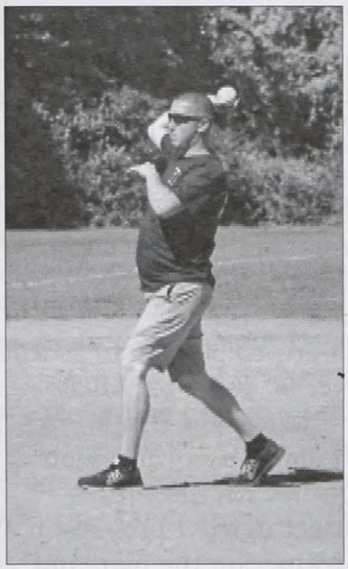
Brush Fire	46
Burn Complaint	26
Carbon Monoxide	69
Commercial Building Fire	1
Electrical *(NOT WIRES)*	2
Fire, Chimney	2
Fire Drill	15
Fire, Dumpster	2
Fire, Stove	5
Fire, Truck/Car	14
Gas Leaks	7
Haz Mat Incident	5
Inspections / 26F, Oil, Propane	744
Investigations, Any Type	96
Lockout of Building / House	26
Medical Aid *(INCLUDING REFUSAL DOCUMENTATION)*	1,932
Motor Vehicle Crash	284
Mutual Aid – Ambulance	108
Mutual Aid – Fire	14
Mutual Aid – Line Box	9
Mutual Aid – Station Coverage	5
Odor, Any Type	49
Patient Assist	155
Pump Job	1
Radio Box	89
Residential House / Structure	2
Roll Call / Log Entry	18
Service Calls	63
Smoke Detector Activation	70
Smoke in Building	14
Telephone Alarm Activation	141
Training, Any Type	0
Water Rescue	0
Wires Arcing	21

The following is a list of permits issued:

Black Powder	2
Blasting	2
Carnival	0
Class C Explosive	0
Dumpster	13
Flammable Storage	116
Haz Mat Processing	12
Oil Burner	91
Propane	97
Smoke Detector	237
Truck	13
Welding	33

As required by law, the Fire Prevention Bureau, under the direction of Deputy Chief William F. Cavanaugh, III and Lieutenant Robert W. Varey, III, inspected all schools, public buildings, nursing homes and flammable storage facilities. Other inspections listed below:

Fire Inspection Industrial/Commercial	85
Gas Station Inspections	11
New Industrial Plan Review	28
New Residential Fire Inspections/Plan Review	32
Nursing Home Inspections	12
Oil Truck & Pick-up Transfer Tank Inspections	13
Oil/Burner/Tank	91
Propane	97



Guns vs Hoses

Charity Softball Game
Aprile Field
Town Park

First Pitch Thrown Out by
Gregory Bendel
Chairman
Board of Selectmen

Police Department

In accordance with the By-Laws of the Town of Wilmington, I hereby respectfully submit the annual report on the activities of the Wilmington Police Department for the year 2019.

On April 4th of this year I was honored to be granted the opportunity to serve the residents of Wilmington and its business community as Acting Police Chief. In July, I was appointed Permanent Police Chief. The first of my tasks was to fill vacancies and assemble a command Staff. The Department has been challenged the last couple of years by personnel shortages brought on by retirements, military deployments and long-term injuries. Chief Michael Begonis left the department in April of 2019 to accept a job in the private sector. Chief Begonis and Deputy Robert Richter each had over 30 years of police experience and institutional knowledge. Their experience is not easily replaced. Lieutenant Brian Pupa was appointed Deputy Police Chief in July and in November Sergeants David Bradbury and Christopher Ahern were promoted to the rank of Lieutenant. Officers John Delorey and Matthew Stavro were promoted to the rank of Sergeant. These gentlemen represent the best and brightest in their profession and it will be my honor to work with them to serve the community. During this transition the men and women of the police department have worked hard to maintain the same level of service we have always provided. The department will continue to focus our efforts to assist those residents that struggle with mental health and substance abuse issues. We continued to strengthen our collaboration with the Wilmington School District this past year by engaging in training and outreach programs that benefit students and parents alike to address issues such as vaping and marijuana use. We worked closely with Veterans' Services and support them whenever needed as they assist those veterans who have unselfishly served for us. Elder services is another of the many departments with which we have a close relationship. We believe it is essential to work in collaboration with all town agencies to assist our most vulnerable.

Traffic continues to be a frequent concern of many residents. The volume of commuter traffic continues to grow in Wilmington. In the coming year our plan is to replace a traffic officer in the Traffic and Safety Division left vacant by the promotion of Officer Stavro. We will continue to work closely with residents, the Department of Public Works and local officials to come up with new and responsible solutions to the towns growing traffic issues.

Samantha Rief continues to do an outstanding job as the Department's Health and Recovery Coordinator. She continues to assist us in expanding services to individuals and their families who are struggling with addiction disorders and mental health crises. She continues to take the program to another level with her personal initiative and professionalism. This past year 236 referrals were made to her office. Samantha is assisted by a part time recovery coach who works directly with clients to keep them focused on their recovery.

In 2018 Chief Begonis created a new position within the department. Officer Paul L. Chalifour was assigned as the department's first Community Liaison Officer and in that role he was tasked with coordinating the Department's outreach initiatives. Officer Chalifour did an outstanding job in tailoring this new position to meet the ever-changing needs of our community. Officer Chalifour retired in August and we wish him all the best in his retirement. The position is of particular importance to the department because we always strive to be more proactive in our outreach programs in the Police Department. Officer Ronald "Butch" Alpers was appointed to the Detective Community Liaison position to continue enhancing the great work Officer Chalifour has done. We wish him the best of luck and know he will be an asset to the community.

I would like to recognize the efforts of the entire administrative staff. Susan O'Neil, Dawn Naimo and Julie Magaldi for their work during this transition period. I could not have succeeded without them. I want to recognize the Public Safety Dispatch for the incredible work they do with not enough recognition.

Every program and initiative undertaken by the officers of this department would not be possible without the support of these dedicated men and women. They too experienced the demands of high turnover and stress of taking on more shifts this year. All the while maintaining the high level of service to which the town is accustomed.

Our Animal Control Officer Christopher Sullivan had another busy year. He has brought an enthusiastic and professional dynamic to the position. He has established many positive relationships with the Wilmington community and taken an active role in initiating community policing efforts. This past year Animal Control Officer Sullivan was involved with education efforts through social media and helping promote "Living with Coyotes" information presentation at the Wilmington library.

We welcomed two new officers in November. Officers Meghan Sousa and Joseph Fitzgerald graduated from the Lowell Police Academy. We look forward to their addition to our ranks. In January 2020, Student Officers Catherine Goodwin and Michael DiLorenzo started at the Reading Police Academy. We welcome them and wish them luck and hope to seem them on the streets this spring.

Lastly, we said goodbye to Detective John Bossi in February 2019. Detective Bossi retired with 30 years of law enforcement experience. Detective Bossi was always dependable and a tireless worker. We wish him well in his well-deserved retirement.

The following was the Departmental Roster of Personnel for 2019

Chief of Police

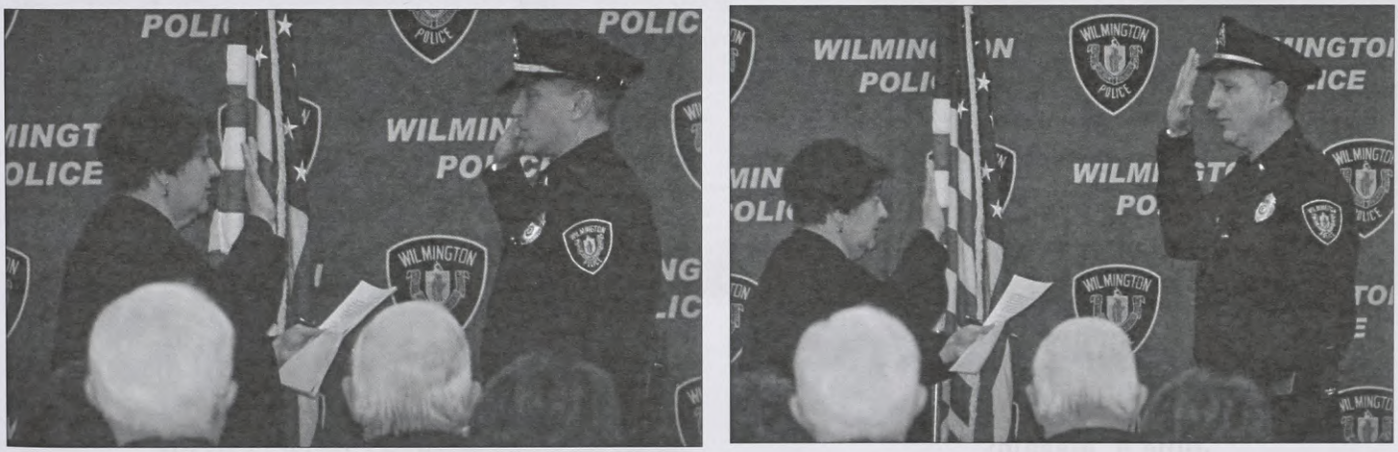
Joseph A. Desmond

Deputy Chief

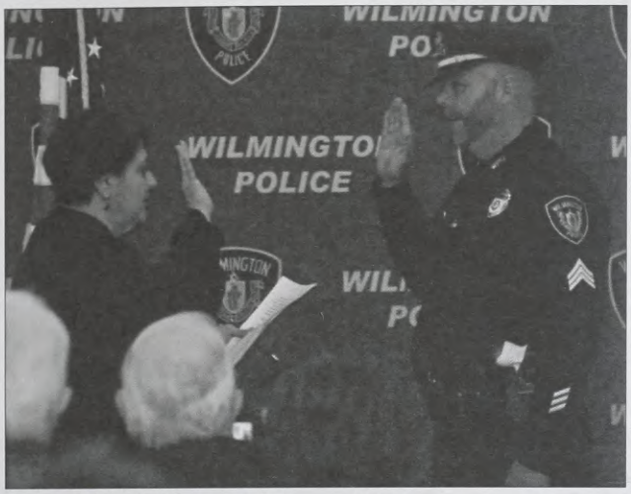
Brian T. Pupa

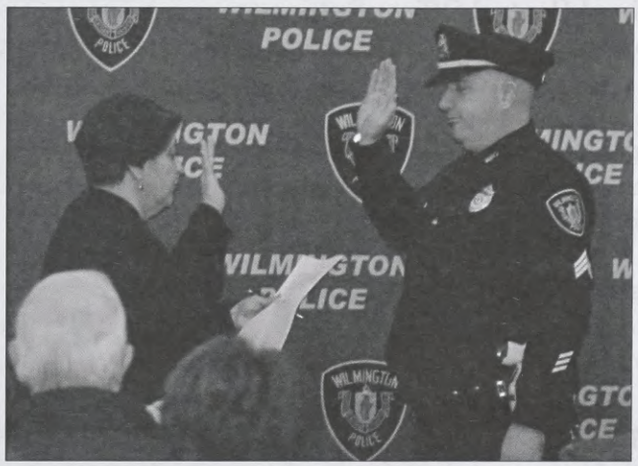
Lieutenants

Christopher J. Ahern, Primary Evidence / Evening Watch Commander
David J. Bradbury, Operations
Charles R. Fiore, Jr., Detective Bureau / Crime Analysis & Licensing
Daniel E. Murray, Accreditation & Policy Development
Scott A. Sencabaugh, Emergency Planning / Training



Town Clerk Christine Touma-Conway swears in Christopher Ahern and David Bradbury as Lieutenants





Town Clerk Christine Touma-Conway swears in John Delorey (above) and Matthew Stavro (right) as Sergeants

Sergeants

John W. Delorey
Brian T. Hermann
David M. McCue, Jr.
Matthew D. Stavro
David A. Sugrue

Detectives and Specialist

Ronald J. Alpers, Jr., Detective / Community Liaison
Dan C. Cadigan, School Resource
Christopher J. Dindo, Inspector
Brian J. Gillis, Inspector / Court
Brian M. Moon, Safety Officer
Patrick B. Nally, Inspector
Michael J. Patterson, Narcotics
Emily L. Stebbins, School Resource
Brian J. Stickney, Inspector

Uniform Patrol Officers

Michael R. Cabral
Kevin P. Cavanaugh
Daryl J. Ceruolo
Rafael G. Cruz
Richard A. DiPerri, Jr.
Scott Dunnett
Joseph A. Fitzgerald
Shane A. Foley
Daniel P. Furbush, IV
Dillon K. Halliday
Paul W. Jepson
Michael E. Johnson
Paul A. Krzeminski – Training
Louis Martignetti
Thomas A. McConologue
Nicholas Noftle
Julie M. Pozzi
Julio J. Quiles
Kevin J. Skinner
Megan M. Sousa
Brian E. Tavares
Brian D. Thornton
Michael W. Wandell
Michael A. Wilson

Department Clerks

Susan M. O'Neil
Dawn M. Naimo
Julie A. Magaldi

Animal Control Officer

Christopher H. Sullivan

Health and Recovery Coordinator

Samantha Reif, LCSW

Auxiliary Police Officers

Stephen M. Cain
Charles E. Holmes, Sr.
Mario R. DiMeco

Officer Paul Chalifour is presented with an American flag, flown at the Public Safety Building, upon his retirement.

The following is statistical data that reflects arrests and calls for services over the past year:

ARREST and/or CRIMINAL CHARGES

A&B	14
A&B ON +60/DISABLED	4
A&B ON +60/DISABLED WITH INJURY	1
A&B ON FAMILY / HOUSEHOLD MEMBER	22
A&B ON FAMILY / HOUSEHOLD MEMBER SUB.	1
A&B ON POLICE OFFICER	5
A&B ON PUBLIC EMPLOYEE	2
A&B WITH DANGEROUS WEAPON	9
A&B WITH DANGEROUS WEAPON, CHILD UNDER 14	1
ABUSE PREVENTION ORDER, VIOLATE	13
ACCOST/ANNOY ANOTHER PERSON	1
ALCOHOL IN MV, POSSESS OPEN CONTAINER OF	8
AMMUNITION WITHOUT FID CARD, POSSESS	2
ASSAULT	2
ASSAULT ON FAMILY / HOUSEHOLD MEMBER	1
ASSAULT ON FAMILY / HOUSEHOLD MEMBER SUB.	1
ASSAULT W/DANGEROUS WEAPON	6
ATTEMPT TO COMMIT CRIME	1
ATTEMPTED LARCENY	5
ATTEMPTED LARCENY BY SINGLE SCHEME	1
ATTEMPTED LARCENY FROM +60/DISABLED	4
B&E BUILDING NIGHTTIME FOR FELONY	4
B&E FOR MISDEMEANOR	1
B&E VEHICLE/BOAT NIGHTTIME FOR FELONY	12
BRAKES VIOLATION, MV	1
BREAK INTO DEPOSITORY	2
BREAKDOWN LANE VIOLATION	1
CHILD ENDANGERMENT WHILE OUI	1
CHILD PORNOGRAPHY, POSSESS	1
COCAINE, TRAFFICKING IN 18 GRAMS OR MORE, LESS THAN 36 GRAMS	1
CONSPIRACY, FIRST	2
COUNTERFEIT NOTE, POSSESS	1
CRA - CHILD REQUIRING ASSISTANCE	1
CREDIT CARD FRAUD UNDER $1200 c266 §37B(g)	1
DANGEROUS WEAPON, CARRY	1
DESTRUCTION OF PROPERTY -$1200, MALICIOUS c266 §127	9
DISTURBING THE PEACE	3
DRUG, POSSESS CLASS A	7
DRUG, POSSESS CLASS B	11
DRUG, POSSESS CLASS B, SUBSQ. OFF.	5
DRUG, POSSESS CLASS C	3
DRUG, POSSESS CLASS E	8
DRUG, POSSESS TO DISTRIB CLASS B	1
DRUG, POSSESS TO DISTRIB CLASS C	1
DRUG, POSSESS TO DISTRIB CLASS D	2
ELECTRIC STUN GUN, SELL/POSSESS	1
ENTER DWELL FOR FELONY BY FALSE PRETENSES	2
EQUIPMENT VIOLATION, MISCELLANEOUS MV	2
FALSE PRETENSE OF TRADE, OBTAIN GOODS BY	1
FEDERAL PRISONER BOOKING	14
FENTANYL, TRAFFICKING IN MORE THAN 10 GRAMS c.94C, °32E(c+)	1
FIRE CALL BOX, TAMPER WITH	1
FIREARM WITHOUT FID CARD, POSSESS	3
FIREARM, STORE IMPROP	1
FIREWORKS, POSSESS UNLAWFUL	4
FORGERY OF CHECK	4
FORGERY OF DOCUMENT	1
FUGITIVE FROM JUSTICE ON COURT WARRANT	4
FUGITIVE FROM JUSTICE ON GOV'S WARRANT	1
HARASSMENT PREVENTION ORDER, VIOLATION	2
IDENTIFY SELF, MV OPERATOR REFUSE/FALSE NAME	2
IDENTITY FRAUD, POSSESS TOOLS W/INTENT c266 §37Ec1/2	1
INSPECTION/STICKER, NO OR EXPIRED	12
JUNIOR OPERATOR OP 12:30-5 AM W/O PARENT	1
LARCENY BY CHECK OVER $1200 c266 §37 & §30(1)	2
LARCENY FROM BUILDING	1
LARCENY OVER $1200	8
LARCENY OVER $1200 BY SINGLE SCHEME	2
LARCENY UNDER $1200	13
LARCENY UNDER $1200 BY SINGLE SCHEME	4
LARCENY UNDER $250 BY FALSE PRETENSE	5
LEAVE SCENE OF PROPERTY DAMAGE	20
LEWD, WANTON & LASCIVIOUS CONDUCT	1
LICENSE CLASS, OPERATE MV IN VIOLATION	2
LICENSE NOT IN POSSESSION	4
LICENSE REVOKED AS HTO, OPERATE MV WITH	1
LICENSE REVOKED FOR OUI, OPER. MV WITH	2
LICENSE SUSPENDED FOR OUI, OPER MV WITH	2
LICENSE SUSPENDED FOR OUI, OUI WHILE	2
LICENSE SUSPENDED OR REVOKED, OP MV WITH	9
LICENSE SUSPENDED, OP MV WITH	46
LICENSE SUSPENDED, OP MV WITH, SUBSQ.OFF	4
LICENSE/REGIS/PLATES, REFUSE PRODUCE	2
LIGHTS VIOLATION, MV	8
LIQUOR, PERSON UNDER 21 POSSESS	4
LOAD UNSECURED/UNCOVERED	2
MARIJUANA +2 OZ, POSSESS OUTSIDE RESIDENCE	2
MARKED LANES VIOLATION	46
MOTOR VEH, MALICIOUS DAMAGE TO c266 §28(a)	1
MOTORCYCLE EQUIPMENT VIOLATION	1
NAME/ADDRESS CHANGE, FL NOTIFY RMV OF	1
NEGLIGENT OPERATION OF MOTOR VEHICLE	41
NUMBER PLATE VIOLATION TO CONCEAL ID	1
OPEN CONTAINER MARIJUANA IN VEHICLE c94G §13(d)	1
OUI--DRUGS	5
OUI--DRUGS, 2ND OFFENSE	3
OUI-LIQUOR OR .08%	38
OUI-LIQUOR OR .08%, 2ND OFFENSE	8
OUI-LIQUOR OR .08%, 3RD OFFENSE	1
OUI--LIQUOR OR .08%, 5TH OFFENSE	1
RAILROAD TRACK, WALK/RIDE ON	1
RAPE OF CHILD WITH FORCE	1
RAPE OF CHILD WITH FORCE, AGGRAVATED	1
RECEIVE STOLEN PROPERTY -$1200	9
RECKLESS ENDANGERMENT OF CHILD	1
RECKLESS OPERATION OF MOTOR VEHICLE	5
REGISTRATION NOT IN POSSESSION	2
REGISTRATION REVOKED, OP MV WITH	18
REGISTRATION SUSPENDED OR REVOKED, OP MV WITH	17
RESIST ARREST	5
RIGHT LANE, FAIL DRIVE IN	1
ROBBERY, ARMED & MASKED	1
SAFETY STANDARDS, MV NOT MEETING RMV	4
SCHOOL, FAIL SEND CHILD TO	3
SEAT BELT, FAIL WEAR	6
SHOPLIFTING $250+ BY CONCEALING MDSE c266 §30A	1
SHOPLIFTING $250+ BY CONTAINER SWITCH c266 §30A	1
SHOPLIFTING BY ASPORTATION	2
SHOPLIFTING BY ASPORTATION, 2ND OFF.	1
SHOPLIFTING BY CONCEALING MDSE	2
SPEEDING IN VIOL SPECIAL REGULATION	19
SPEEDING IN VIOL SPECIAL REGULATION POSTED AND ABSOLUTE	1
SPEEDING RATE OF SPEED EXCEED POST LIMIT	7
SPEEDING RATE OF SPEED GREATER THAN WAS REASONABLE AND PROPER c90 §17	2
STOP FOR POLICE, FAIL	3
STOP/YIELD, FAIL TO	21
STRANGULATION OR SUFFOCATION	2
TAGGING PROPERTY c266 §126B	1
TEXTING WHILE OPER A MV	1
THREAT TO COMMIT CRIME	3
TRESPASS	5

TURN, IMPROPER	1
UNINSURED MOTOR VEHICLE	28
UNLICENSED OPERATION OF MV	34
UNLICENSED OPERATION OF MV - SUBQ	1
UNLICENSED OPERATION OF MV/ SUB	1
UNLICENSED/SUSPENDED OPERATION OF MV, PERMIT	1
UNREGISTERED MOTOR VEHICLE	10
UNSAFE OPERATION OF MV	4
USE MV WITHOUT AUTHORITY	4
UTTER FALSE CHECK	13
UTTER FALSE DOCUMENT	1
VANDALIZE PROPERTY c266 §126A	6
WARRANT ALL OTHERS	96
WARRANT OF APPREHENSION	9
WITNESS/JUROR/POLICE/COURT OFF., INTIMIDATE	10
YIELD AT INTERSECTION, FAIL	5

TOTAL ARRESTS and/or CRIMINAL CHARGES 907

MENTAL HEALTH RELATED CALLS 499

CRIMES REPORTED NON ARRESTS

SEX CRIMES

RAPE OF CHILD, STATUTORY	6
INDECENT A&B ON +60/DISABLED	1
INDECENT A&B ON A PERSON 14 OR OVER	2

ROBBERY

ROBBERY, ARMED & MASKED	1

ASSAULT & BATTERY, ASSAULT

A&B	10
A&B ON +60/DISABLED	1
A&B ON FAMILY / HOUSEHOLD MEMBER	2
A&B WITH DANGEROUS WEAPON	3
ABUSE PREVENTION ORDER, VIOLATE	2
ASSAULT	2
ASSAULT ON FAMILY / HOUSEHOLD MEMBER	1
ASSAULT W/DANGEROUS WEAPON	1

BURGLARY, BREAKING & ENTERING

B&E BUILDING DAYTIME FOR FELONY	5
B&E BUILDING NIGHTTIME FOR FELONY	4
B&E FOR MISDEMEANOR	4
B&E VEHICLE/BOAT DAYTIME FOR FELONY	1
B&E VEHICLE/BOAT NIGHTTIME FOR FELONY	8
BREAK INTO DEPOSITORY	2

LARCENY, SHOPLIFTING and THEFT

LARCENY, CHECK OVER $1200 c266 §37 & §30(1)	3
LARCENY, CHECK UNDER $1200 c266 §37 & §30(1)	2
LARCENY FROM BUILDING	12
LARCENY FROM PERSON	1
LARCENY OVER $1200	36
LARCENY OVER $1200 BY FALSE PRETENSE	4
LARCENY OVER $1200 BY SINGLE SCHEME	6
LARCENY OVER $250 BY FALSE PRETENSE	2
LARCENY UNDER $1200	66
LARCENY UNDER $1200 BY FALSE PRETENSE	3
LARCENY UNDER $1200 BY SINGLE SCHEME	4
SHOPLIFTING $250+ BY ASPORTATION c266 §30A	5
SHOPLIFTING BY ASPORTATION	1
SHOPLIFTING BY CONCEALING MDSE	1
MOTOR VEH, LARCENY OF	12

DRUG RELATED CRIMES

DRUG, POSSESS CLASS B	1
DRUG, POSSESS CLASS C	2
DRUG, POSSESS CLASS D	1
DRUG, POSSESS CLASS E	1
DRUG, POSSESS TO DISTRIB CLASS D	1

FRAUD and FORGERY

CREDIT CARD FRAUD OVER $1200 BY MERCHANT c266 §37C(g)	1
CREDIT CARD FRAUD OVER $1200 c266 §37C(e)	1
CREDIT CARD FRAUD UNDER $1200 c266 §37B(g)	16
CREDIT CARD FRAUD/ FRAUDULENT CREDIT CHECKS	1
CREDIT CARD, IMPROPER USE OVER $1200 c266 §37C(d)	2
FORGERY OF CHECK	7
PRESCRIPTION, UTTER FALSE	1
UTTER COUNTERFEIT NOTE	1
UTTER FALSE CHECK	17
IDENTITY FRAUD	16

VANDALISM, MALICIOUS DAMAGE

DEFACE PROPERTY	1
DESTRUCTION OF FIREARM	1
DESTRUCT OF PROP -$1200, MALICIOUS	3
DESTRUCT OF PROP -$1200, MALICIOUS c266 §127	32
DESTRUCTION OF PROPERTY -$1200, WANTON	2
DESTRUCTION OF PROP +$1200, MALICIOUS	5
MOTOR VEH, MALICIOUS DAMAGE TO	7
TAGGING PROPERTY	3
VANDALIZE PROPERTY	5
BUILDING, VANDALIZE	1
OTHER CRIMES NOT LISTED	107

TOTAL CRIMES REPORTED 343

NON CRIMINAL INCIDENT REPORTS 1,076

PROTECTIVE CUSTODY 34

CALLS FOR SERVICE STATISTICAL DATA

MOTOR VEHICLE STOP	4,266
BUILDING OR HOUSE CHECK	1,850
TRAFFIC CONTROL COMPLAINT	1,821
MEDICAL EMERGENCY	1,506
SUSPICIOUS ACTIVITY	1,177
ALARM, BURGLAR	1,093
ANIMAL COMPLAINT	975
POLICE REPORT WRITING	1,187
MOTOR VEHICLE CRASH	852
ASSIST OTHER AGENCY	770
POLICE DEPARTMENTAL SERVICE	611
CITIZEN CONTACT	654

911 ABANDONED / HANGUP	790
PARKING COMPLAINT	504
DISABLED MV	369
BOLO ALL	284
WIRES DOWN, ARCHING	82
POLICE FOLLOW-UP INVESTIGATION	228
DISTURBANCE	260
WELL BEING CHECK	238
PRISONER MEAL	168
LARCENY / FORGERY / FRAUD	219
CRUISER DEFECTS OR ISSUES	192
FOUND PROPERTY	178
POLICE LOG ENTRY	158
CAR SEAT INSTALL	230
LOCKOUT OF STRUCTURE OR MV	130
SRO INVESTIGATION	117
LOST PROPERTY	123
SERVE SUMMONS	192
PRISONER TRANSPORT, WOBURN CT	95
SERVE RESTRAINING ORDER	129
SERVE WARRANT	64
ESCORT/TRANSPORT	100
OTHER CALLS NOT LISTED	1,357
TOTAL	**22,969**

MOTOR VEHICLE VIOLATIONS

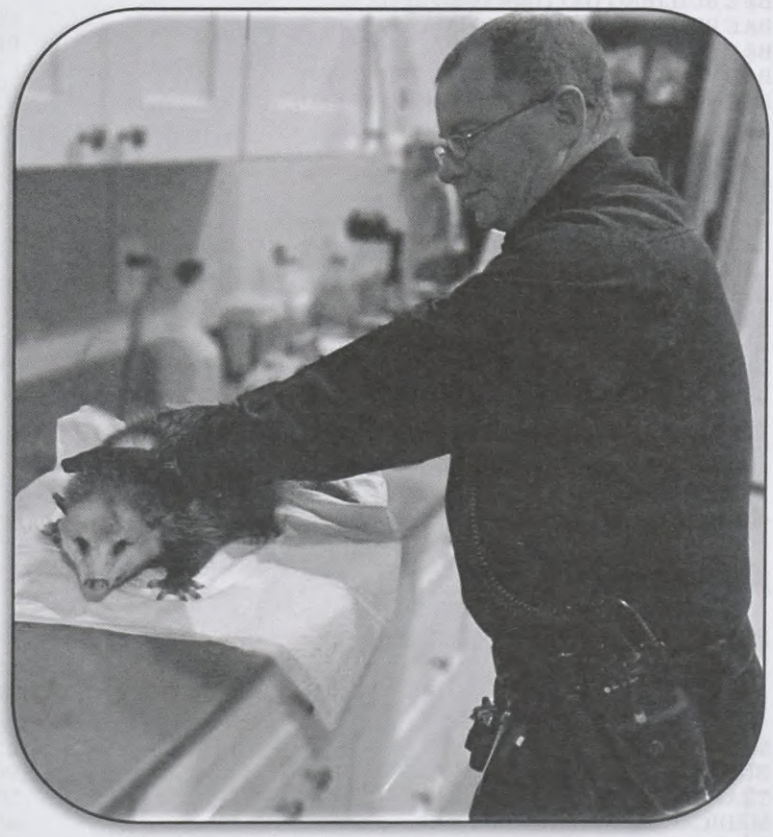
DRIVING UNDER THE INFLUENCE	58
INSPECTION STICKER	462
MARKED LANES	280
DRIVERS LICENSE	116
TEXTING WHILE DRIVING	76
STOP SIGN/LIGHT FAILURE TO YIELD	676
SPEEDING	1,898
OTHER	1,231
TOTAL	**4,794**

OTHER DEPARTMENT FUNCTIONS

FIREARMS LICENSE TO CARRY ISSUED	505
FIREARMS ID CARDS ISSUED	20
PUBLIC RECORDS REQUESTS	2,909

Animal Control

Calls for Service	962
Deceased Animal Removal	151
Dog/Cat Bite	37
Barn Inspection	48
Reports	60
Loose Dogs Picked Up	22
Dogs Returned to Owners	22
Live Animal Intake	50
Quarantines	54
Cats Adopted	4
Citations	172
Vaccinations at Rabies Clinic	92



FACILITIES & INFRASTRUCTURE

Public Buildings Department

The Public Buildings Department is responsible for the maintenance of all town and school buildings. We ensure that all town facilities are properly cleaned and maintained for school students and staff, town employees as well as the general public. The Public Buildings Department provides service for town-owned traffic signals, the set up for state and town elections, town meetings, High School graduation plus other community events throughout the year.

The following are highlights for some of the projects completed during 2019:

Routine maintenance performed in all school and municipal buildings.

Voting areas set up for elections.

Set up for Fourth of July Festivities.

Set up for High School Graduation and awards ceremonies.

Chairs and choral risers were moved from school to school for assemblies, musical concerts and plays.

Food and supplies delivered for food services to each school throughout the year.

Set up and break down for the Annual Town Meeting.

All schools cleaned over the summer break and made ready for a clean, fresh start to the new school year.

Light fixtures at the Shawsheen and Woburn Street Schools are now 100% LED.

Gym floor at the Woburn Street School was relined and a new finish applied.

New gym floor installed at the High School.

Replaced the old HID light fixtures at Palmer Field with new mounting equipment and LED sports lighting fixtures.

All town buildings' boilers, Univents, air handlers and exhaust systems were serviced, cleaned and filters changed over the summer.

Maintained emergency generators and emergency lighting at all schools and Town buildings.

New LED lighting upgrade to the DPW Garage, Main Street Pump station, Public Buildings Department, Silver Lake beach house and the 4th of July Building.

Completed LED lighting upgrade and two new HVAC split units installed at the Senior Center.

Yentile Park and Town beach restrooms and concession were prepared for a new season and winterized for the winter.

All town-owned traffic signals were maintained and repaired as needed.

All lighting maintained for the Town Park, Town Common, tennis courts and the exterior of all Town owned buildings.

Continued lighting replacement with new LED light fixtures throughout town buildings.

Installed power and lighting to the gazebo at Rotary Park.

Installed a new dual fuel heating system at the Library with new VFD drives, pumps and controllers.

We gratefully acknowledge the support of the Board of Selectmen, the Town Manager, all Town Departments, School Administration and especially all the employees of the Public Buildings Department for their continued support and cooperation making 2019 a productive year.

Permanent Building Committee

The year 2019 was a quiet year for the Permanent Building Committee. All projects including the Facility Master Plan are complete. The committee is focused on the information provided by the Facilities Master Plan and the future growth of our community. We look forward to the next steps in the process.

We gratefully acknowledge the support of the Board of Selectmen, Town Manager, Town Departments, School Administration and especially the people of Wilmington for their support and cooperation for future projects.

Department of Public Works

In accordance with the By-laws of the Town of Wilmington, I, Michael J. Woods, hereby respectfully submit the annual report on the activities of the Wilmington Department of Public Works for the year 2019.

The Department of Public Works consists of six (6) divisions: Highway, Tree, Cemetery, Parks and Grounds, Engineering and Water & Sewer.

Major Public Works Projects and Programs:

The Department of Public Works worked on the following major projects during 2019:

Installation of Rapid Rectangular Flashing Beacons (RRFBs) at Shawsheen Avenue & Richmond Street

The Department of Public Works installed a new set of solar powered RRFBs at the existing crosswalk on Shawsheen Avenue at Richmond Street, in the vicinity of 121 Shawsheen Avenue. The addition of the new RRFB improves crosswalk visibility when illuminated, and provides increased safety along the walking corridor to the Wilmington Middle School and West Intermediate School. The RRFB was installed on March 12, 2019 and is the Town's sixth RRFB.

Burt Road Drainage Installation

Long-awaited drainage improvements were made to Burt Road using FY19 drainage funding through the DPW's operating account. The work included the upgrade of an existing drainage pipe and outfall adjacent to 14 Burt Road, along with catch basin refurbishments. The project increases the hydraulic capacity of the drainage system, resulting in lower frequency surcharging the system during heavy storm events. Work on this project started on April 30, 2019 and finished on June 5, 2019.

Nassau Avenue Drainage Improvements

The Highway Division performed drainage improvements on Nassau Avenue consisting of the installation of two drywells in the vicinity of Newland Avenue. Work was performed on June 17th and June 19th, 2019. This work helped to alleviate historical flooding issues in the Newland Avenue area of Nassau Avenue.

New Granite Curb installed on Middlesex Avenue

New granite curbing was installed on Middlesex Avenue between Glen Road and Colonial Drive, with portion of existing granite curbing getting reset to proper height. This work started March 27, 2019 and finished April 1, 2019. D&R Contracting, the Town's FY 19 Roadway Management Contractor, performed the work. Approximately 650 linear feet of new granite curb was installed, and 450 linear feet of existing granite curb was reset.
In the fall of 2019, approximately 1,800 linear feet of new granite curb was installed on Middlesex Avenue between #277 Middlesex Avenue and First Avenue, along with approximately 950 linear feet of existing sidewalk reconstruction. Work on this portion of Middlesex Avenue started November 8, 2019 and finished November 20, 2019.

Reconstruction of the Lower Parking Lot at the Woburn Street School

The lower parking lot of the Woburn Street School was reclaimed, graded, and repaved starting July 24, 2019. The project included 699 tons of pavement, the installation of granite curb to the lower lot area, and two detectable warning panels at the existing parking lot entrance at High Street. This capital funded project was part of the Town's ongoing municipal parking lot resurfacing plan.

Additional Netting Installed at Yentile Farm Recreational Facility

On June 5, 2019, additional high netting was added to the Main Street side of the Yentile Farm Recreational Facility turf field to help prevent balls from exiting onto Main Street. The job was awarded to Heimlich Landscaping after an advertised public bid.

Shady Lane Drive Sidewalk Installation

The Department of Public Works continued with the Town's sidewalk extension program with the installation of approximately 1,050 linear feet of new sidewalks on Shady Lane Drive between Lawrence Street and Birchwood Road. The sidewalks are constructed using porous pavement, which allows runoff created by the sidewalks to recharge into the ground. The project also consisted of the installation of new bituminous curbing, detectable warning panels at sidewalk ramps, catch basin retrofits, and the installation of underground infiltration piping. All sidewalk preparation work and drainage improvements were installed using in-house DPW staff, with the installation of the porous asphalt and curbing being installed by contractors.

Traffic Signal Improvements at Federal Hill

New traffic signals were installed at the Federal Street and Middlesex Avenue intersection, as part of the DPW's Capital program. Daigle Electric was awarded the project through a public bid process and the signals were installed beginning in late July 2019. This project included a new traffic control box, new overhead black antique style post and boom, new pedestal lights, new emergency vehicle preemption and video detection to maximize signal efficiency.

Underground Fuel Storage Tanks Conversion Project

As part of the FY19 Capital program, the two existing 30-year old 10,000 gallon underground gasoline and diesel tanks (USTs) at DPW were removed and replaced with new 10,000 gallon aboveground fuel tanks. The new 10,000 fire guard tanks were installed with new piping to the fuel pumps. The work was contracted to Dependable Service Company, Inc of Plymouth, MA through public bid, with engineering services performed by Weston & Sampson Engineers. The new above- ground tanks reduce the amount of monitoring and testing required of underground storage tank regulations and reduce the risk of unseen leaks, which became a concern with the age of the existing buried tanks. Preparation work on this project began on September 10, 2019 with the actual tank extraction work beginning on November 18, 2019.

Baseball Infield Reconstruction at the North Intermediate School

The existing little league baseball infield at Rotary Park was reconstructed during mid-September 2019. This work was performed by in-house DPW Parks & Grounds crews and consisted of the removal of the existing lipped transition between the clay infield and the grassed outfield, the grading of the area, the rolling of new side along this perimeter, and new graded clay.

Eurasian Milfoil Monitoring at Silver Lake

As part of the Town's ongoing and successful invasive plant management program at Silver Lake, the Town's lake management consultant Solitude Lake Management (Formally Aquatic Control Technologies) performed early season monitoring of Eurasian milfoil and curly leaf pondweed. Solitude Lake Management attended a Conservation Commission meeting on May 15, 2019 to discuss last year's results and stated there was minimal growth. Due to the fact treatment was performed last year, it was recommended that no treatment be performed this year. Monitoring will continue into the spring of 2020 and a decision will be made on whether chemical treatment in 2020 is deemed necessary.

Roadside Integrated Vegetation Management Plan

In accordance with 333 CMR 11.00 Rights of Way management regulations, the Department obtained approval from the Department of Agriculture for a new 5-year Vegetation Management Plan (VMP). This plan will cover roadside vegetation treatment for calendar years 2020-2024. The plan is a requirement of the Massachusetts Department of Agricultural Resources (MDAR) in order to use herbicides for selective weed control within traveled ways as part of an integrated management strategy which also includes mechanical cutting. The approved VMP and past Yearly Operations Plans (YOPs) are on file with the MDAR.

Improved Employee Training Program

As a result of the universal adoption of OSHA safety regulations for private sector workplaces, the DPW continued employee training efforts in 2019. This included ongoing employee tailgate safety sessions. A draft comprehensive safety policy for the Department was approved by Town Counsel and given to the Union Safety Sub-committee for review and comment. Trench Safety Competent Person Training for the Highway and Water Division staff was conducted on 3/14/19 and Confined Space Training was conducted on 3/15/19. Training was conducted by United Rentals and was fully funded by the FY19 MIIA Grant, a safety grant sponsored by the Town's insurance company Mass Interlocal Insurance Association (MIIA).

Highway Division (978-658-4481)

All regular highway maintenance work was carried out during the year, such as sweeping streets, installing street and warning signs, patching streets, cleaning catch basins, cutting brush along the roadsides, picking up trash along our roadsides, painting and replacing guardrails, repairing broken curbing, repairing sidewalk and walkway damage, painting safety lines and crosswalks on streets, etc. Along with completing highway related tasks, this division also oversees the fleet maintenance aspect of Police, Fire, School, DPW and all other Town vehicles. With over 150 pieces of equipment to maintain, jobs range from performing scheduled preventative maintenance to addressing repairs that need immediate attention.

The town-wide arterial sidewalk sweeping operation began April 1, 2019 and ended on April 11, 2019.

The Highway Division conducted miscellaneous repair of snow damage, lawn damage, guardrail damage, and fence damage from town plowing operations during April and May 2019.

The grading of various gravel roads were performed during the weeks of April 15, 2019 and May 13, 2019.

The existing damaged chain link fence along the Broad Street retaining wall was replaced on April 11, 2019 by Pro Fence of Wilmington.

As part of a plan to increase safety along the Shawsheen Avenue corridor proposed by former Police Chief Michael Begonis, the DPW installed a new driver feedback speed limit sign at 520 Shawsheen Avenue.

Drainage:

The Department of Public Works conducted Illicit Discharge Detection and Elimination (IDDE) Training for the DPW staff on December 5, 2019. The training was conducted by Operations Manager Jamie Magaldi and staff was trained on how to recognize illegal connections to the Town's stormwater system, and to report suspicious connections to management for proper tracking. The Town uses a GIS based system to track potential IDDEs for proper follow up and elimination if required.

The Wilmington DPW maintains a stormwater public service video on the Town's DPW website. This is the same video that ran last year on Wilmington's Public Access cable station.

Roadway Projects:

Chapter 90 funds from the Massachusetts Department of Transportation were used for bituminous concrete resurfacing and associated reconstruction on a total of 15,950 linear feet (3.1 miles) of roadway work on the following projects:

Arlene Avenue	Dorothy Avenue to Ella Avenue	3,000 linear feet
Birch Road	Grand Street to end	750 linear feet
Burt Road	Water Street to Cedar Street	1,550 linear feet
Canal Street	Shawsheen Avenue to Burt Road	1,545 linear feet
Corey Avenue	Canal Street to Grand Street	485 linear feet
Ella Avenue	Barbara Avenue to Arlene Avenue	1,000 linear feet
Fairfield Road	Main Street to End	1,100 linear feet
Franklin Avenue	Arlene Avenue to Arlene Avenue	750 linear feet
Grand Street	8 Grand Street to Birch Road	810 linear feet
Hillside Way	Burlington Town Line to Chestnut Street	2,241 linear feet
Middlesex Avenue	Glen Road to Federal Street	1,830 linear feet
Woburn Street	Kajin Way to I-93 overpass	890 feet

These projects collectively represent approximately $760,000 in state Chapter 90 roadway infrastructure funding.

Chapter 90 funding was also used to fund the 2019 Roadway Crack Sealing Program. Crack Sealing was performed over 4 days, September 5th, September 6th, September 9th, and September 10th, 2019. The following roads were crack sealed:

Butters Row	
Chestnut Street	Burlington Avenue to Butters Row
Concord Street	Federal Street to Woburn Street
Eames Street	
Glen Road	Main Street to Harnden Street
Richmond Street	

Storm Events and Snow & Ice Removal:

The Highway Division recorded 46.1 inches of snow for the winter of 2018-2019.
The new 10-year average annual snowfall for Wilmington is approximately 67 inches.
The winter included 8 plowing events and 31 deicing events, which utilized approximately 3,620 tons of salt and 4,049 gallons of liquid magnesium chloride deicing solution. No sand was used for deicing during this winter.

Household Rubbish Collection, Disposal and Recycling (978-658-4481)

The Department of Public Works is responsible for the Town's various refuse disposal and recycling programs. These programs include household rubbish and recycling; appliance, television, and computer monitor recycling; yardwaste recycling; waste oil collection; and household hazardous waste collection. This year 126 full cars, 197 half cars, and 141 quarter load vehicles participated in the Town's Household Hazardous Waste Day held on May 11, 2019.

Solid Waste and Recycling

In 2019 the Town collected the following amounts of trash and recyclable material:

Trash Collected at Curbside	7,083	Tons
Recyclables Collected at Curbside	2,429	Tons (Recycled)
White Goods Collected at Curbside	112	Tons (Recycled)
Yardwaste Collected at Curbside	545	Tons (Recycled)
Yardwaste Delivered to Recycling Center	253	Tons (Recycled)
Cathode Ray Tubes (TV's, Monitors) Collected	20	Tons (Recycled)

The yardwaste recycling program continued with the recycling of leaves, grass clippings, brush and Christmas trees. In January, approximately 1,790 Christmas trees were collected at curbside by the Department of Public Works between January 7, 2019 and January 14, 2019.

Tree Division (978-658-2809)

The Tree Division carried out all regular maintenance work such as trimming, cutting, tree removal and tree planting. We removed roadside trees that were dead or interfered with public safety at numerous locations.

One public shade tree hearing was held this year for the Department of Public Works to request permission to remove a healthy public shade tree, per MGL Chapter 87. The hearing was held on November 15, 2019 for one maple tree located along the town right of way at 5 High Street. The purpose of the planned removal is to anticipate the planned installation of a new traffic camera at the intersection of Middlesex Avenue and High Street. The tree poses a hindrance to the proper placement of the traffic signal detection camera. No opposition was received at the public tree hearing, and therefore permission was granted per MGL Chapter 87 to remove the tree pending funding approval for the camera.

Ten new trees were planted by the Department of Public Works. Four of them (3 River Birch and 1 Maple) were donated by Wilmington resident Kalli Savvas and DPW crews planted them adjacent to the Rotary Park pond. Five new trees (3 Princeton Elms and 2 Littleleaf Lindens) were planted at the Shawsheen School adjacent to tennis courts about 10 feet behind the sidewalk using Planning Board tree funds and the town's FY20 annual tree planting contractor, Pathfinder Tree Service. One replacement sugar maple was planted at the Town Common to replace a dying mature sugar maple adjacent to #150 Middlesex Avenue.

New trees planted at the Shawsheen School

Winter Moth, which has become a recent problem for New England communities, was again monitored this year. Winter moths in caterpillar form are defoliating insects which burrow deep into the bud of certain deciduous trees and feed on pre-emerged leaves. The caterpillars fall to the ground where they pupate in the soil until late fall / early winter where they emerge as moths and seek a mate. Winter Moth damage in 2018 was substantially less noticeable than previous years, a sign that biological control in other parts of the state may be having an impact on populations.

The Gypsy Moth died out in impressive numbers in 2018 and no resurgence was noticed in 2019. Scientists have attributed this to the high amount of spring rainfall received in 2017 which led to a comeback of the naturally occurring fungus called *Entomophaga maimaiga* that naturally kills off the gypsy moth and keeps populations to manageable levels. This pest will continue to be monitored over the next several years.

The Town Common was illuminated again this year with Christmas lights installed by the Tree Division. This was the first year the Town used LED lights exclusively. LED lights use significantly less energy than conventional lights.

Cemetery Division (978-658-3901)

All regular maintenance work was carried out throughout the year, such as mowing grass, weeding, trimming, resetting grave markers, pouring foundations for monuments, etc. In addition, 160 feet of new replacement cemetery fencing was installed along Wildwood Street on May 2, 2019. The Hilliard lamp post along Wildwood Street was renovated with a solar powered light fixture on April 12, 2019. This work was accomplished through efforts of the Wilmington Historical Commission.

The following cemetery statistics were recorded:

Wildwood Cemetery Scattering Garden

INTERNMENTS

Residents	94
Non-Residents	81
Moved/Disinterred	2
TOTAL	177

Receipts	$ 141,105
Reserve	$ 41,210
Trust Fund	$ 36,550

Parks & Grounds Division (978-658-4481)

In 2019, the DPW continued to implement the turf management plan that began in 2010. This turf management program has the goal of improving the safety and playability of the Town's approximate 40 acres of playing fields using the following program components:

- Greater use of organic soil amendments and fertilizers to build the long term sustainability of the soils.
- Increased core aerations with the addition of a much greater concentration of sports turf mix.
- Greater mowing frequency to improve plant health.

In addition to implementing the turf management plan, the Parks & Grounds Division carried out regular maintenance such as cutting grass, trimming shrubs, aerating playing fields, marking ball fields for baseball, softball, football, field hockey and soccer. All playing fields were fertilized and brush was cleared from the air vents at all the town's schools.

The synthetic turf field at Wilmington High School and the new synthetic field at Yentile's received regular grooming and cleaning maintenance during 2019. GMAX concussion impact tests were also performed at both fields with passing results.

Various playground repairs were made as a result of ongoing and regular safety inspections, including the replacement of the bottom portion of the Dragon Staircase at the Rotary Park Playground, and the replacement of the existing drawbridge handrails at the Shawsheen Playground.

Annual dog park maintenance was performed by this division, with the importing of additional sand and general regrading of the area. The majority of the daily maintenance and general tidiness of this park is performed by the users of the dog park, with monitoring supplied by the Wilmington Animal Control Officer Christopher Sullivan.

The Division again worked with ChemServe laboratories to collect quarterly samples of water from an irrigation well near the turf field in order to test it for water quality, as required by the Order of Conditions from the High School Project. All required parameters from the water samples were reported to be below GW-3 drinking water standards, as required. The Department got permission from the Department of Environmental Protection to reduce quarterly testing to annual testing, based on satisfactory past results, as allowed by the DEP Superseding Order of Conditions.

The Division is also responsible for the daily maintenance and general upkeep of Silver Lake Beach. Both the main beach and Baby Beach were maintained, mechanically groomed and inspected for litter.

The Parks & Grounds Division was also responsible for the fall collection and removal of all leaves and tree debris from Town fields, parks and building grounds. This project utilizes the Department's tow-behind leaf vacuum and high-box body attachment.

Engineering Division (978-658-4491)

The Town's Engineering Division is responsible for providing Engineering, Permitting, Surveying, and Inspectional services for various Public Works projects. In 2019, the Engineering Division provided these services for multiple projects highlighted by the following:

- Construction Project Manager for Federal Street/Middlesex Avenue Intersection Project;
- Design, Permitting, and Construction Oversight for Phase 1 Shady Lane Sidewalk Project;
- Design, Permitting, and Construction Oversight for Shady Lane Culvert Replacement Project;
- Design and Construction Oversight for Burt Road Drainage Improvement Project;
- Design and Construction Oversight for Woburn Street Water Main Improvement Project;
- Design and Permit Middlesex Avenue Culvert Repair Project;
- Design and Permit Palmer Way Drainage Improvement Project;
- Design and Implementation of GIS Mapping Layer for the Town's Municipal Water System;
- Project Manager for Lowell Street and Woburn Street Intersection Improvement Project;
- Project Manager for Main Street Corridor Improvement Project;
- Project Manager for Yentile Farm Recreational Facility Safety Netting Project;
- Project Manager for the EPA's MS4 Permit Compliance.

The Engineering Division also provides internal support to various Departments included Planning and Conservation, Assessors, Building, Health, Police, Fire, and Recreation. This includes peer reviews for various applications including Site Plan Review, Subdivisions, Notice of Intent Applications, Stormwater Management Permits, Building Permits, and Occupancy Permits. This also includes establishing surety and performing construction inspection services for various new subdivision roadways including Murray Hill Estates, North Wilmington Estates, and Green Meadow Subdivision.

Wilmington's Geographic Information System (GIS) is also run through the Engineering Division. The Town's GIS is the storage center for all of the Town's spatial data. Spatial data associates a geographic location to infrastructure through utilizing a coordinate system. This data is then illustrated on a map available online. As infrastructure is continuously being improved, expanded

or repaired, it is imperative that data can be updated and edited in a timely manner to ensure the most accurate information is conveyed to the user. In 2019, the Engineering Division continued to implement dynamic map layers as the GIS program continues to push towards its goal of being the up-to-the-minute database for the Town. The GIS program is also responsible for implementing and maintaining databases for engineering operations, and the operations of the Public Works as a whole.

In 2020, the Engineering Division plans to continue progress on establishing our electronic based file management system for more efficient access to Town infrastructure records. Hard copy record drawings, reports, and permit applications are being continuously scanned to a PDF file format and saved on a shared network drive. The objective is to create an information hub for existing Town-wide infrastructure design and record drawings. This will improve the level of service the Engineering Division can provide to the Community and various Town Departments.

Water & Sewer Division (978-658-4711)

The Water Division of DPW is responsible for overseeing, operating and maintaining the water system for the Town of Wilmington. With 138 miles of water mains, 7,500 service connections, 1,251 public fire hydrants, approximately 1,239 main valves, 3 storage tanks, 9 pumping stations, and 2 water treatment facilities, the system provides drinking water and fire protection to 99% of the properties in Town. Personnel within the Water Division are also responsible for assisting the Highway Division with roadway snow and ice removal operations.

The following is a summary of projects completed and other pertinent information from the 2019 calendar year.

Water Division:

The Water Division continued the established practice of replacing undersized water mains using in-house personnel and equipment. The Water Division attempts to complete as many water main installations as possible since the cost savings of using in-house personnel and equipment is greater than hiring external contractors. Over the past year, the Water Division completed the following water main installation projects:

Woburn Street Water Main Replacement

In the beginning of August 2019, the Water Division of DPW installed approximately 750' of new 12-inch cement lined ductile iron water main in Woburn Street, starting at #182 Woburn Street and ending near the intersection of Park Street. The new water main replaced an existing 10" cast iron water main that was built in the 1950s. This upgrade also included the installation of two new fire hydrants in the area.

In late August, after the Water Division of the DPW completed their portion of the water main replacement project, Joseph P. Cardillo & Son, Inc., a contractor working for the Town of Wilmington, installed approximately 430' of new 12-inch cement lined ductile iron water main from the Park Street/

Woburn Street area across the I-93 overpass to the west side of the bridge. The section of new water main that crosses the I-93 overpass was installed on the south fascia of the bridge. Work for the bridge section occurred primarily during overnight hours.

Distribution System Leak Detection Survey

In August of 2019, the Town contracted with Water and Waste Pipe Testing, Inc. to conduct a system-wide leak detection survey to identify unknown leaks and to support ongoing water conservation efforts. The contractor identified nine (9) possible leaks that were relatively minor in nature. All leaks were repaired in a timely manner.

Nassau Avenue Water Storage Tank Construction

In November of 2018, the Town executed a contract with Statewide Aquastore, Inc. to construct the replacement of the water tank located on Nassau Avenue/Eagle Road. Construction of the new 400,000 gallon elevated composite water storage tank began in spring of 2019, with oversight being administered by the Town's Water Consultant, Kleinfelder. In addition to the construction of the new tank, the project included associated site work, construction of a new gravel access drive, installation of new yard piping and fire hydrant, improvements in landscaping, modifications to an existing altitude valve vault, and coordination with private telecommunications companies. The new tank is scheduled to be completed and activated over the winter of 2020 with the existing tank scheduled for demolition in Fiscal Year 2021.

Sargent Water Treatment Plant – Installation of Aboveground Storage Tank for Diesel Fuel

In March of 2019, the Town executed a contract with CommTank, Inc. to install a new 2,000-gallon steel double walled horizontal aboveground storage tank at the Sargent Water Treatment Plant. The tank holds the diesel fuel that serves the emergency generator at the plant.

Butters Row Water Treatment Plant – Boiler Replacement

The oil-fired hot water boiler that provides heat to the Butters Row Water Treatment Plant was replaced in 2019. The existing unit was at the end of its useful life and was no longer functioning. Following the completion of the public procurement process, Aalanco Service Corporation was hired to furnish all labor, tools, and equipment necessary for the removal of the existing oil-fired hot water boiler system and installation of a new high efficiency unit.

Granular Activated Carbon (GAC) Replacement

In 2019, the Town contracted with Calgon Carbon Corporation to replace the Granular Activated Carbon (GAC) and sand filter media at both Butters Row Treatment Plant and Sargent Treatment Plant. The filtering process is a major step of the water treatment operation as it removes fine particles, tastes, odor and volatile organic compounds from the water before it is distributed into the system. In order to run as effectively as possible, each Water Treatment Plant needs approximately 60,000 pounds of carbon. The carbon was previously replaced in 2014.

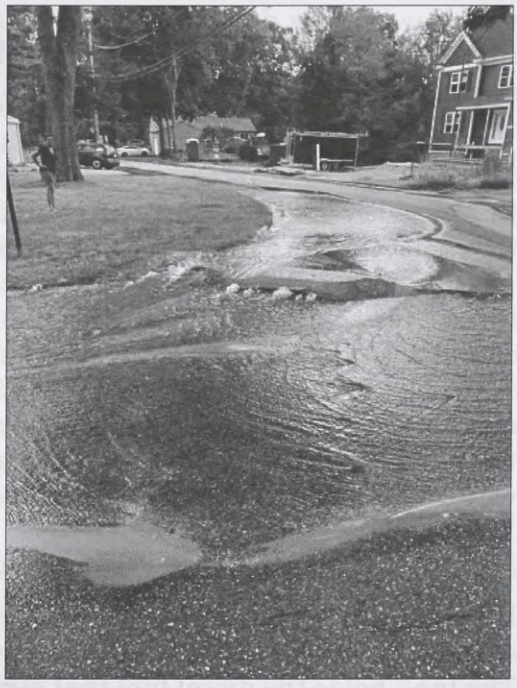
Browns Crossing Wellfield Redevelopment

The Browns Crossing Wellfield, which is the highest producing wellfield in Wilmington, was redeveloped in an effort to return the water supply to target capacity. To accomplish the task, all 15 of the 8" gravel packed wells, which were installed in 2010, were rated, inspected, cleaned, redeveloped, re-inspected, disinfected, and re-rated before ultimately being returned to service. Following the redevelopment, the wellfield experienced a jump in production capacity.

Lead and Copper Sampling

To comply with the federally mandated Lead and Copper Rule that was established by the Environmental Protection Agency, the Town of Wilmington Water Division completed its latest round of lead and copper sampling in June of 2019. Results of the sampling showed that the Town of Wilmington did not exceed the action levels for lead and copper and remains in compliance with regulations.

The Lead and Copper Rule program requires that the Wilmington Water Division collects water samples from 30 residences and two schools. A certified laboratory then analyzes the samples for lead and copper levels.



Water Main Break on Kelley Road

Barrows Wellfield Replacement Project

Starting in winter of 2019, N. Granese & Sons, Inc. began constructing the replacement Barrows Wellfield, an existing wellfield that saw its production diminish over recent years. The work included the construction and connection of fifteen (15) new 2" diameter wells, water main installation, pump station upgrades that included the replacement of two (2) centrifugal pumps, variable frequency drives, interior process piping and valves, and all associated mechanical and electrical work.

Whereas the old wells were located in wetlands and difficult to access, the new wells are located outside of the wetlands, providing easier access for future maintenance.

Meter Calibrations

In order to maintain an accurate account of water within the distribution system, 10 master meters in our system were inspected and calibrated. All were found to be in good condition and are reading accurately. These meters quantify the amount of water pumped from the following locations; the aquifer at the pump stations, water into both water treatment plants (WTPs), water leaving both water treatment plants (WTPs), and at the MWRA vault.

Water Main Flushing Program

During the months of April, May and June, the annual water main flushing and valve-exercising program was performed. A standard practice in the water works industry, this program helps to remove sediment and tuberculation that have accumulated in water mains. Another benefit of the program is that it is effective in reducing odor, taste and color in the water. Approximately **10.7 million gallons of water** were used to accomplish this task in 2019. While they are flushing the hydrants and operating the valves, employees also take the opportunity to identify any hydrants that are not in proper working condition. All fire hydrants identified are then repaired.

Pumping Statistics:

Wilmington Treated	GALLONS	CUBIC FEET
Maximum per Day	2,428,655	324,687
Maximum per Week	15,479,497	2,069,451
Maximum per Month	62,488,909	8,354,132

MWRA Purchased	GALLONS	CUBIC FEET
Maximum per Day	2,005,518	268,117
Maximum per Week	8,671,410	1,159,279
Maximum per Month	29,537,776	3,948,901
Combined		
Maximum per Day	3,331,933	445,446
Maximum per Week	20,436,306	2,732,127
Maximum per Month	81,397,281	10,881,989
Average per Day	2,037,034	272,331
Average per Month	61,959,770	8,283,392
Total Purchased (MWRA)	138,743,000	18,548,529
Total Treated (Wilmington)	608,162,084	81,305,091
Total Provided for Distribution	746,905,084	99,853,621
Total Pumped from Aquifer (Raw)	633,961,607	84,754,226

Precipitation Statistics:

Annual Rain Fall (Inches)	49.60
Annual Snow Fall Winter 2018-2019 (Inches)	46.1

Consumption Statistics:	GALLONS	CUBIC FEET	PERCENTAGE OF TOTAL PUMPED
Municipal Use	13,890,106	1,856,966	1.9
Residential Use	424,886,560	56,803,016	56.9
Commercial Use	40,900,057	5,467,922	5.5
Industrial Use	251,711,088	33,651,215	33.7
Annual Water Main Flushing	10,659,260	1,425,035	1.4
Miscellaneous Hydrant Use	570,285	76,241	0.1
Total Accounted For Pumped	742,617,355	99,280,395	99.4
Unaccounted for Use *	4,287,729	573,226	0.6

* The difference between accounted for and unaccounted for water consists of water lost to main and service breaks, unrecorded water used while fighting fires, street sweeping, and theft.

Water Distribution:

The following new water mains were constructed in 2019:

In-House Water Main Improvements	Length	Size	Hydrants
Woburn Street	750'	12	1
Beech Court	250'	8	1
Water Mains Installed by Private Contractors			
Woburn Street (I-93 bridge)	430'	12"	1

Sewer Division:

The Sewer Division maintains approximately 34 miles of main pipe, 11 pump stations, 1,752 services and a septage receiving facility. Wastewater flow from Wilmington discharges to the MWRA's Wilmington Trunk Sewer at the Wilmington/Woburn town line and ultimately to the MWRA Deer Island Treatment Plant.

Over the past year, the division continued to maintain and clean sewer lines as needed. Any discovered leaks, blockages or structural deficiencies were corrected as soon as possible. As part of standard operating procedure, all pump stations were inspected daily to ensure they were operating properly.

In general, the sewer system continues to be in very good condition.

HUMAN SERVICES & CONSUMER AFFAIRS

Library

In 2019, Wilmington Memorial Library (WML) continued to implement the FY16-FY20 Strategic Plan by meeting the goals and objectives that focus on the following: community, literacy and lifelong learning, technology, marketing, facility and staff. The 2019 Annual Report highlights activities and services that reflect how the library is making progress in these areas to better serve Wilmington residents.

Community

WML sponsored a variety of programs that connect the library with the community and residents with each other.

The first "Puzzle Palooza," held in March, was a great success with approximately 200 puzzles donated and over 60 people participating in the puzzle pickup. The library once again connected sellers and buyers at the fifth Annual Town Wide Yard Sale in June with 56 homeowners participating. Both programs are examples of ways that the library supports the sharing economy, offering opportunities to reuse rather than throw away.

Puzzle Palooza

In recognition of Earth Day, WML collaborated with the Department of Planning and Conservation by hosting programs in April that focused on Wilmington's natural environment. Events included a presentation on Wilmington's wetlands and a walk in the town forest.

The 2019 summer reading theme "A Universe of Stories" highlighted the 50th anniversary of the moon landing. In keeping with this theme, Library Director Tina Stewart and Assistant Library Director Charlotte Wood hosted a booth at the Fun on the 4th Family Day featuring photo ops with astronaut cutouts, cups of Tang and MoonPies. Approximately 180 people stopped by to snap photos and enjoy the refreshments. On a beautiful August evening, approximately 300 people gathered on the Swain Green at our annual Summer Bash to enjoy the music of The Squeeze Box Stompers and pizza and barbecue choices from the food trucks. Youth Services Librarian Barbara Raab was on hand at the Wilmington Police Department's National Night Out on August 6. Approximately 250 kids stopped by the library's table to spin the wheel for a prize.

We offered programs that highlight local history helping new residents learn about the town and giving longtime residents the opportunity to reminisce. This past year, WML collaborated with the Tewksbury Public Library to offer two local history events. The first event, held at the Tewksbury Public Library, focused on the legacy of long-serving state representative James Miceli. The History of Silver Lake was hosted at WML and included a panel of long time Wilmington and Tewksbury residents sharing their memories of growing up around the lake. Town Curator Terry McDermott added some very interesting historical factoids about Silver Lake.

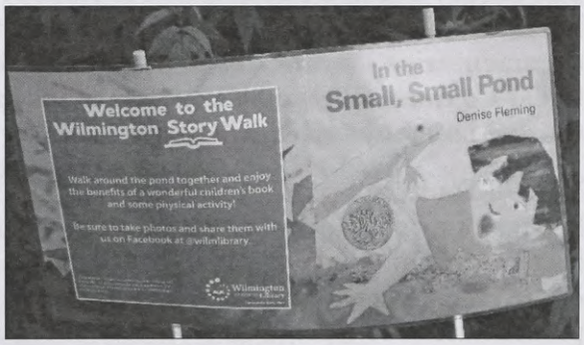
WML collaborated for the second year with the Wilmington Sons of Italy to host programs highlighting Italian culture during Italian-American Heritage month in October.

New Residents speak with Nancy Vallee, Executive Director, Chamber of Commerce

The Welcome to Wilmington reception had the highest attendance to date with 100 folks coming through the door. This annual October event, in collaboration with the Wilmington/Tewksbury Chamber of Commerce, features town departments, non-profits, schools and local businesses. This is a great way to introduce newcomers to Wilmington and to the library.

Literacy

Kudos to our Youth Services Librarian Barbara Raab and her staff for their commitment and creativity in fostering the joy of reading throughout the year. A StoryWalk was installed around the pond at Rotary Park in June using laminated pages of the book *In the Small Small Pond* by Denise Fleming. The annual summer reading program had another successful year with 868 kids and 213 teens registering for the program and reading a total 7,646 hours, a slight increase from 2018. Assistant Teen Services Librarian Brittany Tuttle spearheaded the 2nd annual Teen Winter Reading Program held in collaboration with the Wilmington Middle School. This program resulted in 155 total registrations and 4,047 total hours read. Assistant Children's Librarian Victoria Oatis presented the "Books and Cookies Club," a three-week series for kids in grades 1-5. Participants read a short mystery chapter book together and then wrote and illustrated their own mystery as a group. Storytimes were also conducted at preschools and family day cares and during the summer at Silver Lake, Yentile Farm and the Farmers Market.



WML participated in the National Day of Unplugging, a 24-hour global respite from technology that occurs from sundown on March 1 to sundown on March 2. Our goal was to highlight the value of disconnecting from digital devices to connect with ourselves, our loved ones and our communities in real time. During the month of March we offered many alternatives to help unplug, learn something new and connect with others. Although reading can be done digitally, this initiative encouraged taking time to read books rather than bits and pieces of information in digital format.

Library staff continued bringing books to Windsor Place Assisted Living the first Monday of the month for residents to borrow and to the Pop Up Library at the Senior Center on a regular basis.

Lifelong Learning

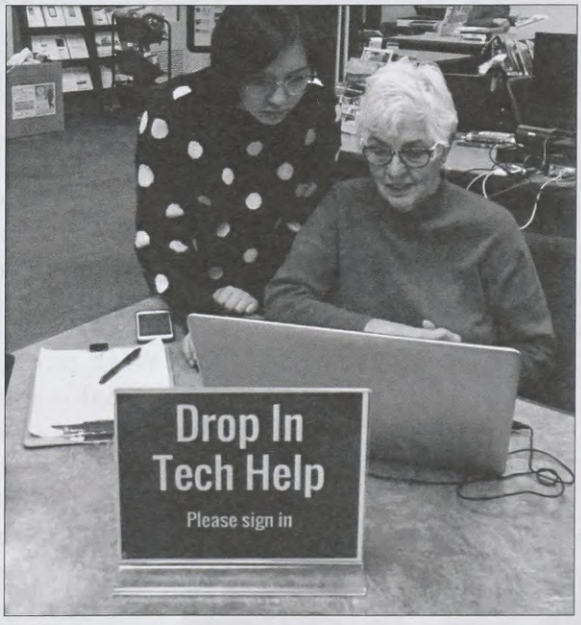
Victoria Oatis and Barbara Raab

WML offers numerous events for all ages that support lifelong learning. This past year, we hosted a number of intergenerational programs that made learning fun for the entire family. As part of the Summer Reading Program, library staff developed Family Exploration Stations whereby families worked together on different challenges and activities on topics related to the space theme - the solar system in June, the Apollo Moon Landing in July and stars and constellations in August with a total of 132 participants. The After Hours "Eyes on Owls" program held on a Friday evening in March had 87 attendees. Over 60 attended a Saturday morning robot demonstration in September and 100 people of mixed ages attended the Typewriter Orchestra on a Saturday afternoon in mid-November.

The Massachusetts Board of Library Commissioners awarded a grant of $7,500 to the library to provide a "Healthy Aging" program series. Program topics were selected in collaboration with Elderly Services Director Theresa Marciello and Winchester Hospital Community Relations Manager Marylou Hardy. The library is pleased to bring the community the best in healthy aging education including how to stay fit for life, how to retire successfully, lifestyle options, caregiver and end of life choices, plus much more. In addition to programs, the grant funding will allow us to increase our collection of books on healthy aging topics. The series will continue through August 2020.

The library began a subscription to Kanopy, an on-demand streaming video platform for public libraries and universities that offers viewers a large collection of award-winning films and documentaries. With titles of unique social and cultural value from the Criterion Collection, the Great Courses, PBS and thousands of independent filmmakers, patrons can find educational content on many topics.

WML's Youth Services Department maintains an active partnership with the Wilmington Public School, offering many activities and programs that support its curriculum. Staff provided books and materials to 22 different classroom teachers during 2019 and conducted 22 presentations to classes on a variety of topics including how to conduct research using WML databases.



Technology

WML continues to be a place for residents to learn how to connect online in order to fully participate in today's digital world. This past year we expanded our technology classes. Technical Services Library Assistant Erin Driscoll began teaching tech classes on the 2nd Tuesday morning of every month covering a variety of topics such as downloading ebooks, Google Drive, GPS apps and the library's digital subscriptions. Tech Buddies, high school volunteers, were on hand to help out with drop-in tech help. In addition, we are working with our high school volunteers to record how-to videos focusing on our digital subscriptions.

In March, the library began offering a new service where patrons can bring in their VHS tapes and have them converted to digital files to a flash drive. Although this service was available previously using our Digital Media Lab, patrons had to wait for up to two hours since the process is done in real time. Patrons bring in a flash drive with their VHS tapes and library staff take care of the conversion.

Technology Librarian Brad McKenna worked with the Town's IT Director John O'Neil to move the library's computer system to the Town Domain. This provides for improved computer security and support.

Marketing

WML received two awards in the Massachusetts Library Association Public Relations contest. We received second place for our initiative "Revive Civility" held in September 2018 and an honorable mention for the "Star Wars Winter Reading Program" held in January 2019.

An insert promoting the library's digital resources was included in the water bill mailing to households in August.

Our weekly email newsletter highlighting upcoming events and library news goes out to over 5,000 subscribers. Marketing Librarian Danielle Ward continues to promote library events and other library news on social media. WML's Facebook page now has over 2,000 followers.

The Merrimack Valley Library Consortium (MVLC) began offering Author Alerts where patrons can opt in to sign up to receive email alerts when any MVLC library purchases a book by their favorite author. This gives the patron the opportunity to directly place a hold on that title by linking to the catalog from the email alert.

At the end of December, MVLC rolled out a new app specially designed for our library. We hope patrons will find it easier to access library services via their mobile devices.

Facility

WML marked its 50th anniversary in the current facility on Middlesex Avenue which was dedicated on Memorial Day in 1969. Given the recommendation of the Town's Facility Master Plan Report, building construction improvements for the library are not scheduled to be addressed until 2034. Thus a feasibility study was undertaken to ascertain to what extent the Barbara Johnson Trust funds could be used to improve the library facility. The Board of Library Trustees subsequently voted to utilize these funds to remove one of the two front stairwells to create a small room on the second floor and a small room on the first floor. The second floor space will be used as a reading area for parents and children as well as teens after school. The first floor space will be used for one on one Tech Help sessions. The construction will begin in January 2020. The library's 50 year old boiler was also replaced in October.

A lovely outdoor seating area in the green space directly behind the library was completed this past year. There are two picnic tables and two benches on a concrete patio surrounded by flowers and shrubs with a nice view of the adjacent wetlands. It is great to see visitors using this space to read, have a snack or just relax during a quiet time. The space offers some shady areas and Wi-Fi access. The funding for this project came from the 2017 and 2018 Friends of the Library Annual Appeal. Thank you to all who generously contributed. In addition, state aid funds and gift monies were also used to pay for the construction and furniture of this outdoor space.

In response to requests from library patrons for year round weekend hours of operation, we were open on Saturdays 9 am to 5 pm in July and August this past year. These expanded hours accommodate working parents as well as increase convenience and access to library services to all residents.

Staff

Congratulations to Marketing Librarian Danielle Ward, Adult Services Librarian Kimberly Blakely and Assistant Children's Librarian Victoria Oatis who each welcomed a baby in 2019. Thanks to the entire staff for their teamwork, their flexibility and willingness to pitch in during the leaves of absence this year. Jean Diorio joined the staff in March as a part-time Library Associate. Assistant Technical Services Librarian Linda Harris announced her retirement at the end of 2019. Lin worked at WML for 18 years bringing a positive attitude, a dedicated work ethic and a warmth that will be missed by all.

In order to best respond to the changing needs of the community and to keep abreast of library trends and emerging technologies, library staff attended a number of workshops and conferences during the year. Assistant Library Director Charlotte Wood and Technology Librarian Brad McKenna attended the Digital Commonwealth Conference in April at Holy Cross College. Youth Services Librarian Barbara Raab, Adult Services Librarian Kim Blakely and Technical Services Assistant Erin Driscoll attended the Massachusetts Library Association Conference in May. Youth Services Librarian Barbara Raab attended the American Library Association Conference in June in Washington, D.C. She brought back a number of creative ideas including information for our Citizen Science Initiative for 2020. Teen Services Librarian Brittany Tuttle attended Leadership Basecamp at Simmons University in August. Sessions included topics on helping teens navigate "fake news," graphic novels and hosting teen-led forums. At the December staff meeting, staff received diversity, equity and inclusion training supporting the top community vision statement for Wilmington "as welcoming place that promotes diversity and kindness." The library will continue to sponsor programs and services that further this vision.

Acknowledgements

Margaret Kane, who served as President of the Wilmington Friends of the Library from 2009 to 2018, passed away on June 3. Peggy was a devoted library advocate and volunteer who believed in the importance of education and reading. The Board of Library Trustees voted at its June meeting to recommend to the Board of Selectmen that the outside seating area be named the "Peggy Kane Reading Garden." The vote will take place at the Annual Town Meeting in May.

The Friends of the Library is acknowledged for its ongoing support. We thank the cadre of dedicated volunteers including members of the Executive Board, Book Store Next Door, hospitality committee and all Friends who by their membership believe that a good public library is an important community resource. We also want to thank all the volunteers who help with our programs providing everything from tech help and leading writing programs, to current affairs discussions and book talks.

Thank you to the library's Needleworkers' group that meets weekly on Friday for donating many lovely items for a raffle that raised over $500 for the Friends of the Library.

Looking Forward

Every five years, WML undertakes a comprehensive strategic planning process that enables the library to assess itself and determine how to best serve the community's evolving needs. In January, we hired strategic planning consultant Barbara Alevras to guide us through the planning process and to facilitate meetings and focus groups. We also invited 12 community members representing diverse Wilmington constituencies to serve on a Strategic Planning Committee. Data collection included an internal analysis and community feedback. A town wide survey in April

collected 605 responses, a 75% increase compared to the number of responses received five years ago. We are pleased to report that 81% of respondents rated our customer service as excellent. The Strategic Plan for FY21-FY25 will use two primary areas of focus on which to develop goals and objectives. Our focus on "Community" will include civic, social and family engagement initiatives. Our focus on "Knowledge" will include the following critical literacies – cultural literacy, digital literacy, life skills and reading. We believe that this Strategic Plan will set a course that guides us in providing residents with valued service for the coming years.

Board of Library Trustees
Donald J. Pearson, James M. Lemay,
Kathleen A. Reynolds, Eileen L. MacDougall,
Daniel J. Hall and Jeffrey H. Nussbaum

LIBRARY STAFF

Library Director – Christina Stewart
Assistant Library Director – Charlotte Wood
Administrative Assistant – Gloria Corcoran

Adult Services Librarian – Kimberly Blakely
Marketing Librarian – Danielle Ward
Technology Librarian – Bradley McKenna
Youth Services Librarian – Barbara Raab

Circulation Librarian – Linda Pavluk
Assistant Technical Services Librarian – Linda Harris
Technical Services Assistant – Erin Driscoll

Assistant Children's Librarian – Victoria Oatis
Assistant Teen Services Librarian – Brittany Tuttle

Adult Department Circulation Assistants
Ruth Ellen Donnelly, Desiree Maguire,

Library Associate – Laurie Wierzbicki

Children's Department Library Associates
Lisa Crispin, Jean Diorio, Kristen Gake

Library Pages
Donalissa Alphonse, Britney Chin,
Elise Lentini, Joshua Rainone
Jacqueline Strob, Amanda Tran, Alexander Vlamis

LIBRARY STATISTICS FOR 2019

Hours Open Weekly			
	Monday through Thursday	9 am – 9 pm	
	Friday and Saturday	9 am – 5 pm	
Population			22,071
Number New Patrons Registered			741
Total Registered Borrowers			14,564
Number of Library Visits			136,120
Number of Items in Collection			49,159
Print and Electronic Subscriptions			181
Museum Passes			12
Circulation		189,896	
	Physical	168,322	
	Digital	31,574	
Interlibrary Loan			45,622
	To Other Libraries	18,750	
	From Other Libraries	26,872	
Information Services			
	Information Desk Transactions	5,590	
	Internet Sessions	11,232	
	Website Hits	295,681	
Meeting Room			1,252
	Library	1,087	
	Community	165	
Library Programs			1,004
	Children's Programs	451	
	Teen Programs	119	
	Adult Programs	434	
Total Attendance at Programs			21,528
	Children's Programs	14,909	
	Teen Programs	805	
	Adult Programs	5,814	

Wilmington Arts Council

The Council for the Arts is a Local Cultural Council (LCC) made up of volunteers to fund cultural projects that will benefit the Town to the greatest possible extent. In Massachusetts, public funding for the arts is provided through a central agency, the Massachusetts Cultural Council, and Wilmington is one of the 329 LCCs in the Commonwealth. This extensive grassroots system of public support for community cultural programs is unmatched anywhere in the United States. LCCs are made up of volunteers who are appointed by the community's Board of Selectmen.

The Council for the Arts currently has nine active members. Jean Chang and Linda Molloy continue to serve as Co-Chairs. The year 2019 brought sadness with the loss of two members: Jane Crane, who resigned due to health reasons, and Marguerite Elia, who passed away in October. Both were very active members, devoted to the Council for many years, and are deeply missed.

For Fiscal Year 2019, the Council distributed $5,700 among fifteen grant applicants. Grants included funding for projects for all age groups: Museum passes, musical and dance programs, inspirational speakers, theatrical productions and a musical instrument lending program.

Watercolor lessons, taught by Louise Anderson, and oil painting lessons, taught by Paul Ciaramitaro, continue to be very popular throughout the year. During the fall there were two wonderful demonstrations, a watercolor by Valerie Borgal and pastel by Ann Goldbert. Also an oil demo and workshop was presented by Anthony Padula in September.

The Stewart Highland Pipers and the Merrimack Valley Chorus continue to hold rehearsals at the Arts Center building on Tuesday, Wednesday and Thursday evenings.

Members of the Arts Council meet every Tuesday morning to paint together as well as to brainstorm for future Council plans.

We have a new website, set up and maintained by our member, Judi Hughes. The new site looks wonderful and has lots of information about the Council. The link to our new website is here: https://www.wilmingtonartcenter.org/

Valerie Borgal's Great Horned Owl awarded 1st Place

The Annual Art Show was held in June and, as always, was well attended by both Wilmington residents and people from surrounding towns. The reception for the show is always an elegant affair, with live piano music, refreshments and a wonderful opportunity for the public, local artists and their friends and families to meet each other and view the exhibited pieces. Each year brings first-time exhibitors as well as many "regulars."

Piano recitals continue to take place throughout the year and are growing in number. During the year, many music instructors and educators held recitals and concerts at the Arts Center. These included piano, strings and voice.

The Council for the Arts continually seeks additional ways to provide cultural programs and activities to the people of Wilmington. The Council communicates regularly with other Town Departments for ideas.

Sarah D. J. Carter Lecture Fund Committee

The Sarah D. J. Carter Lecture Fund Committee has continued to bring the people of Wilmington interesting and entertaining programs since 1910 through the Trust Fund left to Wilmington from Sarah Davis Jaquith Carter.

2019 was the 50th Anniversary of the historic 1969 Woodstock Music Festival. Committee members searched for, and found, a group that could return Wilmington to the sounds of this iconic music festival which rocked the country!

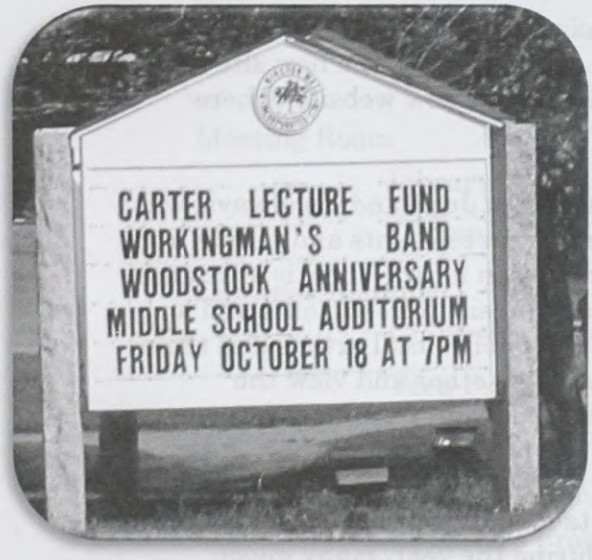
Adorned in tie-dye and singing a total repertoire of classic Woodstock tunes, the "Workingman's Band" brought our audience to their feet with warm applause song after song. Those in attendance on that evening in October expressed their thanks to Committee members for presenting an enjoyable evening of entertainment to the Town.

The dedicated team that keeps these programs coming free of charge to the residents include Adele Passmore, Ann Berghaus, Andrea Houser, Ann St. Onge and Barbara Bishop.

We wish to thank Town Manager Jeffrey Hull for his support and George Hooper and his Public Buildings staff for their help with these programs.

Once again, we are thankful to the Wilmington Council for the Arts, through the Massachusetts Cultural Council, which awarded a grant to the Sarah D. J. Carter Lecture Fund, aiding us in presenting this program. Without their help, these programs would not be able to continue. Also, thank you to Kirkwood Printing for their generous donation of our program brochures.

The Committee is looking forward to our 110th program in 2020.



Historical Commission

The Wilmington Historical Commission strives to bring public awareness to Wilmington's wealth of historic resources. Preservation, conservation and education regarding these precious local historic assets are all part of the work of the Commission.

The Commission is always interested in projects that will enhance visibility of the Town's most important historic sites. One such project completed in 2019 was the installation of a solar light fixture on the nineteenth-century light pole standing at the entrance to the cemetery on Wildwood Street. This light pole is particularly significant as it marks not only the entrance to the cemetery, but it stands adjacent to the final resting place of one of Wilmington's most famous citizens, the wealthy and eccentric Mrs. Frances Hiller. Following the DPW's work in cleaning and painting the light pole, Historical Commission member Bob Mallett, with funding from the Wilmington Historical Commission, was able to purchase and install an appropriate light fixture for this spot. Many thanks are due to Jamie Magaldi of the DPW and George Hooper of the Department of Public Buildings for their assistance in bringing this project to completion.

The Commission is pleased to maintain its cooperative arrangement with Historic New England in the stewardship of the Boutell-Hathorn House and the Butters-Avery House (AKA the Butters Farm House), two important, local, privately-owned historic properties. These properties will be assets to the Town for decades to come. Much thanks to the property owners, as well as Historic New England, for all the work that continues to be done to rehabilitate and maintain these important sites.

The condition and future of town-owned historic buildings is always of interest to the Wilmington Historical Commission. The Commission was happy to see structural work underway in 2019 at the "Hearse House" also known as the "Moth House," next to the Old Burial Ground. This is a building that the Town continues to use for municipal purposes. Future plans for the Roman House and the Buzzell Senior Center are of great interest to the Commission. Members stand ready to provide information and resources as needed to maintain these historic buildings and put them to their best use. The Commission is also considering future projects to install historic plaques on sites and in historic districts around the Town.

Memberships in historic preservation organizations were renewed. These memberships include Historic New England, Preservation MASS, the American Association for State and Local History, the New England Museum Association and the American Alliance of Museums.

Terry McDermott serves as curator of Wilmington's Town Museum. As curator, she works to create programs to entertain and educate the local community regarding Wilmington's historic past. In 2019 she worked with staff at the Wilmington and Tewksbury public libraries to create programs at their sites, in addition to regular programming at the Town Museum. December's Holiday Social is the Museum's oldest tradition and continues to be the most popular. As always, the Wilmington Historical Commission played an active part in this event. Members participated in preparations for the Social and were on hand to welcome guests on the day of the event. The Commission also donated a holiday wreath to the Festival of Trees event organized by We're One Wilmington.

The Wilmington Historical Commission is grateful for the Town's support of the Wilmington Town Museum. The Museum remains at the heart of the Commission's mission to promote public awareness of the Town's historic past. The Commission is delighted to receive the support of many volunteers who assist Museum Curator Terry McDermott in presenting programs for the public. Returning volunteers this year included Ann and Steve Berghaus, Adele Passmore, Steven Leet, Christine Johnston, Sandra Baglio, Lisa Stira, Pat Sullivan, the Rich family and the Robinson family, as well as the Wilmington Company of Minutemen. Newer volunteers included Therese Eckert, Cathy Beers, Amanda Mauriello and Liz Mogauro. The Commission was also grateful to be the recipient of an Eagle Scout project by Cyrus Rich of Boy Scout Troop 49. Thank you to everyone for your continuing support. Thanks are also extended to all members of Town administration that support the work of the Commission and the Museum, especially the Town's Department of Public Works and the Public Buildings Department.

Bonny Smith remained chair of the Commission in 2019 with Gerry Duggan, Diane Harvey, Bob Mallett and Megan Delehanty Coslick continuing as active Commission members. Jesse Fennelly and Kathleen Black Reynolds both resigned from the Commission in the past year and Christine Johnston was appointed to fill one vacancy, with the other spot remaining open as the year closed. Denise Gentile resigned as Clerk of the Commission in 2019 and has not yet been replaced.

The Wilmington Historical Commission meets on the second Monday of the month at Town Hall and the Wilmington Town Museum.

Col. Joshua Harnden Tavern and Wilmington Town Museum

The Wilmington Town Museum, located at the historic Col. Joshua Harnden Tavern, is pleased to work with the Wilmington Historical Commission to bring the following programs, exhibits and events to the Town's citizens:

June

Flag Day
On June 14 the Wilmington Company of Minutemen performed their annual Flag Retirement Ceremony on the grounds of the Museum. This event is always open to the public and was well attended.

History of Silver Lake
On the Road – Wilmington Memorial Library
Beginning in the late nineteenth century, Silver Lake was a resort community that drew visitors from Boston and the surrounding metropolitan area to enjoy its beaches and entertainment options. Over time, permanent residents settled in the Silver Lake neighborhood, while vacationers continued to visit up until the World War II era. This event featured Museum Curator Terry McDermott's presentation of a brief history of the area, followed by a panel discussion with local residents who reminisced about growing up at Silver Lake in its heyday. Featured panelists were Gerry O'Reilly, Rita O'Brien Dee, Allie Casazza and Joyce Dalton. This program was a joint project of the Wilmington and Tewksbury public libraries.

July & August -

Brown Bag Lunch and Games
The Museum continued to offer local citizens the opportunity to have a picnic lunch on Museum grounds during the summer season, with old fashioned games such as ring toss and hoop roll provided for entertainment. The Museum was also open on these days for tours.

September - *Wilmington Cemetery Stroll*
On the Road – Wildwood Cemetery
This year's Cemetery Stroll, organized by the Wilmington Memorial Library and led by Terry McDermott, featured stories of Wilmington's veterans of the American Civil War. The Wildwood Cemetery was as beautiful as ever and seen to its best advantage on a beautiful fall day.

October - *Mrs. Henry Hiller*
On the Road – Wilmington Memorial Library
Mrs. Dr. Henry Hiller, as she liked to be called, was a rich, eccentric woman who cut a wide swath through Wilmington in the late nineteenth century. It is often difficult to tell where the legend ends and the truth begins regarding this fascinating woman! Terry McDermott's presentation at the Wilmington Memorial Library explored the elusive facts of Mrs. Hiller's remarkable life.

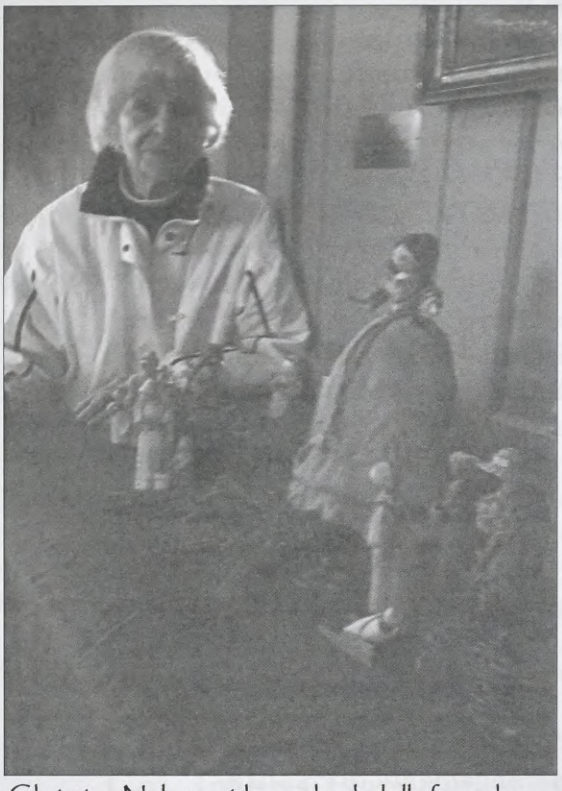
November - *Veterans' Day Exhibit*
The Museum presented a one-day exhibit of World War II artifacts in honor of Veterans' Day. This exhibit featured the George Spanos photo collection and our popular Baldwin apple crisp was served.

December - *Annual Holiday Social*
The Holiday Social was once again enjoyed by all. The Harnden Tavern was festooned with wreaths, trees, greenery and floral arrangements to create a traditional, old-fashioned, festive event. Musical entertainment was provided by Warren Newhouse and Girl Scout Troop 68231 and Adele Passmore's famous hot mulled cider was served, as well as other seasonal refreshments. Many volunteers made this annual event a great success. Thanks to the following participants for all their work in bringing the Holiday Social to life: Ann and Steve Berghaus, Adele & Betsy Passmore, Steven Leet, Sandra Baglio, Lisa Stira, Pat Sullivan, Paul Rich, Therese Eckert, Cathy Beers, Amanda Mauriello, Liz Mogauro, Warren Newhouse and friends, Girl Scout Troop 68231 and all the members of the Wilmington Historical Commission.

Other events in which the Town Museum participated this year included planning a series of joint events with the Wilmington and Tewksbury public libraries, distributing information at the Welcome to Wilmington event at the Wilmington Memorial Library in October and appearing on WCTV in November for a broadcast highlighting community organizations and events.

Six windows were restored this year as part of an ongoing plan to eventually restore all the windows in the Harnden Tavern building. The staircase leading up the hill from the parking lot to the Carriage House received maintenance attention, with the replacement of rotting wood and several coats of stain applied. At the end of the year a new sign was ordered for the front of the building to replace a sign that was more than twenty years old and seriously deteriorated.

Perhaps the biggest improvement to the property was the Eagle Scout project completed by Cyrus Rich of Boy Scout Troop 49. Cyrus and his troop replaced a rotted wood fence that surrounded the property and did some sorely needed landscape work in front of and next to the property's Carriage House. Cyrus also created a hop garden adjacent to the Carriage House, in honor of the Town's nineteenth-century history as a producer of hops. We are very grateful for the work of Cyrus and his troop on this project, which has greatly enhanced the appearance of the property.



Christine Nelson with cornhusk dolls from the Ruth Swenson collection.

The Town Museum enjoys the support of local residents through donations of photos, documents and other artifacts of Town life. In the past year, the Museum received donations from Wilmington High School, Celia Cornish, Steve Lyons, Annette Shelley, the family of Ruth Swenson and the family of Jim Banda. We thank everyone for their contributions which allow us to build our Museum and make it an accurate reflection of our Town's past.

Museum volunteers are a vital element in the success of our Town Museum and we thank all of you for your continued support, including all those listed as working on the Holiday Social. Special thanks to Steve and Ann Berghaus who continue to assist the Museum in countless ways. The Museum was also fortunate to have the service of Leslie Dietrich as a Senior Tax Work Off participant.

The Museum is well-served by Wilmington's Public Buildings Department and the Department of Public Works and for that we thank them. In the past year, the Museum Curator has been invited to work on several projects with the staff of the Wilmington Memorial Library and opportunities to participate in these projects is greatly appreciated as another avenue for sharing information about Wilmington's historical past. These departments, along with the Town Manager's office, provide the assistance and support that make the Town Museum possible and for that the Town Museum and the Historical Commission would like to thank them.

Winter Hours	Tuesday & Thursday, 10 a.m. to 2 p.m.
	First Sunday of month, 2 p.m. to 4 p.m.
Summer Hours	Thursday & Friday, 10 a.m. to 2 p.m.
	First Sunday of month, 2 p.m. to 4 p.m.

Recreation Department

The Recreation Department's continuing goal is to offer high quality, relevant programs and services to the residents of Wilmington. The Recreation Department aims to provide solutions to new challenges faced by residents in evolving life situations. New residents can meet others, parents can find a wide variety of reasonably priced programs for their children to sample, "empty nesters" might take a class or enjoy theater or sporting event tickets and residents of all ages continue to reap the benefits of group travel and assorted fitness programs. The Recreation Department has been in full-time operation for 49 years. The Department is located in Room 8 at Town Hall. Office hours are 8:30 a.m. to 4:30 p.m., Monday through Friday.

The Recreation Commission, formed in 1953, acts in an advisory and policy making capacity. Volunteer members are: C. Michael Burns (Chairman), Charles Biondo (Vice-Chairman), Sheila M. Burke, Jennifer Crane and Laurie Robarge. Commissioners are active in various groups, committees and clubs throughout town.

Cooking Class

The Recreation Department office staff remains small, with only three full-time employees (Director, Karen Campbell, Senior Clerk, Linda Kanter, and Program Coordinator, Brett Sawin). In addition, there are over 80 part-time and seasonal employees and over 350 volunteers who help run the Department's programs. The Department offers, on a year-round basis, an ever-changing slate of activities for residents of all ages. While the office is open Monday through Friday, recreation programs are scheduled virtually every day of the week and into the evening hours.

A primary objective of the Recreation Department is to offer a wide variety of quality programs that are as affordable as possible. Registration fees remain low, especially in comparison to other towns or organizations. The Department is funded by a variety of sources. The town-appropriated budget provides for a full-time Director and Senior Clerk as well as some limited supplies and staff training costs. Program fees fund the position of the Program Coordinator and heavily supplement the town-funded budget. We strive to keep fees and costs low by utilizing cost-saving methods including the bid process, fund-raising and in-kind services. We continue to search for innovative ways to generate funds to offset costs for the recreation consumer.

Volunteers are critical to the success of recreation programs. Volunteers might find themselves spreading candy for the Easter Egg Scramble, coaching a T-Ball or Basketball team or distributing treats to children who march in our annual Horribles Parade. We greatly appreciate our residents who give so generously of their time and most report that they also gain on personal levels by volunteering. This year we received generous donations of product and services from local businesses and organizations including Frito-Lay, Utz, Wilmington Fire Department, Wilmington 4th of July Committee and Wilmington Police Department.

The Recreation Department continues to improve and augment our program offerings to meet the ever-increasing demands for classes, activities, entertainment and travel experiences. The Department strives to meet the increased demand for children's programs by expanding the scope and number of these programs. We actively solicit suggestions for future offerings and encourage our talented residents to consider teaching a class. Some new classes in 2019 that were well received included "Do You Believe in Magic?" to teach aspiring magicians a myriad of tricks, Hands-On Electronics and a "Cupcake Wars" competition. We offer a wide range of classes to inspire adults to try something new. Some of our most popular programs include Upholstery, 35+ Basketball League, and Yoga classes. In 2019 we also offered an Introduction to Photography class, a Pickleball tournament and several fun craft classes.

Tennis Lessons

Our holiday and seasonal celebrations enhance the sense of community and identify Wilmington as a unique town. These celebrations include the Easter Egg Scramble, Fishing Derby, Concerts on the Common, Horribles Parade and Santa's Workshop. We have also collaborated with other Town departments to enhance our offerings and broaden our audiences. For example, we collaborate with the Police Department and the Board of Health on Police Beach Day and we attended the "Welcome to Wilmington" night offered to new residents by the Wilmington Memorial Library.

Fishing Derby at Silver Lake

A mainstay of the Recreation Department is our sports leagues and programs. We offer basketball programs for ages 4 (Kinder Basketball) through adult (Adult Gym and 35+ Basketball League), with registrations of hundreds of children each year for the Jr. and Recreation Basketball Leagues. To maximize the quality of our basketball leagues we offer both referee and coach clinics. Other recurring and tremendously popular programs include "The Rookies" T-Ball, a volleyball clinic and skating lessons at Ristuccia Skating Rink. We continue to offer "Saturday Night Lights" Flag Football that is fun for entire families. Recognizing the benefits of physical activity, we have greatly expanded our popular Pickleball offerings this year to promote health and wellness for adults.

Summer is extremely busy for the Department as we offer a multitude of programs for families and residents. The Playground and Tiny Tots programs offer summertime recreation and socialization for Wilmington children. Other offerings include an opportunity to try something there is no time for during the school year. Some examples include two basketball leagues that play outdoors under the lights in the evening, sailing lessons on the Charles River in Boston, "Adventure Kids: Kayaking Clinic" on Silver Lake, golf and tennis lessons and several sports clinics. We offered a variety of trips in the summer including a day trip to Kennebunkport, Maine for a ride on a lobster boat and a lobster dinner, another to Martha's Vineyard, and a day that combined a visit to MGM Springfield Casino with an ABBA tribute show.

The Recreation Department is responsible for the oversight of Town Beach at Silver Lake. Our responsibilities include staffing the beach with lifeguards and gate attendants, training the staff, working with Public Buildings to ensure the Bath House is stocked, clean and safe, and coordinating with DPW to be sure the beach is maintained at the high level deserved by residents for this important resource.

We continue to offer movie and event tickets at reduced rates and we are also able to secure tickets to "difficult to come by" events such as a Red Sox game and a Disney on Ice production. We offered discount tickets to popular destinations like Six Flags, Water Country, Canobie Lake Park and the Topsfield Fair. Many residents turn to our quarterly flyer when making decisions for their entertainment options. We offer gift certificates that may be redeemed for any of our programs or trips. Increasing numbers of residents are choosing to give the gift of travel and recreation programs, providing enhanced life experiences for their family and friends.

Our trips continue to grow in popularity as residents enjoy round trip transportation to and from Wilmington, reasonable prices and the ease of having a pre-planned itinerary. Perennial favorite day trips include New York City in May, October and December and trips to Foxwoods and other casinos. New trips that were thoroughly enjoyed included St. Patrick's Lucky Day Trip, "3 Redneck Tenors", Fun in Vermont and "A Johnny Mathis Christmas". During the summer the

children enrolled in the Playground and Tiny Tots programs can participate in several age-appropriate field trip excursions. We also sold tickets to local theater productions for shows like "School of Rock", "Dear Evan Hansen" and "Come From Away" at the Boston Opera House. Theatre trips are beneficial as residents can easily purchase tickets to current offerings in Boston that include bus transportation, thus avoiding both parking and traffic hassles. In 2019 our overnight trips included: Southern California, Ocean City, a Northeast Historical Tour, Niagara Falls and the Baseball Hall of Fame and Costa Rica.

Travelers on the Northeast Historical Tour visit Central Park

The Recreation Department is privileged to "give back" to Wilmington and its residents. In 2019, we funded replacement parts and materials for the outdoor ice-skating rink at Rotary Park. We continue to self-fund our community events to further our positive impact on Wilmington residents.

In an attempt to be as accommodating as possible, we have an online registration system providing residents the option of registering for most of our programs and trips from the comfort of their home. Of course, registrations can still be handled in the Recreation Office by phone, mail or drop-off in the Town Hall night slot. Our newsletter is available online through the Town website by accessing Recreation, followed by the link for "Recreation Matters". Our newsletters are also available in Town Hall, the Wilmington Memorial Library and the Buzzell Senior Center. One of the most common requirements of the Recreation staff is to act as an information source. We answer a wide variety and large number of questions daily about local and regional services.

Day Trip to Webster, MA for a ride on authentic paddle boat, the Indian Princess, on Lake Chargoggagoggmanchauggagogg

In order to improve our communication methods to our residents, we maintain a Facebook profile page. Having a social media presence allows us the opportunity to interact with people in a relaxed, online environment at no cost to the department. We are able to share announcements about new events or happenings, market our existing programs, and receive direct feedback from our customers. Additionally, our visitors are able to 'Like' and share our posts as well, thereby expanding our outreach to potential new customers.

Wilmington is a suburban community, considered a "well located town", with easy access to major roads, parks and beaches, sporting events, theatre, arts and museums. Today's recreation consumer is searching for opportunities to access all of these area attractions, as well as local activities. The Recreation Department allows people to choose a new sport or science class, learn a new skill, socialize with fellow residents and enjoy recreation at a convenient location and at a reasonable price. These dynamics stress the importance of town support for the Recreation Department. The positive feedback and generous donations of time from volunteers that we receive are evidence of the appreciation of local residents for the Recreation Department. We are an ever-changing environment and a solution to the continual changing needs of our residents. The Recreation Department's ability to adapt and our commitment to provide quality service is a trademark that we stand by.

Elderly Services

The older population will continue to grow significantly in the future. This growth slowed somewhat during the 1990's because of the relatively small number of babies born during the Great Depression of the 1930's. The older population will burgeon between the years 2010 and 2030 when the "Baby Boom" generation reaches 65 years of age. For the Town of Wilmington, the population 60 and older has increased 49%, from 4,045 in 2010 to 6,014 in 2020. In the year 2030, the census is projecting the Wilmington population of resident age 60 and older to be 7,979, a 33% increase from 2020. With the use of MySeniorCenter, we can see that yearly activity from 2017 (23,096 participants) to the yearly activity of 2019 (37,299 participants) has increased 61%.

The Wilmington Department of Elderly Services is extremely committed in providing services to its elderly residents. These services include: information and referral, care planning and management, health and wellness services, transportation services, home delivered meals, educational programs, counseling and family support services, financial and health insurance counseling and medical advocacy. The Department of Elderly Services holds two main purposes: as a social service department that provides case management, resource and referral, home delivered meals and transportation. Its second purpose is that it serves as a center for residents 60 and older to gather to share in educational, recreational and social programming.

Men's Group

The Buzzell Senior Center plays an important role in our community as a place where our elders can gather for support, socialization, fitness and/or other services provided for older people. It is an important resource as the resources and activities help many older people remain a vital part of their communities. The department strives to fulfill this by providing opportunities for seniors to enhance their physical, emotional, intellectual and spiritual well-being. Wilmington continues to stand out with the services that are provided to its elders, but one service that stands out the most is our free transportation service. For all Wilmington residents 60 and over, transportation is provided within a thirteen-mile radius of Wilmington. We are extremely pleased to have a full-time Van Driver, Sonja Halliday, to meet their transportation needs. The van is equipped to handle a wheelchair along with ten passengers. We can transport elders to include, but not limited to, medical appointments including dialysis,

chemotherapy and radiation treatments, physical therapy, shopping and to the Senior Center. The van continues to be a vital service to the elders of Wilmington, with over 21,000 miles traveled to accommodate the elders in 2019. This does not include the one on one transportation service our case manager is able to provide to elders who are unable to go to medical appointments without on-on-one assistance.

The Town of Wilmington is unique in that all these classes at the Buzzell Senior Center are free. The following will give you an idea: Exercise Classes - Aerobics, SBF (Strength, Balance and Flexibility) Class, chair exercise, Yoga and Zumba, Country Line Dance Class, Ceramic Class, Computer Class, Arts & Crafts, Fun Singers Group, Men's Group, Quilting Group, Knitting Group, Beading Group, Billiards, Wii, Bocce, Card Playing and Acrylic Painting Class. This year we were very happy to introduce "Keep Fit Forever" – Boot Camp. The response was overwhelming and we plan to continue this program next year. We find that all our exercise programs are extremely popular, showing how everyone is truly aware of the importance of exercise for their health. The department is also excited that our Men's Group continues to meet for a bi-monthly breakfast meeting for its 6th year. Using our MySeniorCenter program, we have been able show that there has been an increase in participation of 61% from the year 2017 (23,096 participants) to 2019 (37,266 participants). We have found that our most active days at the Buzzell Senior Center are Mondays (average 151 participants), Wednesdays (average168 participants) and Fridays (average 192 participants).

The Department of Elderly Services continues to offer our Home Delivered Meals Program. This program provides the homebound elders of Wilmington with one hot meal five days a week for the minimal cost of $2.00 per meal. There are approximately 65-75 meals delivered daily, Monday through Friday, to the elders of Wilmington. Elders not only rely on these meals but also the daily contact. The drivers are responsible to return to the Senior Center after their deliveries to give an update on the elders they visit. The elders and their families are assured that if there should be a problem during the time of the delivery, the elder will be assisted and the families will be notified. Overall, the Home Delivered Meals Program is a crucial part of the department's services. For the fiscal year 2019, the department delivered over 14,000 meals to elders.

Senator Bruce Tarr joins in delivering meals to elders

An integral part of the department is our full-time case manager. Our case manager, Laura Pickett, provides resources to assist elders and their families so that elders may live independently for as long as possible in their homes. She has also been a strong advocate for caregivers in our community. A great example of this is our "Caregiver Support Group" that meets on a monthly basis. She has incorporated guest speakers and other resource tools for the care givers to walk away with hope and to make them feel more equipped for their day-to-day needs. It is amazing to see the peer support that has developed in this group of caregivers. Laura has made over 400 home visits to elders and their families. She has also participated with local towns in finding additional resources and provide an outlet of communication with these surrounding communities.

More people are aware of the devastating effects of Dementia/Alzheimer disease. In the United States, every 65 seconds someone is diagnosed with Alzheimer's/Dementia. Wilmington has not escaped this harsh reality. We have seen the numbers increase in our community as well. There continues to be a need for information, services and support for those in our community dealing with Alzheimer's/Dementia. The department continues to research other avenues to offer support to those living with Alzheimer's/Dementia. In 2018 the department started its' own Memory Café,

with the support and donation made by We're One Wilmington and Assisting Hands Home Care of Wilmington. A memory café is a special gathering place for those dealing with memory loss and their caretakers. The café gives the person dealing with memory loss and their caretaker an opportunity to socialize, participate in an activity and make new friends in a welcoming environment. With the continued support of the Town Manager and Selectmen, the Fourth of July building has been available during the day to provide access and space needed. Our Community Liaison, Officer Paul Chalifour, has been very supportive in ensuring parking would be available to those attending the memory café. He is also an active participant in our activities and is very entertaining for all participants. In August of 2019, Paul Chalifour retired, and we were very happy to have Officer Butch Alpers join the team. In the year 2019, the program continues to be a great success and participants (20 – 25 a month) engage with one another and have developed a peer support that is unbreakable.

Every year the need for social services continues to rise: fuel assistance; health insurance issues; food stamps, credit card fraud, filing property tax abatements and deferrals, prescription costs (Prescription Advantage Program), protective service issues (elder abuse), as well as including the age bracket of 50-59 that are often ineligible for government programs. With this growing need, the department continues to find themselves on the frontline of providing services and referrals. We are very happy to share that we have a new part-time assistant case worker, Patti Meehan. This position assists our case management needs as well as working as a liaison with the Department of Veterans' Services (part-time assistant). We are extremely appreciative to the Town Manager, Selectmen and the town residents that voted in the affirmative to fund this position. This position has proven to be extremely helpful in further linking the two departments in serving the needs of the elders.

It is also important to discuss the team approach that we are fortunate to have in dealing with the protective issues such as elder physical, emotional and financial abuse. There were 81 protective cases in 2019, a 30% increase from 2018. These are difficult issues that do occur in our town and it is important that they have an advocate that can support them. With the support of the Director and Case Manager, along with the Police and Fire Department, appropriate referrals and personnel can support elders and their families. The goal is to ensure that older residents are protected from personal exploitation, neglect and abuse. This, in turn, continues to strengthen this one-on-one connection between the elder and staff throughout the community.

The department receives state funding ($48,540) from the Executive Office of Elder Affairs, based on residents 60 and older. This formula grant supports a part-time (30 hours a week) Clerk. The monies also support the mailing and printing of our monthly newsletter, the "Buzzell Buzz" and our weekly aerobic and Zumba class. These funds also support our "MySeniorCenter" data support system.

Our monthly newsletter is written and edited by our staff. This newsletter not only provides information about activities and great photos of the happenings at the Buzzell Senior Center but also alerts elders to assistance programs which include prescription programs, senior tax work off program, fuel assistance program, food stamps, Medicaid applications, RIDE applications and fun programming at the center that are available to the elders in the community. The newsletter can

be found on our website, at the Buzzell Senior Center, the Town Hall and can be sent to you by email monthly. Our website continues to be informative not only to the elders in the community but also their families. The department continues to be on twitter @TheBuzzellBuzz with over 247 followers. These have proven to be great communication tools for the department. We also continue our WCTV program, "Let's Be Candid About Elder Issues". With the strong support from the WCTV staff, this program is hosted by the director, Terri Marciello. The goal of this show is to give another outlet of information by interviewing guests on services they may provide, specialty information on different issues and candid discussions on many topics of elder interests and concerns.

The department offers specialty programs such as the "Medical Equipment Lending Program," a service that has increased in demand. Elders and their families can borrow equipment in order to help elders stay home safely and assist in deferring the cost of such equipment. We offer wheelchairs, walkers, canes, bath chairs, benches and commodes. When available, we offer electric wheelchairs, scooters and electric recliners as part of this lending program.

Other services at the center include visits from a podiatrist and SHINE (Serving the Health Information Needs of Elder's). Volunteer coordinators Marilyn Penny and Shirley Estrella are trained counselors that provide elders with free information regarding health insurance and prescription drug options. Insurance information was provided to 245 elders in 2019. The department provides weekly Blood Pressure Clinics by the Town Nurse, Traci Mello (seeing approximately 25-30 elders a week). We also provide an Annual Free Income Tax Program. Volunteer accountants from AARP (Volunteer Income Tax Program) assisted Wilmington elders with their income taxes at the Buzzell Senior Center beginning the first week of February through the second week of April. For 2019, there were over 180 elders served through this program. Through this remarkable free program many recipients were able to receive additional refunds through the Massachusetts "Circuit Breaker" tax break, a $1,100 rebate.

Representative Robertson and Senator Tarr present proclamations to Wilmington's Unsung Heroine, Terri Marciello

The department was excited to also work with students from Ms. Desberg's English A-1, titled "Senior to Senior". The program involved high school students coming over to the Senior Center and engaging in conversation with an older adult from the Center. The hope was that both the students and older adults would learn about each other. A lunch was enjoyed by everyone and then the students and older adults sat down and began to get to know one another. The bond between the students and the older adults was evident in the smiles and hugs at the end of the program.

Rotary Interactive, led by Chris Neville and Pat Giroux, has continued to be extremely active with us. Over 20 students from this organization assisted in making our "Valentine's Day Celebration" an outstanding success. They served 100 elders "Harrow's Pot Pie" lunch and fresh homemade desserts. In November 2019, 30 students raked eight elder residents' yards. The

elders were extremely appreciative for a much-needed service. Other Wilmington High School groups who continue to be involved at the Buzzell Senior Center include the Wilmington High School Medical Career Group who, every year, have fun with our "game day" and "gingerbread" house decorating contest. The department is extremely appreciative for all the student support.

On St. Patrick's Day, a delicious homemade corned beef and cabbage luncheon generously sponsored by Peter MacLellan and cooked by Lou Cimaglia was served to over 135 elders. We would like to thank the Kiwanis Organization for our Annual Holiday Luncheon, the Tewksbury/Wilmington Elks for their Thanksgiving Dinner Dance that served over 200 seniors this year and the Wilmington Fire Fighters Union Local 1370 for a delicious breakfast in October. All these organizations have been extremely generous to our department and we would like to thank them for their continued support. Finally, we would like to take this opportunity to thank Jennifer Kennedy, a Wilmington resident, for making over 200 Valentine's Day Cards that were delivered to our elders in our home delivered meals program and our Valentine's Day Event. She has provided the leadership of this wonderful and uplifting program for over four years.

Alma and Pat D'Antonio with the Grinch

On Thursday, May 9, 2019, we had our Volunteer Appreciation Brunch at the Tewksbury Country Club in Tewksbury. "Volunteers: The Strength and Heart of Wilmington". This is the department's opportunity to thank the many volunteers that make our center what it is today. The department is extremely fortunate to have such a large group of volunteers who consistently show their dedication. This year we gave special recognition to Becky McGrath from WOW (We're One Wilmington), in supporting our "Memory Café" and Special Home Bound Meals, and Mary D'Eon, Mark Ryan and Diana Wilson for all their outstanding support to the senior center. We were also very happy to announce that Zachary Dancewicz received the Department of Elderly Services High School Scholarship for 2019. He remodeled the Buzzell Senior Center attic to make valuable storage for the center as his Eagle Scout project.

Our Annual Giving Tree was a huge success! We would like to thank the many residents that participated in our Annual Giving Tree event and to Boy Scout Troop 56 for their continued support. Boy Scout Troop 56 has donated $300.00 or more for over 15 years. This program would not have been possible without all the outpouring of generosity from the Wilmington residents, the Methodist Church Outreach group lead by Jane Palmer and other local organizations and surrounding towns. There were over 240 recipients who were overjoyed with appreciation. Thank you for making these annual programs such a wonderful accomplishment!

The year 2019 proved to be an exciting and busy time at the Department of Elderly Services. The department continues to provide key social, educational and health services for the older adult as well as continuing to work collaboratively with other community agencies.

Housing Authority

The Wilmington Housing Authority (WHA) is authorized to administer two housing programs in accordance with Department of Housing & Community Development (DHCD) regulations for state-aided public housing and a small number of Housing Choice Vouchers in accordance with the United States Housing and Urban Development Office of Public and Indian Housing (HUD) regulations (Federal Section 8 Certificate Program). The programs supply the Town with decent, safe and local affordable housing options. A five-member Board of Commissioners, consisting of four elected and one state appointed member, oversee the Authority's policies and procedures. The Executive Director is charged with the administration of these programs.

At the close of 2019, the Wilmington Housing Authority programs provided state-aided affordable housing to 114 residents. The Elderly/Handicapped housing (Chapter 667) is located on Deming Way (69 units) and our family housing (Chapter 705) is scattered throughout the Town (13 houses). The Authority gives a preference on the waiting list to local Wilmington residents and to all veterans. The Authority has open waiting lists for our one-bedroom elderly/handicapped units and our three-bedroom family units. Applications can be found and filled out at: https://publichousingapplication.ocd.state.ma.us/. The WHA website has a link to the state website and to the paper application for printing. The new online waiting list is long and we advise potential applicants to apply as soon as they can.

The housing authority's capital improvement program this past year funded a few door repairs at the community room and sheds, vacant unit upgrades, chimney repairs, fire alarm system repairs, a new boiler and the design process of the final paving phase at Deming Way. We continue to be creative and actively working with the state to take care of our properties. The back log of unmet capital needs will always be a problem unless there is a significant funding increase from the state. We do often hear from people that visit many other housing authority sites that our units and sites are in good condition and well maintained.

WHA long-time employees are Executive Director, Ms. Maureen Hickey, Administrative Housing Assistant, Ms. Denise Brown and Maintenance Mechanic, Mr. Steve McDonald. The commitment and knowledge of the WHA employees provides the community and our tenants with professional and excellent service. The WHA receives regular assistance from the Middlesex Sheriff's Department Community Work Program from the House of Correction in Billerica. The guards and the work crews are an irreplaceable asset to the WHA turning over our vacant units and taking care of the grounds.

The Department of Housing & Community Development state support team consists of Mr. Thomas Lee, Housing Management Specialist; Mr. Avalon McLaren, Project Manager, and Mr. Robert Watt, Construction Advisor. We also receive assistance from our Regional Capital Assistance Team (RCAT) Project Manager, Mr. Andrew Garafalo.

Our continued thanks for the ongoing support and professionalism provided by Town Hall, the Department of Public Works, the Police Department, the Fire Department and Elderly Services. We continue in our efforts to work cooperatively with the town and all its departments with a goal of delivering comprehensive services to our tenants.

We welcome your questions and comments. Please feel free to visit the WHA office located at 41 Deming Way, or contact us at 978-658-8531. You can also visit our website: www.wilmingtonha.org.

Respectfully Submitted,
Ioannis (John) Alefantis, Chairman
Robert DiPasquale, Vice-Chairman
Leona Bombard, Treasurer
Stacie Murphy
Jomarie O'Mahony

Veterans' Services

Director of Veterans' Services Louis Cimaglia

The Department of Veterans' Services is responsible for administering and supervising the assistance given to Wilmington veterans and their dependents in matters pertaining to their rights and benefits under the various federal government programs. Direct involvement in implementing such programs is practiced. Our duties include giving advice to veterans, their dependents and others properly concerned of their rights, privileges and benefits under the several governing bodies involved and for a variety of types of benefits. Receives applications, investigates and approves disbursements of monies and benefits. We file applications on behalf of veterans and/or their dependents for various benefits and allowances, i.e., state bonus, G.I. Loans, burial allowances, etc. Assists veterans of Wilmington in obtaining service records and assist them in the preparation of applications and documents of all sorts pertaining to their welfare. We keep posted and updated on all changes in rules, regulations, law's, etc. relating to Veteran's benefits. Dispenses information, answers questions of veterans and the public. When requested, locate housing for the homeless and requesting donations of clothing and household supplies as needed. The Department coordinates the Memorial Day Parade including the preparation of the Programs for distribution, Veterans' Day ceremony and all other Veterans related services throughout the year for the residents of Town of Wilmington.

The Town of Wilmington receives 75% reimbursement from the State for funds expended by the Town in accordance with M.G.L. Ch. 115. The VSO also assists Wilmington veterans with applying for all other State benefits such as tuition waivers, grants, student loans, annuities, outreach centers, counseling, tax exemptions, burial in Massachusetts and National cemeteries, employment and Veterans license plates, etc.

Under the category of Federal Aid, veterans are assisted in processing applications for benefits including service-connected compensation, disability pensions, personal aid pensions, social security benefits, medical, education, housing, employment, medals, life insurance, death benefits and retrieving military records for veterans who, without such documents, would not be eligible for any benefits. The Wilmington Dept. of Veterans' Services has assisted many veterans and their dependents to increase their compensation from the Federal government received through the Veterans Administration (VA) through compensation, pension and widow's pension. We also do many home visits as necessary for our older home bound veterans.

The Town of Wilmington continues to show its commitment to veterans of all eras. The large crowds every year at the Memorial Day and Veterans' Day ceremonies are truly impressive and show the commitment the Town of Wilmington has for all its veterans. The 2019 Veterans' Day ceremony included honoring the 75th Anniversary of the Battle of the Bulge. This year, long time Wilmington resident CSM John Helbert, Sr. was our guest speaker. CSM Helbert retired from the U.S. Army and spoke about his time in the Army and his continued service to our country. Thank you, CSM Helbert, and welcome home.

Voters at the 2019 Annual Town Meeting voted to fund an Assistant Caseworker position to be divided with the Department of Elderly Services. In August, Patti Meehan was hired and she has jumped right in and assisted both departments. Patti's knowledge of veterans' benefits from working for the City of Woburn has been a wonderful fit in our office.

Veterans' Service Officer Michael Frotton assists in raising the flag at dedication of flag pole

The Department of Veterans' Services and the Town of Wilmington dedicated a flagpole to all first responders and all veterans on September 14. The flagpole, located at Silver Lake near the John F. Landry Memorial, was graciously donated by Rapiscan Systems in remembrance of the attacks on September 11, 2001. Thank you, Rapiscan for your continued support for the veterans of Wilmington.

The Veterans' Administration reports that twenty-two veterans commit suicide every day and urge citizens to look out for any veteran in need and direct them to our office. The Wilmington Veterans' Service Office has become a place for veterans to gather and connect with other veterans that are dealing with the same issues they are. We are committed to help any veteran that is in crisis. Over the past year we have connected many veterans with the programs and the counseling they need. Wilmington's Department of Veterans' Services is represented at Department Head meetings, Massachusetts Veterans' Services Officers Association meetings and training conferences as well as speaking at the Wilmington Methodist Church and Senior Center. Director of Veterans' Services Louis Cimaglia honors PFC John F. Landry, Jr. by speaking of his sacrifice to students at Lowell Catholic High School.

The Director of Veterans' Services serves as the Graves Officer and is responsible to decorate all veterans' graves and memorials, located in Wilmington, for Memorial Day. The Department of Veterans' Services also would like to thank the Wilmington Police Department for assisting with the events on Memorial Day Weekend and their continued support year around.

Board of Health

The office of the Board of Health is located in the Town Hall at 121 Glen Road in Room 5 and the Public Health Nurse's office is located off of the foyer in the main entrance. The Board of Health consists of three members appointed by the Town Manager for staggered three-year terms. Serving on the Board in year 2019 were Elizabeth (Libby) Sabounjian, who served as the Chairman, Daniel King, DDS and Jane Williams, MD. Thank you to Dr. Mark Curdo for serving as the Medical Doctor for the Board of Health.

The Director of Public Health is Shelly Newhouse, RS. The Town has the services of Mark Masiello as a Food Inspector. The Public Health Nurse is Traci Mello, RN, MSN. The Animal Inspector is Christopher Sullivan. The Secretary for the Board of Health is Kim Mytych.

The administrative duties of the office include issuing permits, reviewing plans for subdivisions, septic systems and other development proposals, issuing enforcement orders and citations, holding hearings, keeping records, attending meetings, operation of the Board of Health website, and other regular administrative duties. The Board of Health meetings were generally held twice monthly, on the first and third Tuesday of each month, and usually at 5:30 p.m. Records of all meetings and other documents are kept at the office of the Board of Health.

Environmental field activities included inspection of restaurants, retail food stores, cafeterias in industrial buildings and schools, mobile food trucks, the Fourth of July caterers and other temporary food stands such as the Wilmington Farmers Market. The Wilmington Farmers Market

continued in 2019 and brought in 12-15 vendors each Sunday at the Swain Green, adjacent to the Fourth of July Building. This year the winter Farmers Market was held on Sundays at the Methodist Church. Additional Board of Health responsibilities include percolation tests and soil evaluations, subsurface sewage disposal system inspections, recreational camp inspections, semi-public pool inspections, tanning salon inspections, nuisance complaint investigations, air quality testing at the ice rink, hazardous waste investigations, housing inspections, smoking and tobacco law enforcement, lake water quality sampling, Canada Geese control, beaver control and other miscellaneous investigations and activities. Eastern Equine Encephalitis (EEE) plagued the state of Massachusetts again this year with several bordering towns having positive EEE. The Town of Wilmington is part of the Central Massachusetts Mosquito Control Project which routinely provides preventative spraying and larvacide control throughout the town. Silver Lake was closed to swimming for the better part of the summer due to high bacteria levels. This tends to happen in nature cycles. The hot, dry weather and a family of Canada Geese taking up residence at the beach can contribute to higher bacterial levels.

Massachusetts Department of Public Health Food Protection Program adopted new regulations. The Wilmington Health Department held a training for all food establishment owners in town to help with the understanding of the new regulations.

Massachusetts Governor Charles Baker enacted a Vaping ban for all flavored tobacco products in 2019. For a few months this affected all retail tobacco permit holders who sell e-cigarettes. The Public Health Council overturned the ban in December. Wilmington currently has a local ban on flavored tobacco products that is still enforceable. The year 2020 will prove to be challenging in terms of tobacco regulating. Many state changes will be on the horizon for tobacco sales.

The clinical component of the Board of Health is primarily the responsibility of the Public Health Nurse, Traci Mello, RN, MSN. The Department of Public Health's mandated responsibilities include communicable disease surveillance, investigation and follow-up along with adult and child immunization, Mantoux Skin Testing for Tuberculosis (TB) and TB Case Management. Non-mandated services included a number of health screenings, prevention and educational programs for general wellness.

Weekly screenings and education programs continued at the Buzzell Senior Center. Education programs encompassed current health issues, diabetes, heart disease, cancer, Alzheimer's Disease, fall prevention, food borne illness, etc. In-home elder services provided were home safety evaluations, health assessments, administration of physician prescribed medications and referrals to medical providers and service agencies.

Public Health Nurse, Traci Mello, RN, MSN is active in the Massachusetts Association of Public Health Nurses in which she holds a seat as a Member-at-Large, Massachusetts Health Officers Association, and Community Health Network Area (CHNA-15). Traci is also the Chairwoman to the Education and Research Committee of the Massachusetts Association of Public Health Nurses. Traci is a certified CPR/AED, First Aid Instructor through the American Heart Association and continues the certification and recertification of town employees. The Public Health Nurse continues as a site leader and training coordinator for the Board of Health Public Access Defibrillation Program. AED's may be used by trained personnel in the event of cardiac arrest. She is also certified to teach Youth Mental Health First Aid through the National Council of Behavioral Health. She is also a certified Title V Inspector. Monthly educational boards are presented by the Town Nurse and can be viewed outside the nurse's office at the Town Hall. Health pamphlets located in the Town Hall lobby are maintained by the Public Health Nurse. Summer sport camp applications, which require review of immunizations and physicals, and reviewing regulations and policies were completed.

The Public Health Nurse offers child and adult Hepatitis A and B, Tetanus, Pertussis, Measles, Mumps, Rubella, Polio, Pneumonia and Influenza immunizations, when available, in the office. TB screenings were offered for a nominal fee of $10.00 and this will continue into 2020. This year

the Health Department offered high dose flu vaccine for those over the age of 65. We also offered the Shingles vaccine this year. Other in home and in office services included blood pressure, blood sugar and weight screening, administration of physician prescribed medications, general health assessment and consultation and referrals to medical, mental health and social work providers. The Town Nurse continued to promote sun safety during the summer months. The Board of Health teamed up with the Wilmington Police Department on August 1, 2019 for the "Police Annual Beach Day" at Silver Lake in Wilmington. The Board of Health promoted "Sun Safety." We had a free raffle for different packages that included sunscreen, beach umbrellas, lip balms, sunglasses and SPF shirts. This is a great community health educational promotion that is offered each year.

The Salvation Army Good Neighbor Energy Fund Program was continually offered in 2019. This program provides fuel and other energy assistance to income eligible residents. Referrals were made for assistance (basic living essentials and comfort services) to those in need.

In a continuing effort to control the environmental impact of elemental mercury, residents can exchange fever thermometers containing mercury for digital thermometers at no charge at the office of the Board of Health. The office will also receive and recycle thermostats, mercury switches, button cell batteries and any other items which contain mercury. The Button-Cell Collection Program is a voluntary program offered to our community through Wheelabrator. Small collection boxes are placed throughout the town and a volunteer from our office will monitor the boxes and periodically collect the button-cell batteries. Once a year Wheelabrator collects these batteries from our office and reimburses a local organization of our choosing for each pound submitted by us, $100.00 per pound up to 10 pounds. We happily collected over 10 pounds this year generating much needed funds to Local Heroes, Inc.

In coordination with the Wilmington Police Department, the Board of Health sponsors a Sharps disposal kiosk at the Public Safety Building. Residents can drop off Sharps containers in the kiosk located in the lobby. There is also a medication disposal kiosk for residents to drop off unwanted prescription and non-prescription medications.

An Employee Benefits Fair was held in April in coordination with various Departments and most notably, Wendy Martiniello, Senior Personnel and Purchasing Clerk from the Town Manager's office. Several employee benefit organizations participated and massage therapists were available throughout the event for employees. Traci Mello, RN, MSN and a group of Nursing students from Salem State University performed blood pressure & wellness screenings. The Director also is part of the School Health and Wellness Advisory Committee which meets on a regular basis to promote school health and wellness initiatives. The Director participates on the Wilmington Substance Abuse Committee which meets regularly to promote awareness of substance use disorders.

The Board of Health receives state supplied flu vaccines annually. This year we received our allotment of state supplied flu vaccine and the Health Department purchased additional flu vaccines. This was done to meet the demand of our residents for flu shots. With all the vaccine arriving in early fall of 2019, the Board of Health held several Town Wide flu clinics at the Town Hall throughout the season. The public flu clinics were for all residents ages 5 and up. Four-hundred ten (410) flu vaccinations were given this season. Daily surveillance for Influenza-like illness in the community is an ongoing effort by the Town Nurse and the Wilmington Public School Nurses. To prevent flu like illness, infection controls were practiced in schools and in all public buildings. Since the Health Department is a Mass Immunization Site, we are still taking advantage of a reimbursement program administered by NHIC and UMass Medical that reimburses towns for the program costs related to the seasonal flu vaccine. Kim Mytych, Senior Clerk for the Board of Health, takes part in annual training programs to learn about submitting claims for reimbursements from various private insurance companies for administering and administrative costs associated with the flu vaccination clinics.

The Director participates in the ongoing activities of the Medical Reserve Corps (MRC) and the Health and Medical Care Coalition for Region 3B (HMCC). The coalition participates in local Boards of Health emergency planning and infrastructure improvements for emergency response activities. In 2019 the Coalition met monthly for training and communication for local emergency planning. The purpose of Public Health Emergency Management training is to develop an emergency- ready public health department. Both medical and non-medical members of the community are encouraged to join and become part of a public health emergency response team whose function is to respond to emergencies such as bioterrorism, hurricanes, vaccination planning and other such disasters.

The Title 5 Septic System Betterment Loan Program, which began in 1999 and has continued each year thereafter, received funding again in 2005 and was reauthorized in 2010. Loans were made to homeowners which are to be repaid to the town through the betterment process appearing on the regular tax bill. This was made possible by a $200,000 grant from DEP and the Massachusetts Environmental Trust and will continue as encumbered monies are still available.

The Canada Geese Control Program was taken over this year by the Animal Control Officer. The program helps control the overpopulation of Canada geese that can potentially harm town parks, fields and lawn areas.

The annual rabies clinic for dogs and cats was held on April 6, 2019 at the Public Buildings Department on Church Street. A total of 92 animals (dogs and cats) were inoculated with rabies vaccine by Dr. James Kim of the Wilmington Veterinary Hospital. The next rabies clinic is planned to be held on Saturday, April 4, 2020.

Funds Collected:

Animal Permits	$	2,360.00
Body Art	$	150.00
Food Establishment Permits	$	19,300.00
Funeral Homes	$	400.00
Housing Inspection Certificate Fee	$	0.00
Ice Rink	$	100.00
Installers Licenses	$	5,000.00
Medical Reimbursement	$	7,326.96
Mercury Reimbursement	$	0.00
Percolation/Soil Tests	$	4,800.00
Pool Permits	$	300.00
Transport/Haulers Permits	$	4,400.00
Rabies Clinic	$	930.00
RdNA	$	1,200.00
Recreation Camps	$	200.00
Subdivision Review	$	400.00
Sewage Disposal Systems Permits	$	13,800.00
Tanning Salons	$	0.00
Tobacco Sales Permits	$	4,000.00
Well Permits	$	500.00
TOTAL FEES COLLECTED:	$	65,166.96

Donate Life Flag flies at Town Hall

Sealer of Weights and Measures

Since July 1, 2008, representatives from the State Division of Standards have assumed the responsibilities of this position. The following inspections were conducted by the Sealer of Weights and Measures in calendar year 2019 for the Town of Wilmington:

Inspections	Number Sealed
Tested and sealed supermarket scales	47
Tested and sealed supermarket/retail scanners	48
Tested and sealed pharmacy weights	2
Tested and sealed truck scales	12
Tested and sealed gas station meters	160
Tested and sealed Town/School scales	0
Miscellaneous	5

The Sealer of Weights and Measures maintains fairness in the marketplace.

EDUCATION

Wilmington Public Schools

INTRODUCTION

Throughout the course of the 2018-19 school year the district completed the development of a new three-year strategic plan. The heart of this plan includes a new mission and vision statement that is noted below. The development of the plan invited nearly 50 key stakeholders representing students, parents/guardians, staff and administrators who also helped to identify a new set of core values for the Wilmington Public Schools, along with four strategic objectives around which work of the district will be prioritized.

Our new WPS Mission: To educate and develop students academically, socially and emotionally to be active, civic-minded contributors to our global society.

Our new WPS Mission: To provide an inclusive, respectful and collaborative learning environment where all stakeholders are engaged in the development of the whole child.

Our new Wildcat CIRCLE of Values:

Community • Inclusivity • Respect • Collaboration • Learning • Engagement

The district's four strategic objectives include the following:

1. *Student Learning* - where we aim to deliver innovative, student-centered instruction to promote academic success for all learners.
2. *Social & Emotional Learning* - where we seek to foster the well-being of each child to achieve social, emotional and academic success.
3. *Culture of Inclusion* - where we promote an inclusive, collaborative school and community culture that embraces diversity, including race, religion, socioeconomic status, ability,

gender, sexual orientation and the physical, emotional and learning needs of all students to provide an equitable educational experience.

4. *Learning Environments* - where we seek to improve upon our schools' facilities and technology to provide safe, secure and flexible learning environments for all students to maximize their potential.

In consideration of the many elements of the new strategic plan, the report that follows represent a new format in an effort to better align with the various areas of the plan. Undoubtedly, this will be a work in progress over the next few years as we try to present information that is meaningful to the community of Wilmington.

WILMINGTON HIGH SCHOOL

School, Student and Staff Achievements

Wilmington High School recognizes the following accomplishments of our school, staff and students over the 2018-2019 school year:

- Throughout the 2018-2019 school year, WHS Graphic Design Teacher Jennifer Fidler served as co-facilitator for DESE's Media Arts team assigned to revising the 1999 Massachusetts Arts Curriculum Framework. The new standards were approved by the MA Board of Elementary and Secondary Education in June 2019.
- WHS Ceramics Teacher Megan Hinman had three ceramic pieces accepted into the 2019 Art Educators of Massachusetts exhibit put on by the Massachusetts Art Education Association.
- The High School Art Club painted a 5'x6' mural in the High School office.
- Dino Cooper (Class of 2020) won a Silver Key in the 2019 Scholastic Arts Competition for his graphic design piece Anatomy of a Whale Mouse.
- Sophia Bonaccorsi (class of 2019) received an Honorable Mention in the 2019 Scholastic Art Competition for her sculpture.
- Sophia Bonaccorsi (Class of 2019) created an illustration and designed the program for the dedication ceremony of the WHS auditorium in memory of Superintendent Joanne Benton.
- Tracey Kassin, one of our Social Studies teachers, was accepted as one of over 250 applicants into the NEH workshop last summer. (Forever Wild: The Adirondacks in the Gilded Age and Progressive Era).
- The Wilmington High School DECA Club had another very successful year in 2019! Fifty-eight students attended the Massachusetts State Career Development Conference (SCDC)--a two day career and business competition and learning experience in Boston. Of those fifty-eight students, seventeen continued on to the International Career Development Conference in Orlando, Florida.
- The High School students in Spanish, French and Italian were all offered the opportunity to take the National Language Exams. Out of the students who participated 67 of them earned awards and commendations across all the languages!
- In the last 3 years we have honored 20 students with the Seal of Biliteracy in the national pilot program but this year is the first year that the Department of Education is officially recognizing students' mastering a second language on their diplomas. The Massachusetts Seal of Biliteracy is an award given in recognition of students who have tested and proven an Intermediate-High or Advanced-Low level of proficiency. The first Wilmington Public Schools State Seal of Biliteracy was awarded to Jessica Morales.

- In June, the WHS Chorus performed the world premiere of an incredible piece entitled "*Stand*". The chorus, with assistance from the CATS boosters, commissioned this work by composer Joshua M. Loell.
- The Wilmington Wired Wildcats was established in SY 2018-2019 with the generous $100,000 Grant from the Cummings Foundation in 2018. The grant was written by Julie Kim to support various after school STEM programming and was pivotal in implementing the Robotics program at the secondary level. Under the leadership of 2 teacher mentors, Julie Kim and Marlene King, Wilmington High School has been able to establish and register a FIRST Tech Challenge Robotics Team during year 1 of the grant. With over 50 students initially interested in the robotics program there was great enthusiasm for it! Team #14864, the Wilmington Wired Wildcats, was able to complete in two Mass Qualifying tournaments last year and the team learned how to work cohesively as a team.
- Science teacher, Dawn Martell, won the "Community Service Award" from the DAR, Old Concord Chapter of the Daughters of the American Revolution, for her exceptional community service work with students and veterans in the WHS Local Heroes Club.

DISTRICT PRIORITIES

During the spring of the 2018-2019 WHS identified five priority Areas of Growth as a result of our NEASC Collaborative Conference visit. In developing our 2019-2021 School Improvement Plan we addressed those priority areas by including goals connected to the objectives of the WPS Strategic Plan.

Student Learning:
Based on the priority areas of growth identified by our staff, Wilmington High School is in the process of drafting our "Vision of the Graduate." Our "vision" will inform all student learning efforts and initiatives, including our curriculum mapping project, our plans for developing a portfolio assessment system and providing increased opportunities for teacher common planning time.

Social & Emotional Learning:
WHS plans to provide and expand upon services that meet the personal, social-emotional, academic, career and college counseling needs of all students. Specifically we have developed an Advisory Program which assigns small groups of students to an adult with the intention of providing continued support to students for all of their needs. Other examples include the development and implementation of a School Counseling Curriculum and the creation of a coordinated system of support for transitioning students.

Culture of Inclusion:
WHS continues to foster an inclusive culture by improving family engagement, building community connections and developing a communication protocol highlighting and celebrating student success. As an example, WHS sponsors an annual Career Fair, hosts a Special Olympics Event annually and has 100% of seniors participating in our Senior Exploration Program. The Wilmington High School Senior Exploration Program provides seniors an opportunity to participate in active 21st Century learning. Students focus on strengthening skills essential for success in today's world: critical thinking, problem solving, communication and collaboration. They learn to apply practical knowledge outside of the traditional classroom setting while gaining real world experience. Students also learn to blend their skills, content knowledge and expertise with support from their advisor/mentor in hopes to master the multi-dimensional abilities required of them in the 21st century.

Beyond Assessments – Student Demonstrating Knowledge and Skills beyond the Classroom:
Wilmington High School also has a Senior Exploration Program which involves every senior. All seniors are expected to participate in this program either by proposing a four-week internship or a project in the last four weeks of their four years of high school. Writing a proposal, managing their time outside of school, collaborating and communicating with others outside of school, using or developing their talents/interests, presenting their final product/experience – these are all skills that we have been helping them to develop over their time in high school. It is now time to give them the opportunity to transfer those skills.

IN PURSUIT OF OUR VISION

As a result of the 2021 Accreditation Renewal Process for Wilmington High School, we have started our work on our Vision of the Graduate.

During the 2018-2019 school year, the WHS faculty began a draft of this vision. We have chosen our mindsets for our Vision of the Graduate and have described these mindsets to reflect the CIRCLE values.

Our mindsets are:

LEARNER:
Learners at WHS are inclusive and respectful collaborators who are engaged in academic and extracurricular endeavors that promote social and emotional well-being. (Inclusivity, Respect, Learning, Engagement).

COMMUNICATOR:
Communicators at WHS promote respectful and appropriate discourse that is founded in well informed ideas that are both inclusive and purposeful in manner and intention. (Inclusivity, Respect, Learning, Engagement).

CONTRIBUTOR:
Contributors at WHS assume responsibility for engaging actively for the good of the community and for participating locally and globally in a positive and impactful way. (Community, Inclusivity, Engagement).

COLLABORATOR:
Collaborators at WHS assume responsibility to work productively as part of a team to promote learning and achieve common goals while valuing multiple perspectives. (Community, Inclusivity, Respect, Collaboration, Learning, Engagement).

LEADER:
Leaders at WHS engage in respectful, inclusive and collaborative learning experiences, promote healthy responsible decision making and recognize, respect and support the effort and ideas of others. (Community, Inclusivity, Respect, Collaboration, Learning, Engagement)

Faculty and students are currently working to develop a list of specific and measurable skills that demonstrate these mindsets.

WHS GUIDANCE OFFICE

College Acceptance

There were 207 students in the Class of 2019. Of these students, 92 percent are continuing their formal education at four or two-year colleges, universities or preparatory schools. The remaining 8 percent took a gap year, joined the military or entered the work force.

The future plans of graduates from the past five years are documented in the chart below.

Table 1- Future Plans of WHS Graduates, 2015-2019[1]

Class of	Number of Graduates	Percent to 4-year	Percent to Other Educational Inst.	Percent Total Continuing On
2019	207	76	16	92
2018	227	77	9	86
2017	225	81	11	92
2016	196	78	17	95
2015	245	77	16	93

[1]Data compiled from student exit surveys provided via the School Counseling Office

Of the 207 students in the Class of 2019, 94% submitted at least one application to an institution of higher learning. In total, the Class of 2019 submitted 1225 applications to colleges and universities. Students who are well-prepared to apply to college often do so under an Early Decision or Early Action program, which requires students to submit applications earlier, in October and November. A total of 108 students, or 52 percent, applied under an early designation application. The 190 students continuing on with their studies will attend 65 different colleges and universities, located in 15 states.

College Acceptances of Wilmington High School Graduates, 2016-2019

Anna Maria College
The University of Arizona
Assumption College
Auburn University
Belmont University
Bentley University
Berklee College of Music
Boston College
Brandeis University
Bridgewater State University
Brown University
Bryant University
Bunker Hill Community College
University of California Los Angeles
Coastal Carolina University
Clarion University of Pennsylvania
Colby College
Colby-Sawyer College
The University of Connecticut
Curry College
Dartmouth College
Dean College
Drexel University
Emerson College
Emmanuel College
Endicott College
Framingham State University
Franklin Pierce University
The George Washington University
Haverford College
Hofstra University
College of the Holy Cross
Indiana University
Johnson & Wales University
Keene State College
Lasell College
Lenoir-Rhyne University
Lesley University
University of Maine at Farmington
University of Maine
University of Maryland College Park
Massachusetts College of Art & Design
Massachusetts College of Liberal Arts
Massachusetts College of Pharmacy & Health Sciences
Massachusetts Maritime Academy
University of Massachusetts, Amherst
University of Massachusetts, Boston
University of Massachusetts, Lowell
Merrimack College
Middlesex Community College
Mount Holyoke College
University of Nevada, Reno

New England College
University of New England
University of New Hampshire
University of New Haven
Nichols College
North Shore Community College
Northeastern University
Northwestern University
University of Notre Dame
Pennsylvania State University
Plymouth State University
Providence College
Purdue University
Quinnipiac University
Regis College
Rhode Island College
University of Rhode Island
Rivier University
University of Rochester
Roger Williams University
Sacred Heart University
Saint Anselm College
Salem State University
Salve Regina University
Savannah College of Art & Design
Seton Hall University
Southern New Hampshire University
Southern Vermont College
Springfield College
State University of New York at Albany
Stonehill College
Suffolk University
Syracuse University
The Ailey School
University of Toronto
Tufts University
University of Utah
Vassar College
University of Vermont
Virginia Tech
Wagner College
Wellesley College
Wentworth Institute of Technology
Westfield State University
Worcester Polytechnic Institute
Worcester State University
Xavier University

Advanced Placement (AP®) Participation and Exam Results

Wilmington High School strives to offer rigorous coursework to students. One way to measure the rigor of a course is its approval for Advanced Placement (AP®) status with the College Board. Approval for Advanced Placement status means the course curriculum and instructor meet the standards put forth by the College Board. While the number of AP® courses offered at Wilmington High School has remained static over the past five years, the number of test-takers and exams has increased dramatically.

Table 5- Number of AP® Testers/Exams and Passing Rate, 2014-2019[1]

Academic Year	Total Number of Unique AP Testers	Total Number of Exams	Percent of Scores ≥3	Percent of Scores 5	Number of AP Courses Offered
2018-2019	204	343	72.5	12	12
2017-2018	199	375	67.8	13	11
2016-2017	207	362	64.7	14	11
2015-2016	137	191	70.1	14	11
2014-2015	138	208	70.3	17	11

[1]Data taken from College Board Advanced Placement Five Year Summary Report and School Profile, 2015-2019

Students enrolled in AP® courses are required to take the College Board exam at the end of the year. The College Board awards students with recognition as AP® Scholars at various levels of distinction if they take and pass multiple exams throughout their high school career. Over the past five years, Wilmington High School has had more students choosing to take a high number of exams.

WILMINGTON MIDDLE SCHOOL

School, Student and Staff Achievements

- Presidential Awards - Students were awarded Presidential Awards based upon Team Teacher recommendation and their overall academic success.
- Field Day - By grade level, students enjoyed a variety of different team activities to promote sportsmanship and camaraderie amongst our students.
- Student / Faculty Basketball - WMS staff and students battled against each other.
- Staff Activities: Colleen Ritzer - Staff continued with the tradition of participating in the Colleen Walk in May. This walk is a fundraising activity in honor of Colleen Ritzer, a teacher who died tragically at Danvers High School.

DISTRICT PRIORITIES

Student Learning:
iReady - WMS continued to use the iReady assessment program in our Reading Intervention classes to monitor student's progress in reading proficiency.

Speakers - WMS continued to provide presentations to our students in a variety of ways:

- Ryan Haack, Author of *Different is Awesome*
- Emily Stebbins - SRO Grade level presentations with an overall theme of making better choices and information on drug use

Chromebook Roll-out - This school year, WMS has completely rolled out this initiative to all three grades.

Social & Emotional Learning:
Choose To Be Nice - The Choose To Be Nice School Program offers educators a turn-key SEL (social and emotional learning) program based on the nine values of respect, kindness, acceptance, teamwork, honesty, responsibility, friendship, patience and courage. Our curriculum and all supporting program elements are designed to define and develop these values in the students. This program was piloted to the 6th-grade students during the gym classes.

Positive Behavior Intervention Supports - Many grade-level teams and individual teachers have come up with their system to promote positive behavior including but not limited to Challenger 6 Honor Roll, Discovery 7 Molly Buck's and Explorer 7 Cash.

School-wide WMS implemented the Golden Spoon where students have the ability to earn free-seating by meeting seven criteria.

WMS continued to utilize the Massachusetts Aggression and Reduction Center as its Bullying Prevention Curriculum. Each grade is responsible for approximately 9 lessons to be completed each year in hopes of completing the curriculum in its entirety by the time they leave the 8th grade.
Surveys

Culture of Inclusion:
Special Olympics - Students participated in the Special Olympics held in the spring at Wilmington High School. This event was in conjunction with Burlington Public Schools.

Beyond Assessments – Students Demonstrating Knowledge and Skills beyond the Classroom:
Math Olympics - Students participated in a series of math competitions where skills were tasked based upon Math Standard Strands. Our team worked very hard and continued to show WMS pride by winning many of our meets.

Club Accomplishments - Best Buddies - Students participated in the Special Olympics held in the spring at Wilmington High School. This event was in conjunction with Burlington Public Schools.

IN PURSUIT OF OUR VISION

6th-grade Scavenger Hunt - To provide a fun way for incoming 6th-grade students to become familiar with their new school environment, a scavenger hunt was conducted ending with an ice cream social.

Meet and Greet Night - WMS provides an open-house night where parents meet with all their student's teachers and get a glimpse of what their day looks like.

Parent-Teacher Conferences - Teachers and parents continue to collaborate at our two parent-teacher conferences once in the fall and after the second quarter. It is this type of meeting that allow for a brief update on student progress. As always, teams are available to meet individually with parents to provide a more in-depth update. Information on assignments and student achievement is always available on the teacher's Google Classroom and through Aspen.

NORTH INTERMEDIATE SCHOOL

School, Student and Staff Achievements

- Amy Iascone, (Grade 5) was appointed the Elementary Science Lead Teacher. She works collaboratively with the K-5 STEM Coordinator and the Assistant Superintendent for Curriculum and Staff Development to further expose students to the STEM field and the cross-curricular connections. Mrs. Iascone was a pilot teacher for the new science program and provides support to teachers with regard to the Next Generation Science Standards.
- Fifth grader, Alison Hall was the third annual recipient of our North Star Award at our 5th Grade Moving Up Day Ceremony. Alison was nominated and selected by all members of our staff as the student who epitomizes the North Core Values: *Respect Everyone, Including Yourself, Act Responsibly, Practice Kindness, Be Your Best Self.*
- Pam Wood (Grade 5) was appointed as the Assistant Principal for the North. Mrs. Wood has taught at the North for 13 years and has a strong rapport with students and staff. She will serve as Assistant Principal through the 2020-2021 school year.

DISTRICT PRIORITIES

Student Learning:
At the North, teachers and staff get to know their students and their skills. With the implementation of Reader's Workshop, students have choice in their reading and can work together with classmates in Book Clubs to read, interpret and enjoy literature. Students participated in Poetry Slams, oral presentations and hands-on learning to support the development of their skills in reading, writing and providing feedback to peers. Four classroom teachers elected to implement Writer's Workshop this year, two in grade 4 (Mrs. Hoxholli and Mrs. Reynolds) and two in grade 5 (Mrs. Iascone and Mrs. Lund). The efforts promote an excitement and attention to detail with the writing process.

In 2019, teachers began implementation of Pearson Elevate, our new K-5 science program. Through professional development and collaboration during common planning time, teachers are able to delve into topics with students with an investigative approach. Inquiry-based learning and phenomena-based learning promote strong student engagement.

Social & Emotional Learning:
The North PBIS Team met bi-weekly in order to support the structure of positive behavior supports. We have developed our Core Values, as a school and promote these values through Student of the Month nominations, All School Community Meetings and a recognition system of Wildcat PAWS. The entire school community participated in a lesson titled, "Getting to the Core of our Core Values!" All students and staff listened to a five minute podcast created by Mrs. Jane Ferrara, School Nurse and Mrs. Heather Peachey, Librarian. They read a common text focused on the themes of kindness and being your unique self. Students then created Core Values posters to display in their classrooms.

Culture of Inclusion:
In 2019, the North held three All School Community Meetings. Each large group meeting focused on success and celebrations for students and staff. Food service staff were recognized with gratitude stones, 4th graders were celebrated for their award winning artwork for the Reading Municipal Light poster contest and numerous teachers were highlighted for their coursework on supporting English Learners.

Partnering with the Northside PAC, the North was able to host a guest author. Ivy the Very Determined Dog was able to visit students and staff and share her story of perseverance, overcoming challenges in life and finding your inner strength. Author Maureen Harrington shared her book with us and we enjoyed every page!

There were several club opportunities that engaged students through 2019. Walking Club too place during recess for those students who wanted to socialize and meet new friends while earning steps. Ms. McNamara, art teacher, offered a Lego Club during recess, as well. Students learned about architecture and famous Lego models. In addition, this year brought some student-led clubs that allowed students to find their niche. 5th grade students proposed Harry Potter Book Club that met regularly. Students read chapters, discussed favorite characters and colored fun Harry Potter symbol sheets. Mrs. Gwozdz, Reading Specialist, supervised 20 students each Tuesday. On Mondays, A.C.E. was piloted with two fifth grade classes. Initiated by Noa Myung, *Anyone Can Enjoy*, this outlet for students allowed for a creative session

Beyond Assessments – Student Demonstrating Knowledge and Skills beyond the Classroom:
Fifth graders have the opportunity to participate in Student Council, Math Olympiad and a Virtual Book Club. They can have fun while improving their social skills, decision-making skills, problem-solving skills and discussion skills.

Fourth graders traveled to the Greater Boston Stage Company for a live performance and experienced a hands-on lesson about sound waves courtesy of the Discovery Museum.

Students also traveled to the Lexington Battle Green, Symphony Hall, the State House and Fenway Park to extend their learning beyond the classroom.

IN PURSUIT OF OUR VISION

We build a sense of community at the North through offering monthly Spirit Days. These days offer students and staff a chance to express themselves, have fun and demonstrate school spirit!

In October, we welcomed 4th graders and their families to the Love of Literacy Night! Books, vocabulary games and a book fair engage students and families together to place a priority on reading!

March Madness comes every spring! Students have a homeroom competition on which group reads the most minutes each week! The top homerooms for each grade compete in a game of knock-out basketball with the staff. It is an uplifting and energetic event for the whole school and Willy the Wildcat is known to make an appearance!

WEST INTERMEDIATE SCHOOL

DISTRICT PRIORITIES

With the implementation of Reader's Workshop, students have choice in their reading and can work together with classmates in Book Clubs to read, interpret and enjoy literature. Students participate in Poetry Slams, oral presentations and hands-on learning to support the development of their skills in reading, writing and providing feedback to peers. The efforts promote an excitement and attention to detail with the writing process.

In 2019, teachers began implementation of Pearson Elevate, our new K-5 science program. Through professional development and collaboration during common planning time, teachers are able to delve into topics with students with an investigative approach. Inquiry-based learning and phenomena-based learning promote strong student engagement.

Social & Emotional Learning:
In the classrooms, we participated in many activities in addition to our academics. An important goal at the West is to instill in the children a sense of personal achievement and social awareness. We had several assemblies, all organized by students and performed by students covering topics such as friendship, respect and anti-bullying. We continued with our class representative program and the members developed a video representation of the highlights of the school year during their biweekly sessions at the WCTV studio. We also continued with many of our regular programs, including Explorer Day, Poetry Day and Math Immersion Day; participated in Wilmington Fire Department's Toys for Children In Need; collected food for the local food pantry; the annual winter coat drive sponsored by Anton's cleaners; and Box Tops for Education.

Culture of Inclusion:
Our student representatives spent over 15 hours during the year at the WCTV studios, learning how to use equipment, write scripts, set up studio props; and gathering footage from the West, all in an effort to produce a fabulous year-end tribute to the West, which we shared in an assembly with the entire student body during the last week of school. In PE class, the children participated in the 5 Minute Fitness Run, where every child in the school ran for 5 full minutes without stopping. In Art, children participated in the Reading Municipal Light Department's redesigned Poster contest; made pottery, murals and collages that we displayed throughout the school. In Music, the fifth grade Advanced Band performed at the Wilmington High School for the whole-town holiday concert in December.

Beyond Assessments – Student Demonstrating Knowledge and Skills beyond the Classroom:
Fifth graders have the opportunity to participate in Student Council, Math Olympiad and Book Clubs. They can have fun while improving their social skills, decision-making skills, problem-solving skills and discussion skills.

Throughout the year, both in-house and external field trips offer opportunities to expand learning beyond the classroom.

IN PURSUIT OF OUR VISION

We build a sense of community at the West by having a variety of Spirit Days throughout the year. These days offer students and staff a chance to express themselves, have fun and demonstrate school spirit.

Each October, we welcome 4th graders and their families to the Love of Literacy Night! Books, vocabulary games and a book fair engage students and families together to place a priority on reading. Fifth graders partner up with Kindergarten rooms for reading buddies and spend the year visiting the Boutwell for shared activities.

March Music Madness comes every spring. Students have a homeroom competition on which room can guess correctly the most song offerings from our Head Custodian Dave Flibotte's private collection. Tons of fun!

SHAWSHEEN ELEMENTARY SCHOOL

School, Student and Staff Achievements

Students are recognized by the PBIS approach daily & weekly. The recognition system for teachers is ongoing & being revisited by our PBIS team. This past year teachers have participated in local grant writing & have received a grant for a first grade classroom to trial a program called Mathseeds. In addition, we have received another grant for a program called Mightier which works with students on regulating their emotions & breathing by the use of their own heart rate. As part of our school awards, classrooms receive golden awards for PE, Health, Music, Library and Art for displaying the 3 R's. At the end of each week, one room wins & they get to display the golden award for the week within the classroom. In addition, once a week each grade level has a model classroom who received paws for following or exceeding lunchroom expectations & has a picnic lunch on the stage on Mondays. At the end of each week after earning paws individually all the names go into a drawing to win a book for the teacher who gave the paw to the student with a dedication from that student. Both the teachers & students really enjoy this.

DISTRICT PRIORITIES

Student Learning:
Over the past years we have continued to work with the Envisions math program. This has proven to be very successful according to our current MCAS analysis. Now implemented in all grade levels the students experience scaffolding within the program and have many strategies to choose from when working through difficult mathematical and conceptual tasks. We are also going into our fourth year of reader's workshop implementation. With the support of an outside agency called TLA and our literacy coordinator teachers and students have the fundamentals of reader's workshop down and are continuing to learn and collect data on students and their reading habits. Over the past few years we have transformed classrooms from only traditional desks to spaces within the classrooms where reading can happen in a relaxing manner. More rugs are within the rooms along with cozy bean bag chairs and reading spaces. Students are engaging in reading daily for a significant length of time and understanding text in a new way. Teachers are also engaging with students differently by utilizing this model. They are conferring with and talking with students on an individual basis and collecting data from these conferences. In the math content area, classroom teachers administered benchmark testing twice a year and do post tests for all units.

Social & Emotional Learning:
Included in our proactive approaches to behavior and social/emotional growth we also embrace the concept of mindfulness and being kind. Last year we were able to have our very first buddy bench put in by the playground. The buddy bench is not just a bench, it has rules on how to use it. Our School Adjustment counselor along with 3 students developed this idea. After the development they received funding from the WEF foundation and a generous parent donor. The students and Mrs. Gibbs developed a video on how to utilize the bench and presented it to the whole school at one of our All School Meetings. All School Meetings happen once a month and is a time for the whole school to be together and talk about school and community happenings. It is also a time to share out positive experiences and good citizenship. Social curriculum is also taught within the classroom and is very much connected to mindfulness. Last year we received two grants, one on kindness and one mindfulness. One was from the Joseph Middlemiss Foundation and we received over 50 books on kindness and a rolling bookshelf. The librarian and adjustment counselor have developed curriculum and lessons to utilize with the books for staff. Staff and students can check these books out.

Culture of Inclusion:
The Shawsheen Elementary School houses students in grades one through three. There are 16 general education classrooms and three special education classrooms. We house 3 reading specialists servicing general education students within each grade level and supporting the implementation of reader's workshop. In addition, we have a part time general tutor who supports students who need interventions in specific areas for short periods of time. We also have 3 special education teachers who service students on Individualized Education Plans and one special education aide who works within the classrooms to support student's inclusion times. Our 3 sub separate classrooms service students with social/emotional disabilities, language based disabilities and students who require discrete trials and who fall on the Autism spectrum. Within the culture of inclusion are also our variety of enrichment programs that we bring into the school for all students to enjoy. For example, we have an author come in every year & the theme of the book is inclusion or accepting differences. In addition, we have included all grade three students regardless of abilities in our student leaders club. This club meets before school bi-weekly & determines community engagement activities that the school will participate in.

Beyond Assessments – Student Demonstrating Knowledge and Skills beyond the Classroom:
Included within our school day and throughout is our PBIS initiative. Positive behavioral interventions and supports is the way in which we teacher school rules throughout the building. The PBIS team is made up of 8-10 members of varied staff members. The staff work together with an outside consultant to guide the way. The many accomplishments to date have been the establishment of the 3 R's (respect, resilience and responsibility). The behavior matrix has been completed and distributed. This includes all the areas in the building such as classroom, bathroom, hallways, lunch room, recess and specialists. Lessons on each area and materials have been developed and all taught the first three months of school. A system has been established to hand out paws for Pawsome behavior when being caught being responsible, respectful or resilient. A notice also goes home so students can tell their parents why they were Pawsome that day. Every year the PAC purchases T-shirts for the incoming students, families have an opportunity to order more as their children grow. Each week specialist give a golden award to one classroom that has earned a certain amount of stars for positive behavior. The students keep the award for the week in the classroom and their class is showcased in the front lobby with name and award. In addition to showcasing our students, we also have a staff recognition board made up with pictures and fun facts about our staff. This rotates monthly. The PBIS team has also implemented our Pawsome Picnic grounds on Mondays. The students receive paws in the lunchroom as classrooms by following the 3 R's. One class is chosen to eat lunch on the stage, which is set up like a picnic ground as a model classroom. We have also implemented rewards at the end of the week if a student's name is picked out of a hat for earning a paw. They receive some small tokens and the teacher receives a free book for the classroom.

IN PURSUIT OF OUR VISION

Our current school improvement goals connect to all the vision and overall strategic plan of the district. Our goals are focused on delivering innovative, student-centered instruction to promote academic success for all learners. Within our school improvement plan we are focusing on continuing these efforts by the implementation of readers' workshop and the effectiveness of this implementation with fidelity. Below is a sample of the goals that we are pursuing this upcoming year. We will also focus on social emotional learning by fostering the well-being of each child to achieve social, emotional and academic success.

Our second school improvement goal will focus on this by having the PBIS team begin to create a system of data collection for PAWs, lunchroom behavior, minor and major behaviors. PBIS team will collect data on the PBIS initiative and analyze that data to evaluate program consistency. A survey developed by the team will be used to monitor and establish growth in this goal along with parent, staff and student feedback. Our third focus area is on promoting inclusive, collaborative school and community culture that embraces diversity including race, religion, socioeconomic status, ability, gender, sexual orientation and the physical, emotional and learning needs of all students to provide an equitable educational experience. The third school improvement goal is based on our school and community relationships and will be enhanced by developing monthly community service projects, led by Shawsheen Leaders with school-wide participation.

WOBURN STREET ELEMENTARY SCHOOL

School, Student and Staff Achievements

During the 2018-2019 school year, there were many achievements accomplished by the Woburn Street School community members. The staff worked on school-based and district-wide committees to address curriculum changes, behavioral health, school safety, Positive Behavior Intervention and Support (PBIS) and more. Our Art teacher received a grant enabling all third graders to attend the Museum of Fine Arts in Boston. Our Physical Education teacher received a grant from the Wilmington Rotary and was able to create Physical Activity Bags for first grade students to take home and share with families. A second Physical Education grant from the Wilmington Education Foundation provided funds for pedometers which were used to encourage healthy habits for our students.

Mr. Jeffrey Strasnik retired from his position of Principal, having spent seven years at the Woburn Street Elementary School. Mr. Frank Ferriero retired from the role of Assistant Principal. Mr. Ferriero was well known in the district, having spent many years as an administrator in Wilmington at the Woburn Street Elementary School and North Intermediate School. Teachers, parents and district administrators worked with central office administration, to provide input to the hiring of a new principal and assistant principal.

DISTRICT PRIORITIES

Student Learning:
Our students made ongoing academic achievements throughout the year, particularly in the area of reading. Through a Readers' Workshop model, the children increased their reading stamina, fluency and comprehension. In fact, seventy-one percent of our third graders scored in the Meeting Expectations or Exceeding Expectations range on MCAS. Three teachers of grades two and three received training in and piloted Writers' Workshop, prior to the 2019-2020 rollout. The enVision Math program continued to be utilized to provide students with conceptual understanding of math concepts. Various methods for solving math problems are presented and the skills continue to be reviewed through a spiral approach. The program has an online

component with engaging videos that introduce new concepts. A new Science program, enVision Science was also piloted at the Woburn Street School. This hands-on, experiential program will be implemented in the 2019-2020 school year. Special Education teachers and service providers and general education teachers collaborated to provide inclusion opportunities, accommodations and modifications, enabling all students to access the curriculum. All faculty members analyze and use assessment data to identify students' strengths and determine the next teaching points.

Social & Emotional Learning:
The Positive Behavior Intervention and Support (PBIS) team met throughout the year with building administrators, our district Coordinator of Behavioral Health and an outside consultant. Together they developed many lessons to address the school's core values: Respectful, Responsible and Resilient. The lessons were shared at a faculty meeting and will be presented to students in the coming years. All School Community Meetings were conducted. The meetings focused on themes such as: Bullying Prevention, Kindness, Generosity and Friendship. At each gathering, songs and books were shared to reinforce the monthly focus area. Morning Meetings were held in classrooms, providing a time for classes to respectfully share and listen together and to create a safe, accepting classroom community.

Culture of Inclusion:
At the Woburn Street Elementary School there were 20 general education classrooms, one multi-grade resource room and two special education programs in the 2019-2020 school year. The Language-Based classroom was staffed with a special education teacher and educational assistants and the Social-Emotional Support room was staffed in the same way. Students who access these programs are also a part of a general education homeroom, being included for special classes, recess, lunch and appropriate academics according to their individual needs. Our Resource Room/Learning Center, is home to three special education teachers who instruct students in our three grade levels through inclusion support in the classrooms and some pull-out small group work, as well. A full-time School Psychologist and a Speech and Language Pathologist and part-time Occupational and Physical Therapists support students as well. In addition, three reading specialists provide additional support with all aspects of reading and one part-time tutor supports students in math and other subjects as needed. The demonstrated belief that *all students are our students* is the foundation of the Woburn Street School core value of Respect.

Beyond Assessments – Student Demonstrating Knowledge and Skills beyond the Classroom:
There were many times when the Woburn Street School students were able to shine beyond their classroom achievements during the 2018-2019 school year. Two of the highlights that included all students were the Integrated Arts Performances and Field Day. The integrated arts team is made up of the librarian, art, health, music and physical education teachers. Each grade level presented a show over the course of the year: A Winter Holiday Concert by grade one, a Kindness-themed Performance by grade two and a Patriotic Presentation by grade three. The team of educators collaborated on the content of each show and the preparation of the students across their classes. Music, dance and movement, spoken poems and visual art work was shared with standing-room-only audiences of families and friends. On Field Day, the entire school community enjoyed a day outdoors with a variety of activities that built on their physical skills and reinforced respect, responsibility and resilience. The physical education teacher developed the activities and coordinated many parent volunteers to make the day a success. Students were also invited to participate in before and after school activities. There were opportunities to enjoy some early morning fitness through the Build Our Kids' Success (BOKS) program and to take foreign language lesson through The Global Child program.

IN PURSUIT OF OUR VISION

At the Woburn Street School, the students have been encouraged to participate in "Community Challenges". At the All School Community Meetings, a monthly theme is announced and students and staff were asked to donate gently used glasses, shoes, winter clothing and new pet products over the course of the year to be shared in the community. Students and staff also contributed to the Toy Drive organized by the Wilmington Fire Department. The Woburn Street School also participated in the Halloween Walk to support the Wilmington Education Foundation. Our Parent Advisory Council (PAC) funded guest presenters and special materials to enrich our curriculum. In the fall they hosted the annual Pumpkin Fair which provided a fun community activity for the whole town.

The Woburn Street Elementary School is proud to host the largest CARES program in the district. Incorporating Arts, Recreation and Enrichment on a daily basis, this is so much more than a childcare service. Through personal connections with the staff and a variety of activities, the students are always engaged. The CARES staff and the school staff work together to best support students and the families are welcomed into the school as they drop off and pick up their children. This program provides a service to the community while reinforcing the district's vision of an inclusive and collaborative learning environment.

BOUTWELL & WILDWOOD EARLY CHILDHOOD CENTERS

School, Student and Staff Achievements

In collaboration with Nadine Gabb, Ph.D. and a research team at Boston Children's Hospital and Harvard Medical School, the Boutwell kindergarten students were invited to participate in a research study through the Developmental Medicine Center to explore reading development and difficulties in young children. The goal of this study is to validate a tablet-based app that aims to screen children for risk of developmental dyslexia/reading disability. Forty percent of our kindergarten students participated in this study. With our help, the Early Literacy Screener was selected from 234 innovators from 52 countries as one of 15 finalists as part of MIT Solve's Early Childhood Development Challenge. In September 2019, Dr. Gaab traveled to New York joining the other finalists in pitching the screener to a panel of entrepreneurs, investors and foundations. Dr. Gabb's Early Literacy Screener won the Early Childhood Development prize and Dubai Cares award. We are proud to have had the opportunity to partner with Dr. Gabb and her research team at Boston Children's Hospital and Harvard Medical School to help develop an easy-to-use app to identify potential risk for reading and language difficulties for all children.

DISTRICT PRIORITIES

Kindergarten Curriculum Overview

The kindergarten curriculum includes Readers' and Writers' Workshop utilizing the Lucy Calkins Units of Study, Fundations and Envision Math. The Responsive Classroom approach to teaching and learning is implemented in all classrooms. The Responsive Classroom approach fosters social skill development along with academic engagement, supports a positive classroom and school climate, increases student involvement and enhances community building. Additionally, students participate in Physical Education, Music, Art, Library and Technology. Special education services are available for those students who qualify and require assistance in the areas of speech and language, occupational therapy and physical therapy. In addition, a reading specialist is available and provides services to students requiring reading support and enrichment.

The AimsWeb Test of Early Literacy is administered to each kindergarten student three times per year. The results of this screening assist teachers in differentiating instruction to meet student's individual needs. Kindergarten students are also assessed using the Fountas & Pinnell benchmark assessment two times per year. These assessments provide additional data to ensure students are making progress. The Boutwell has continued to use the Response to Intervention approach which provides students multi-tiered learning supports. Interventions are provided to give each student the opportunity to refine or enrich specific skills. During this intervention time students work in small groups with various staff members. The goal is to give each student what they need at a particular point in time. Monthly data meetings are held to review the data collected from our literacy and math assessments. This data is analyzed and used to implement differentiated instruction.

Preschool Curriculum Overview

The preschool curriculum includes the OWL preschool program and Fundations. Our preschool students participate in whole group and small group activities during science and social studies lessons. Many lessons include hands-on activities and are integrated within the OWL program. The Responsive Classroom approach to teaching and learning is implemented in all classrooms. The Responsive Classroom approach fosters social skill development along with academic engagement, supports a positive classroom and school climate, increases student involvement and enhances community building. Additionally, students participate in Physical Education. Special education services are available for those students who qualify and require assistance in the areas of speech and language, occupational therapy and physical therapy.

Social & Emotional Learning:

Responsive Classroom

The Responsive Classroom approach promotes a learning environment that fosters safe, challenging and engaging opportunities for students to achieve social, emotional and academic success. Staff have been trained in the components of the Responsive Classroom approach and teach the skills and strategies learned with our students daily. These explicit teaching practices include: Morning Meeting, Rules and Logical Consequences, Guided Discovery, Academic Choice and collaboration with families. These practices foster cooperation, responsibility, self-control, empathy and independence to maximize learning.

PBIS (Positive Behavior Intervention and Supports)

PBIS is a research based systems approach that aims to establish a positive school culture in which students will learn appropriate strategies for behavior from one another which will create school environments that are safe, consistent and socially predictable. The Boutwell PBIS team developed three core values and a set of "school wide expectations" that have been successfully implemented in our school. These expectations are taught using student centered lessons with all our students at the beginning of the school year and revisited mid-year for consistency. The lessons focus on active listening, problem solving, respect, emotional regulation, responsible decision making and empathy. Our three core values include: Be Kind, Be Safe, Try Even When It's Hard.

Social Thinking

The Social Thinking Curriculum is utilized by the school adjustment counselor. Weekly whole group lessons using this curriculum teach students the importance of identifying feelings, patience, flexible thinking, self-control, problem solving skills, whole body listening, cooperation, kindness, accepting differences and making good choices. These lessons are age appropriate, fun, engaging and align with the school-wide PBIS initiative and our core values: Be Safe, Be Kind, Try Even When It's Hard.

Culture of Inclusion:
Our school is an inclusive student-centered educational facility home to six kindergarten classrooms and three integrated preschool classrooms. Our kindergarten and preschool programs build strong foundational academic skills and support the social/emotional development of our young students.

All students and staff participate in monthly Community Meetings. The focus of each meeting is to teach positive character traits to foster the well-being of the whole child. Additionally, our school participates in a monthly community outreach project that promotes collaborative school and community partnerships. To date, we have worked with the following community stakeholders: Wilmington Food Pantry, Local Heroes, Wilmington Fire Department, Wilmington Police Department, Buzzell Senior Center, We're One Wilmington (WOW), Baypath Humane Society and Birthday Wishes.

IN PURSUIT OF OUR VISION

The Boutwell Parent Advisory Council (PAC) continues to be a strong and involved presence within our school. The PAC funds many enrichment programs that enhance our curriculum. The PAC brings families together with evening events such as Family Fun Night and the Spring Fling. Their contributions to the students and families at our school are instrumental in developing a strong sense of community.

The School Advisory Council (SAC) is another opportunity families can become involved. This council includes representatives of families, teachers and administrators from both the Boutwell and Wildwood Early Childhood Centers. Their charge is to develop a school improvement plan that supports the four priorities identified in the newly developed district strategic plan.

The Boutwell Early Childhood Center continues to provide a positive and productive learning environment for its students, many of whom are experiencing public school for the first time. Our staff creates a balance between each child's social, emotional development while at the same time cognizant of curriculum and instruction. With the support and involvement of our families, we strive to make each child's school experience an enriching one that will lay the foundation for years to come.

PERFORMING ARTS DEPARTMENT

School, Student and Staff Achievements

- The Wilmington Public Schools offer and support one of the finest and most comprehensive Performing Arts programs of music education and theater in the Commonwealth. The Performing Arts faculty is comprised of ten full-time, highly qualified, music and theater educators who guide our students through a rigorous and sequential curriculum that is aligned with the National Standards for Music Education, as well as the State Curriculum Frameworks.
- During the 2018-19 school year, our Performing Arts students demonstrated their skills, knowledge and love for music and drama by performing before sold-out audiences, both at home and abroad. WHS Band Senior Robert Fernandes (French horn/class of '19) successfully auditioned for and performed with the Massachusetts All-State Orchestra at Symphony Hall in Boston.

- In April, the WHS String Orchestra, under the direction of Mrs. Jennifer Perkins toured Austria, home of Mozart and later, the 2nd Viennese School as well.
- Shawsheen School music educator Mrs. Roxanne Rene facilitated curriculum workshops for the Performing Arts staff during the summer where the focus was on integrating the newly revised Massachusetts Arts Curriculum Frameworks and continued these workshops as part of our Professional Development day in November.
- In September, the Performing Arts Department welcomed our newest team member, Ms. Kristin Dunlap, to the North Intermediate School and Wildwood Early Childhood Center. A recent graduate of Gordon College, Ms. Dunlap is excited to be teaching kindergarten, grade 4 & 5 general music and 5th grade chorus.
- For nearly 20 years, the Wilmington Public Schools Performing Arts department has partnered with the Boston Symphony Orchestra's Days in the Arts (DARTS) Program at Tanglewood. In June 2019, twelve of our students (who were selected from 55 nominated candidates in grades 5 – 7) traveled to Tanglewood for an intensive one week arts immersion program which included drama and music classes, creative writing and dance, as well as cultural excursions to professional theater, dance and music performances culminating with a performance by the Boston Symphony Orchestra. Our Wilmington DARTS representatives included: North Intermediate 5th grade students Allison Hall, Samantha Crowley, Kevin Pruslin and Will Putney; West Intermediate 5th grade students Clare Soucy and Layla Mendoza; Middle School 6th grade students Dean Ciampa, Axel Erickson, Emma McClymer and Noor Abdullah; Middle School 7th grade students Anna Jancsics and Kyla Hodge.

WHS String Orchestra performs at Evangelische Christuskirche in Hallstatt, Austria

DISTRICT PRIORITIES

Student Learning:
At the Shawsheen and West Intermediate Schools, music educators Roxanne Rene and Robyn Barry opened their classrooms to audiences of parents/guardians and grandparents for *Informances* in February and March. During an informance in music class, audience members are invited to observe and experience the basic elements of students' musical development, like pitch matching, instrument playing and reading and writing music notation. The focus of informances is more on the process of how children learn music rather than the final product such as a formal concert presentation. Parent feedback, collected in follow-up surveys, indicated that parents were surprised at the depth of music learning that takes place in these classes and was very positive overall.

Social & Emotional Learning:
"Music is the language of the spirit. It opens the secret of life bringing peace, abolishing strife." — Kahlil Gibran

While the core curricula of our performance-based courses relies heavily on teaching our students the history, theory, techniques and methods that are the professional standards in the fields of music and theater, there is also an inherent social and emotional aspect of these arts, as well, that cannot be denied. Last June, the WHS Chorus performed the world premiere of an incredible composition entitled *Stand*. Choral Director Michael Ferrara commissioned this extraordinary and timely work by composer Joshua M. Loell. The theme of the piece was about having the courage to stand up for what you believe and for who you are with much of the text resulting from collaboration between the WHS Music and English Departments. Mr. Loell used key phrases from English essays written by two WHS students for the lyrics of the piece. We were fortunate to be able to sponsor in-school workshops with the composer who also conducted our Chorus in the world premiere. *Stand* combined a stunning musical experience with a powerful message that resonated deeply with our performers, students and audience.

Culture of Inclusion:
At the Woburn Street School, music educator Mrs. Cheryl Knoettner collaborated with her colleagues in the Art, Library Science and Physical Education departments to create an Integrated Arts program with Kindness as its central theme. As part of the musical program in the Spring, our second grade music students performed several selections centered around Kindness including: *Big Heart*, *You Could Be My Friend*, *Compromise*, *I Think You're Wonderful* and from *Toy Story*, *You've Got A Friend in Me*.

Beyond Assessments – Student Demonstrating Knowledge and Skills beyond the Classroom:
A highlight for the Performing Arts Department was the dedication of the Joanne M. Benton Auditorium at Wilmington High School in February. During this public ceremony, more than 75 members of the WHS Band, String Orchestra, Chorus and Lamplighters Theater Guild collaborated on a multi-media presentation featuring both the artistry of our students and the technical capabilities of the facility. The concept of the production was created by the Performing Arts staff in collaboration with our outstanding local cable affiliate, WCTV. It began with video-taped performances by more than 100 elementary school students from the North, West, Woburn Street and Shawsheen schools blended with testimonials about the power of the arts by many of our students which segued into a stunning live performance of *What a Wonderful World* and *Somewhere Over the Rainbow* (in the style of Israel 'IZ' Kamakawiwo'ole) as performed by the WHS Honors Jazz Band, String Orchestra and Chorus.

IN PURSUIT OF OUR VISION

The Wilmington Middle School Drama Club, under the direction of Chorus and general music teacher Mrs. Samantha Prindiville, sponsored a school-wide talent show in October featuring students singing, playing instruments, dancing and doing comedy stand-up routines all before a sold-out audience. The Drama Club students elected to send a portion of the ticket proceeds to the Trevor Project, which is a national 24-hour, toll free confidential suicide hotline for LGBTQ youth.

In November, the WHS Wildcat Marching Band, under the direction of Ms. Barbara Mette, held their 26th Annual Food Drive to benefit the Wilmington Food Pantry. Band and Color Guard students spent six hours on the Saturday before Thanksgiving collecting donations from shoppers at Lucci's Market and Market Basket totaling over 600 bags of groceries to restock the Pantry's shelves. The philosophy behind this annual food drive is that we are so fortunate to live in a town that consistently shows tremendous support for our Arts programs and this is a way for the students to give back to our community.

VISUAL ARTS DEPARTMENT

School, Student and Staff Achievements

District:

- The Visual Arts teachers attended the 2019 National Arts Education Association conference held in Boston from March 14-16, 2019.
- The WPS Student Art Show was held on May 10-11, 2019 at the Wilmington Middle School where Grades K-12 students showcased their work for the Wilmington community with over 1100 pieces on display.

WHS:

- Dino Cooper (Class of 2020) won a Silver Key in the 2019 Scholastic Arts Competition for his graphic design piece Anatomy of a Whale Mouse.
- Sophia Bonaccorsi (Class of 2019) received an Honorable Mention in the 2019 Scholastic Art Competition for her sculpture
- Sophia Bonaccorsi (Class of 2019) created an illustration and designed the program for the dedication ceremony of the WHS auditorium in memory of Superintendent Joanne Benton.
- Gianna Walsh (Class of 2020) designed the 2019 Fun on the Fourth t-shirt for the Fourth of July Committee's annual fundraiser.
- Noah Ferrer (Class of 2019) designed the 2019 Firecracker 5K t-shirt for the Fourth of July Committee's annual road race.
- The High School Art Club painted a 5'x6' mural in the High School office
- WHS Ceramics Teacher Megan Hinman had three ceramic pieces accepted into the 2019 Art Educators of Massachusetts exhibit put on by the Massachusetts Art Education Association. The show was on display from June 10 - September 13, 2019, at the Atrium Gallery in the State Transportation Building in Boston, MA.
- Throughout the 2018-2019 school year, WHS Graphic Design Teacher Jennifer Fidler served as co-facilitator for DESE's Media Arts team assigned to revising the 1999 Massachusetts Arts Curriculum Framework. The new standards were approved by the MA Board of Elementary and Secondary Education in June 2019.

WMS:

- Wilmington Middle School teacher Neal Roberts received the Joanne Benton Educator Explorer's grant for summer travel from the Wilmington Educational Foundation. He spent two weeks in Hawaii, as well as several days in San Francisco, where he learned about Native Hawaiian culture and the artwork created by generations of Hawaiian artists from primitive to contemporary.
- The WMS Art Club completed the wall mosaic installation representing their interpretation of Vincent Van Gogh's Starry Night in the lobby of the middle school.

DISTRICT PRIORITIES

Student Learning:
This is exactly what visual art teachers do in our schools every day, but in Grade 8 our curriculum includes a unit about teaching creative thinking strategies where we learn what creativity is all about and emphasize that art is the expression of that creativity through imagination, voice and originality. We promote, to our students, the fact that there is no right and wrong way to express their vision and creation and that it is perfectly okay to take risks and to learn from what works and what does not. They learn tools and techniques to help them think more creatively which will help them throughout their lives, not simply in art class.

Kathleen McNamara at the North Intermediate School created a new digital photography program and Lego Club for her students. She and several students presented these programs to the school committee earlier in the year.

Culture of Inclusion:
At Wilmington High School, Christopher Medeiros and Meagan Pennie (Class of 2019) designed the 2019 Special Olympics t-shirt, worn by both the Burlington and Wilmington participants and student volunteers.

Beyond Assessments – Student Demonstrating Knowledge and Skills beyond the Classroom:
During the spring of 2019, in art classes at the Shawsheen Elementary School taught by Katharine Mock, second grade students learned about and created endangered sea turtles in clay. The clay sea turtles were submitted for the art competition at the National Oceanic and Atmospheric Administration. Out of a total 452 entries from 21 different schools, two Shawsheen artists were chosen. Jacob Andrade-Silva and Hailey Burke, both from C21, were selected for honorable mention. Jacob and Hailey were honored at an awards ceremony in Gloucester, MA on May 23rd. Their artwork was displayed in the NOAA Fisheries lobby, as well as included in NOAA's calendar for the following year.

IN PURSUIT OF OUR VISION

Woburn Street School Grade 2 interdisciplinary (Art, Physical Education, Health, Library and Music) concert celebrating Kindness and Friendship took place in March. In art classes, grade 2 students collaborated to create a large-scale Kindness Garden. Each student created a Kindness flower and at the center of each flower they wrote about what kindness means to them. During the concert the Kindness Garden grew as students planted more flowers and shared what kindness meant to them.

ATHLETIC DEPARTMENT

The Health Dynamics Department cited several students for outstanding achievement. Receiving awards for Academic Achievement were: Jake Arsenault, Sarah LaVita, Miriam Nelson, Ryan Packer and Christopher Wong. The following students were recognized for their Academic Excellence: Christopher Stokes '19, Angelica Loshak '20, Patrick Xavier '21 and John Ware '22.

The 2019 Athletic Department also recognized the following students for their achievements and contributions:

Dr. Gerald Fagan Award for Outstanding WHS Athlete: Ben Packer and Jocelyn Palmer

Lawrence Cushing Award for a senior demonstrating sportsmanship, scholarship and athletic ability: Chris Stokes and Ginamarie Mastrolilli

Harold "Ding" Driscoll Award for a senior with the most dedication to athletics: Connor Benoit and Emily Hill

Wildcat Distinguished Service Award for contribution and services to athletics: WCTV's Shaun Neville

Our athletic teams continue to promote an atmosphere of commitment, teamwork, respect and good sportsmanship. We applaud the outstanding effort of our student-athletes on the sports fields and in the classroom.

CONCLUSION

The Wilmington Public Schools said goodbye to a number of retirees in the 2018-19 school year including Maureen Dolan (17 years), Joan Feeney (46 years), Frank Ferriero (22 years), Doria Gearty (24 years), Eileen Lee (11 years), Margaret (Peggy) Magee (20 years), Susan Mann (14 years), Mary Moran (19 years), Lois Nardo (17 years), Marianne Oshiro (2 years), Donna Ricker (21 years), Jeffrey Strasnick (7 years), Sharon Tildsley (30 years) and Marion Valeri (13 years). We thank each of them for their dedication and service to the families of Wilmington.

Following a few years of numerous leadership changes the district has set its sights on establishing a solid foundation around which to move its schools and programs forward into the new decade. With the aforementioned new strategic plan in place, solidified leadership in a number of areas and a focus on the future, there is much reason to be optimistic around the places that WPS will go in the years ahead. There is much important work to do but the strong, talented and committed staff will surely help get us there.

Shawsheen Valley Regional Vocational Technical School District

The Shawsheen Valley Regional Vocational Technical School District (SVTHSD) is pleased to submit its 2019 Annual Report to the citizens of Bedford, Billerica, Burlington, Tewksbury and Wilmington. Located on Cook Street in Billerica next to the towns of Burlington and Wilmington, the school celebrated its 49th anniversary this year, perpetuating the highest quality in vocational technical education to area youth and residents.

The representatives of the 10-member Regional School Committee that governs the District are: Nancy Asbedian and Glen McIntyre from Bedford; Ronald Fusco and Paula McShane Lambert from Billerica; Robert Gallagher, Chairman, and Paul V. Gedick from Burlington; Patricia W. Meuse, Treasurer, and Lisa Gallagher from Tewksbury; and James M. Gillis and Robert G. Peterson, Vice Chairman, from Wilmington. Melanie Hagman was appointed Interim Superintendent/Director of the District in March of 2019.

Shawsheen Valley Technical High School (SVTHS) is one of twenty-six (26) regional vocational technical school districts in Massachusetts. One thousand two hundred sixty-eight (1,268) high school students were reported to the Department of Elementary and Secondary Education (DESE) in SVTHS's high school foundation enrollment in October of 2019 and more than 400 adults participated in the school's various adult and continuing education courses.

The SVTHS faculty is an exceptional group of talented academic and vocational-technical educators who are highly qualified to teach in their respective disciplines and occupational areas. SVTHS employs one hundred forty-three (143) full-time teachers as well as eleven (11) paraprofessionals. Of those full-time teachers, eleven (11) are department chairs and twenty (20) are lead teachers. All SVTHS teachers exhibit the character, health, personality and professional competency worthy of serving the needs of District students.

Post-Secondary Preparedness & Student Achievements

Post-Secondary & Pathway Information: In June of 2019, SVTHS graduated 303 seniors. Sixty-six percent (66%) of the graduates planned to attend a two- or four-year college or other post-secondary schooling in the fall. Thirty-two percent (32%) of the graduates intended to continue working in their trade or another pathway and two percent (2%) of graduating seniors planned to enlist in the military.

Scholarships and Awards: One-hundred-ninety-six (196) scholarships were distributed to one-hundred-fourteen (114) students in the Class of 2019 totaling $162,800. Twenty-eight (28) members of the Class of 2019 were members of the National Honor Society (NHS) and the National Vocational Technical Honor Society.

Cooperative Education Program: At the conclusion of the 2018-2019 school year, sixty-nine percent (69%) of eligible seniors participated in the District's Cooperative Education Program (Co-Op). Students were employed in positions related to their Chapter 74 vocational-technical programs by 96 local employers.

Student Mental Health and Wellness: With the significant rise in mental health issues impacting schools, the District hired a school adjustment counselor, as well as additional school nurses, to work with guidance counselors and the school psychologist to better support and manage students in need of support.

MCAS Achievement: SVTHS students continued to exhibit high rates of achievement on the ELA, Mathematics and Science MCAS exams in the spring of 2019. SVTHS's achievement scores as reported by the Department of Elementary and Secondary Education were as follows: ELA = 99.3; Mathematics = 92.8; Science = 93.2.

Student Growth Percentile (SGP): SGP is a statistic that measures the degree to which students mature or regress academically in English and Mathematics between the grade 8 and grade 10 MCAS exams. SVTHS had student growth percentiles of 57.1 in English and 52.4 in Mathematics.

High School Completion: The high school completion portion of the accountability report consists of three measures: the four-year cohort graduation rate; extended engagement rate; and dropout rate. SVTHS continued to exhibit some of the highest four-year cohort graduation rates and extended engagement rates in the Commonwealth. The Department of Elementary and Secondary Education factors in 2018 as the most recent year for the four-year cohort graduation rate and 2017 as the most recent year for the extended engagement rate in the 2019 accountability report, as follows: Four-year cohort graduation rate: 98.8%; Extended engagement rate: 98.8%.

SVTHS continued to exhibit one of the lowest dropout rates in the Commonwealth. The Department of Elementary and Secondary Education factors in 2018 as the most recent year for the annual dropout rate in the 2019 accountability report, as follows: Annual dropout rate: 0.2%.

U.S. Career and Technical Education (CTE) Presidential Scholar: Megan Brown of Billerica, a SVTHS graduate from the Class of 2019, was selected as a 2019 U.S. CTE Presidential Scholar.

Of the 3.6 million students expected to graduate from high school this year, more than 5,200 candidates qualified for the 2019 awards. Megan is one of 161 outstanding American high school seniors who have demonstrated outstanding academic achievement, artistic excellence, technical expertise, leadership, citizenship, service and contribution to school and community. The U.S. Department of Education honors two students from each state, as well as 15 chosen at-large, 20 U.S. Presidential Scholars in the Arts and 20 U.S. Presidential Scholars in Career and Technical Education. Megan was one of three students chosen from Massachusetts.

Concurrent Enrollment: SVTHS offered concurrent enrollment courses for the first time during the 2018-2019 school year and expanded access to those courses for eligible students at the start of the 2019-2020 school year, offering courses in both English Composition I and Statistics. Students enrolled in those courses are able to earn college credit from Middlesex Community College before they graduate from high school and those credits can be transferred to other institutions, depending on where students choose to enroll in post-secondary study.

Adams Scholars: Shortly after recognizing the superior performance of Shawsheen's sophomores, the Department of Elementary and Secondary Education lauded the school's senior class by naming seventy-nine (79) recipients of the John and Abigail Adams Scholarship Award.

Support Services

The SVTHS Support Services Department services one of the largest populations of students with special needs in vocational education within Massachusetts, approximately 341 students comprising nearly twenty-seven percent (27%) of our student body. The most frequently occurring area of need is in the category of Specific Learning Disability, indicating that a history of academic difficulty existed prior to their arrival at Shawsheen. Nevertheless, SVTHS has a strong graduation rate of this group of students with one hundred percent (100%) of seniors graduating in June 2019, among the highest of any high school in Massachusetts. This compares to a state average of 72.4% percent for special needs students.

Shawsheen's special education students also demonstrated outstanding success on the spring 2019 MCAS examinations. These results occurred due to a "team" effort on the part of Academic, Vocational/Technical and Support Services staff to address the needs of our special education population. Students who initially experience difficulty passing one or more of the MCAS exams eventually attain graduation status through the District's MCAS remediation programs and re-taking the examination.

Parents of special education students at SVTHS are highly involved in the IEP Team process. Parent attendance at scheduled IEP Team meetings approaches one-hundred percent (100%). Efforts occur to accommodate parent requests for IEP Team meeting dates to ensure their participation. Prior to the IEP Team meeting, parents are forwarded forms which request their input for current concerns regarding their students' educational progress. Responses are documented in the IEP and an IEP proposal is created at the team meeting so parents can fully participate in the IEP development and understand all the elements of the IEP.

Educational Technology Department

The Computer Service Department was rebranded the Educational Technology Department to reflect the components necessary to grow engaging learning environments for our students. The department focuses on both the operational functions to build efficiencies throughout the school and digital learning to ensure students build competencies for the digital skills necessary for both college and career.

Requests from both academic and vocational teachers for student devices continue to grow. A multi-year technology plan for computers/laptops was developed for both the educational and vocational areas. Additional laptops on mobile carts have been purchased to supplement the existing students' devices already deployed.

The District moved towards electronic publishing of report cards and progress reports through ASPEN (student management system). Parents and students have individual login accounts for ASPEN, which gives them direct access to current information on their child's progress. Single sign-on and automatic updates for several data systems in use by the District have been implemented. ASPEN is used as the hub for the flow of all the District data elements. These data connections include Office 365, MassNotification (parent communication notification system), Mosaic (school lunch program) and Destiny (library data system). Additional data systems will be added to this project in the 2020 school year. The District's website underwent an extensive uplift, including giving the end-user a responsive experience.

Community Engagement

Adult Evening School: The Adult Evening School offered a wide variety of vocational/technical courses for adults interested in expanding their knowledge and skills for the 21st century workplace. Our adult education programs and workforce development training programs are designed to help develop job training skills and enhance the quality of life for residents in our communities. In addition to our technical licensing, manufacturing, vocational/technical and occupational courses offered during two semesters from September to June, the community education program offers a wide variety of enrichment classes. These classes include business and computer applications, culinary arts, practical home repair, photography and metal working, to name a few. Interested residents should contact the Director of Community Services & Post-Secondary Programs for information and/or a brochure.

MassHire and Workforce Development Training: Shawsheen Valley Technical High School continues to explore and expand its collaboration with our local workforce and career development agencies to support the statewide initiatives to fuel job growth and address employer demand for talent, and to continue to strengthen the Massachusetts economy. This past year, Shawsheen Tech's Adult Evening School provided an innovative Advanced Manufacturing Training Program, in the field of welding, for unemployed and underemployed adults as a response to an emerging skill gap challenge identified in the district's regional labor market blueprint. Programs will continue during this current school year, including training programs in electronics and other sectors of advanced manufacturing.

Billerica House of Correction: Shawsheen Valley Technical High School continues to collaborate with the Middlesex Sheriff's Office (MSO) and the Billerica House of Correction (BHOC), through the Director of Community Services & Post-Secondary Programs, with the established culinary arts program, always looking to expand its educational goals to incarcerated participants.

School of Practical Nursing: The Shawsheen Valley School of Practical Nursing graduated 32 students in June 2019. Over 845 graduates have entered the workforce as Licensed Practical Nurses since the program graduated its' first class in 1995. 2019 was a busy year. The program's accreditation body, The Council on Occupational Education, completed a visit of re-affirmation of accreditation. The program was again granted full accreditation without recommendations. Residents interested in applying are urged to contact the Coordinator of the School of Practical Nursing, by viewing our website at www.shawsheenpracticalnursing.com.

Summer at Shawsheen: SVTHS hosted its 4th annual "Summer at Shawsheen" Program featuring 21 different offerings including sports-based clinics, STEM-based classes, vocational-technical courses, academic and test-prep classes and enrichment courses for students entering grades 5-12. This program provided 380 students in our member towns with a variety of summer learning opportunities and continues to expand each year. Individuals seeking summer program information should contact the Summer Programming Coordinator.

Project Explore: Nearly 450 middle-school students from the District participated in after-school career awareness activities during the 2019 winter semester. Project Explore is a free, quality, after-school program offered to 7th grade students who reside in the Shawsheen Valley Technical High School District. It provides a great opportunity for students to visit the school and explore 6 of our 22 different vocational-technical shops, over a three-week period. For registration materials or general information, interested residents should contact the Director of Community Services and Post-Secondary Programs.

Aquatics and Swim Program: In 2019, the newly renovated pool was dedicated to the late, long-time School Committee member from Billerica, Mr. Kenneth Buffum. Continued programs such as family swim, lap swim, water aerobics and swim lessons are thriving, as they are continuously provided throughout the year. Also, the Kenneth L. Buffum Pool continues to serve as the home site for interscholastic high school swim teams in the community. The new touch pad timing system and score board have enhanced the facility immensely. Individuals seeking swim program information should contact the Aquatics Director.

Athletics

Athletic Achievements: Student athletes experienced great success in athletics by the end of the 2018-2019 school year. CAC League Championships were earned in Golf, Cross Country (Girls), Boys Basketball (Tri-Champs), Wrestling, Boys Lacrosse, Tennis and Track (Girls). State Vocational Championships were earned in Cheering (Winter), Swimming (Girls), Swimming (Boys), Wrestling and Girls Lacrosse.

Vocational/Technical Programs

Construction Cluster

Throughout the 2018-2019 school year, the five construction programs – Carpentry, Electricity, HVAC-R, Masonry and Plumbing – participated in multiple community and in-house district projects. These project-based activities provided opportunities for students to experience collaboration in achieving a common goal while achieving mastery of both practical and cognitive skills found within their Career Vocational Technical Education (CVTE) frameworks. These projects also prepare students to become economically productive by incorporating cutting-edge knowledge and technology within their occupational careers. The construction cluster completed many projects throughout the five towns, as well as numerous projects within the school building.

Advance Manufacturing Cluster

Electronic/Engineering Technology: A new Chapter 74 Engineering Technology program has been merged into the existing Electronics program and a new instructor was hired to develop and build the program. Collaboration within the advanced manufacturing cluster has given students ample opportunities to integrate their skills in community and in-house projects. Thirteen seniors graduated earning the Certificate of Occupational Proficiency in Electronics, with approximately 70% moving on to higher education.

Drafting: A competitive Capital Skills Grant of $125,000 was awarded with matching school funds of $80,000 to help renovate the shop and to supply advanced technology to implement curriculum and provide a modern, healthy classroom and shop environment conducive to industry standards. In-house and community service projects continue to be part of the curriculum, with projects including: creating evacuation plans for Billerica Housing Authority and in-house Evacuation Plans for Shawsheen Tech academic classrooms.

Machine Tool Technology/Advanced Manufacturing Technology: Students continue industry-recognized certifications that include the National Institute of Metalworking Skills (NIMS), Occupational Safety and Health Administration OSHA-10 and Manufacturing Advancement Center Workforce Innovation Collaborative (MACWIC) Level 1 & 2 Certifications. Collaboration continues with Drafting in designing, creating and processing projects with SolidWorks.

Services Cluster

Cosmetology: The students in Cosmetology continue to serve hundreds of patrons from the community which provides hands-on training for students. In the SkillsUSA competition, a junior student and her model placed Gold in the District and State competition, placing fourth at the National competition in Kentucky.

Metal Fabrication & Joining Technologies: Working collaboratively, students have designed and built various projects for the community and the district. Projects included the Stone Zoo - structures and decorations for the "Zoo Lights," railings for the new cafeteria patio and a custom outdoor fire pit for the alumni dinner. Technology upgrades provided software for the Plasma Cam system, allowing students to learn how to cut more intricate pieces on the equipment.

Automotive Collision Repair and Refinishing: Multifarious projects completed by the students not only helped them obtain mastery of their skills but these endeavors also benefited numerous customers within the community. New I-Car curriculum has been implemented in the related program to balance with the new technologies performed within the shop project-based activities.

Automotive Technology: An educational trip to World of Wheels provided opportunities for students to learn about new trends in the Automotive field. Students continue to participate in Automotive Service Excellence (ASE) exams for the ASE entry-level certification program. Local businesses provided donations and valuable resources in the completion of the 1968 Ford F100 restoration project. Approximately two-thirds of seniors participate in the cooperative program.

Culinary Arts/Hospitality Management: The Ram's Head Dining Room provides student-centered involvement in a dynamic-environment approach in order to acquire a deeper knowledge through active exploration of actual challenges while serving the public. The new food truck is up and running, serving the communities at Farmers' Markets and special town events. The Hospitality Management program has been merged into the Culinary Arts program.

Arts, Communication and Technology Cluster

Design and Visual Communications: This program once again stands out in preparing students for post-secondary education. The class of 2019 continued to set the bar for college placement into two- and four-year trade related programs with 20 students participating nationally and internationally. Students performed exceptionally well in SkillsUSA Competitions – 1 National Silver Medalist – 2 State Gold Medals and 4 State Silver Medals. During the summer of 2019, two instructors participated in a rigorous Advanced Placement (AP) training course at Fitchburg State University focusing on AP Drawing and AP in 2D Design. This initiative continues to expand and offer opportunities to our students.

Graphic Communications: Project-based learning is a major component of this program where this inquiry-based approach to learning happens daily. The growth of the program has been up-dated with new equipment for embroidery, screen printing and sublimation printing. With this equipment, students learn on the latest technology while gaining essential skills creating actual promotional items that can be utilized by the district. Participation in the SkillsUSA competition produced a National Gold Medal winner in Screen Printing Technology – three medals at Districts (2 Gold and 1 Silver) and one Gold medal at States. Students also thrived in winning Industry awards in PINE competition: First Place – Large Format, First Place – Sublimation, Second Place – Embroidery; Second Place – Offset Printing; Third Place – Window Graphics.

Information Support Services and Networking/ Programming and Web Development: This department has completed its fifth year with a Programming and Web Chapter 74 program which has seen significant growth. The programming portion of this shop incorporates programming via video game development. Students were given professional accounts for Unity 3D and learned the interface while coding in C+ to create cutting edge games. Dual enrollment opportunities and scholarship opportunities are offered to all students in this shop to achieve college credit from Becker College while attending Shawsheen.

Business Technology/Marketing: Business Technology & Marketing students continue to earn several Microsoft Office certifications. In addition to earning Microsoft certifications, two students earned the honor of being invited to compete in Microsoft's National Competition over the past two years. Students are also beginning to earn additional certifications in QuickBooks, Financial Literacy and Google Advertising.

Life Science Cluster

Dental Assisting: The Dental program presently has 13 senior students working in cooperative placements in dental offices within the local community. Many have become licensed as Dental Assistants, Registered Dental Assistants (RDA) for the state of Massachusetts and one in the state of Maine. A new Sterilization Center is presently under construction that will provide a safe environment for all, while maximizing students' competencies and proficiencies.

Medical Assisting: The Medical Assisting Program is accredited by, and affiliated with, the AMT (American Medical Technologists). All senior students gain clinical experience through our Cooperative Education Program or externship at Lahey Hospital and Medical Center in Burlington. Through collaboration with our very active Advisory Board, we keep our equipment, program and curriculum at a state-of-the-art level in order to meet the needs of the current job market and potential employers.

Health Assisting: Twenty-six students are enrolled annually into a vigorous curriculum culminating in Massachusetts Department of Public Health certification as a nurse assistant. The addition of the curriculum, care of the patient in the acute care setting during senior year, supplemented with Capital Budget funding has enabled our graduates to work in acute care settings. Our students enjoy success at SkillsUSA with one junior level student winning a National Gold Medal in Basic Health Care.

Capital Budget / Perkins V Grant / Workforce Capital Skills Grant: The Carl D. Perkins Career and Technical Education Grant (Perkins IV) is a principle source of federal funding to states and discretionary grantees for the improvement of secondary and postsecondary career and technical education programs. SVTHS received a $125,000 Workforce Skills Capital Grant award to renovate the Drafting program and to purchase new equipment.

SkillsUSA: SkillsUSA is a national non-profit organization preparing students for careers in trade, technology and skilled-service occupations. SVTHS earned 70 medals at the 2019 District competition and 29 medals at the State competition, including seven gold medals. Eight students represented SVTHS in SkillsUSA National Competition in Louisville, KY and two Gold Medals were brought home.

Robotics Club: Students engage in VEX Robotics Competition, presented by the Robotics Education & Competition Foundation. SVTHS has three teams of students that are tasked with designing and building a robot to play against other high school teams. During these competitions, students are given the opportunity to apply their new-found STEM skills in an enthralling game-based engineering challenge.

e-Sports: eSports (aka electronic sports, e-sports, or eSports) is a form of competitive sports using video games. Shawsheen is in its second year of having a Massachusetts-recognized varsity level eSports team. SVTHS eSports has two organized teams that compete with other high school teams in individual and multiplayer video game competitions. Shawsheen also has an elite eSports lab with 25 gaming machines powered with Nvidia 1080 gaming cards, 27-inch high-definition gaming monitors, Corsair mice and gaming headphones. SVTHS has formed partnerships with MindTrek, Gamer Sensei and PlayVs.

Conclusion and Acknowledgement

The SVTHS Committee, staff and students gratefully appreciate the support that they receive from the residents of the five-member District. The SVTHS family especially acknowledges the continued financial support of the local town managers, finance committees and town meetings, who collectively ensure and perpetuate the highest quality in vocational/technical training opportunities for area youth.

The District mourned the loss of two school committee members during 2019: Donald Drouin of Bedford, who served on the Shawsheen Tech School Committee for 17 years, passed away in January; Kenneth L. Buffum of Billerica, a Shawsheen Tech School Committee member for 50 years, passed away in March.

The District is grateful for the significant contributions provided by SVTHS staff and employees and acknowledges the many contributions of the SVTHS staff who retired during 2019. Those retirees are: Theresa Romkey, School Nurse, and Donna Young, Support Services Instructor.

COMMUNITY DEVELOPMENT

Planning & Conservation Department

The Department of Planning & Conservation is responsible for providing staff support to the Planning Board and the Conservation Commission. Additionally, the Department is responsible for various types of planning efforts including open space planning, hazard mitigation planning, planning for affordable housing and assisting with transportation planning efforts.

Valerie Gingrich serves as the Director; Sierra Pelletier serves as Assistant Planner, and Ryan Hale served the Town for most of 2019 as Conservation Agent. Senior Clerks Cheryl Licciardi and Cathy Pepe provide administrative support.

Planning Board

The Planning Board is responsible for reviewing and approving commercial and residential development in Town. The Planning Board also issues Stormwater Management Permits in accordance with the Town's Comprehensive Stormwater Management By-law. Planning Board members are appointed by the Town Manager for five-year terms. Current Planning Board members are Michael Sorrentino (Chair), Sean Hennigan (Clerk), Terrence Boland, Randi Holland and Angela Marcolina, who was new to the Board in 2019.

For commercial development, the Planning Board conducts Site Plan Review and issues Special Permits for Pet Care Facilities, Marijuana Dispensaries, Signs and Parking Relief. In 2019, the Planning Board conducted Site Plan Review and issued corresponding Stormwater Management Permits for a number of industrial developments, including 256,649 square feet of warehouse use on Upton Drive, a 19,950 square foot building at 100 Research Drive, a warehouse renovation at 100-110 Fordham Road, reuse of the 400,000 square foot warehouse building at 613 Main Street, reuse of the building at 44 Concord Street, changes to 65 Industrial Way and contractor space at 269 Ballardvale Street and 900 Main Street. Commercial projects approved in 2019 included the redevelopment of the former Sonic into a car wash and the amendment of the site plan for the retail/restaurant building at 196 Ballardvale Street. In 2019, the Analog Devices campus expansion project began construction and also received an approval to amend the approved site plan to construct outdoor roof deck space on the Hub building and shift the parking garage. The existing warehouse use at 613 Main Street received a Special Permit approval for Parking Relief.

For residential development, the Planning Board is responsible for permitting in conjunction with the Subdivision Control Act and issuance of Special Permits for Conservation Subdivision Design (CSD), Over-55 Housing, multi-family residential development in the Central Business District and Neighborhood Mixed Use District, lots having less than 10,000 square feet and M.G.L. Chapter 41, Section 81G roadway improvement projects. In 2019, the Board approved a Definitive Subdivision Plan for Highland Estates, a 17-lot single-family conservation subdivision off of Hopkins Street. The Board also approved the first multi-family residential mixed-use development in the Neighborhood Mixed Use District on Lowell Street. The development consists of fifty (50) apartments with office, retail and banking uses at 203 Lowell Street. The Planning Board also issued an approval for roadway improvements in accordance with M.G.L Chapter 41, Section 81G for 16 Longview Road. Three subdivisions are currently under construction in Town, Murray Hill Estates off of Eleanor Drive, Sawmill Brook Estates off of Chestnut Street and North Wilmington Estates on McDonald Road. Spruce Farm, the Over 55 Housing development off Andover Street is also under construction.

In 2019, in accordance with M.G.L. Chapter 41, Section 81Q, the Planning Board held a public hearing for revised Town of Wilmington Rules and Regulations Governing the Subdivision of Land (Regulations). The updated Regulations were adopted on October 1, 2019 and provide modernized language and standards organized in a clear consistent way.

In addition to reviewing and approving development projects, in accordance with M.G.L. Chapter 40A, the Planning Board holds required statutory public hearings on proposed amendments to the Zoning By-law and Map and submits formal reports and recommendations to Town Meeting voters. Those recommendations are included in this Annual Report under "Town Meeting". In 2019, Annual Town Meeting approved the Planning Board's recommended by-law for Inclusionary Housing, which requires multi-family development of six or more units in the Central Business District and Neighborhood Mixed Use District to provide 15% of the units as affordable housing units. Changes were also made to the Over 55 Housing By-law to reflect the state's requirements for local preference and require 15% of the units as affordable housing units.

Planning Board Permits Issued in 2019:

Site Plan Review	15
Conservation Subdivision Design Special Permits (CSD)	0
Stormwater Management Permits	14
Simple Stormwater Management Permits	36
Sign Special Permits	1
Multi-Family Special Permits	1
Subdivision Approval Not Required (ANR)	3
Preliminary / Definitive Subdivisions	2 / 2
81G Roadway Improvements	1
Parking Special Permits	1
Pet Care Facility Special Permits	0
Over 55 Special Permit	0
Lots under 10,000 Square Feet Special Permit	0

Conservation Commission

The Conservation Commission is responsible for the administration and enforcement of the Massachusetts Wetlands Protection Act. The Commission is also responsible for management of the Town's Conservation Land and for acquiring additional land for conservation and passive recreation. Conservation Commissioners are appointed to three-year terms by the Town Manager. Current members include: Chairman Donald Pearson, Vice Chairman Theron Bradley, Laurie Finne, Vincent Licciardi, Michael McInnis, Laura deWahl and Alexander Rittershaus, who was new to the Commission in 2019.

Wilmington forms the headwaters of the Ipswich River watershed and portions of Town are also in the Shawsheen River and Mystic River watersheds. The Town has an abundance of wetland resource areas, including bordering vegetated wetlands (swamps, marshes, etc.), bank and land under water bodies (streams, ponds, etc.), bordering land subject to flooding (100-year floodplain) and riverfront areas (area within 200 feet of perennial streams). The Commission reviews projects and activities proposed in wetland resource areas and within the 100-foot buffer zone of bordering vegetated wetlands and the bank of water bodies. The Commission's objective is to ensure impacts to wetland resource areas are avoided and minimized in order to protect the public and private water supply and groundwater supply, provide flood control, prevent storm damage and pollution and protect fisheries and wildlife habitats. Activities reviewed by the Commission can include tree and vegetation removal; construction of houses, driveways, additions and septic systems; commercial and industrial development; and roadways and utility infrastructure.

The Department and the Commission processed a number of Wetlands Protection Act applications in 2019, including industrial development, subdivisions and smaller residential and commercial projects. In addition to processing applications, the Commission adopted and updated Tree and Vegetation Removal Policy to provide an administrative process for removal of certain trees and set expectations for tree replacement.

Town Forest Nature Walk

In early 2019, the Department sent out letters to commercial property owners to inform them of salt restrictions and the Snow Disposal Guidance issued by the Massachusetts Department of Environmental Protection (DEP). Disposal of snow in wetland resource areas is prohibited and deicing chemicals can adversely impact wetlands and drinking water.

In April 2019, the Conservation Agent provided a series of Earth Day events, including a Lecture on Wetlands and Conservation Land at the Library, a Town Forest Nature Walk and a community-wide spring clean-up day. The Department extends its thanks to the people who came out to both the spring and annual fall clean-up days. Also, in conjunction with Earth Day, the Department issued an updated Land Stewardship Handbook, which can be found on our webpage, and outlines how residents can volunteer to help maintain and care for trails and open spaces. Residents, businesses and organizations are encouraged to contact the Department if they are interested in volunteering for clean-up efforts, trail improvements or other open space initiatives in Town. Every bit helps and no effort is too small.

Annual Fall Clean-Up

Conservation Commission Statistics for 2019:

Filing Fees Collected	$12,538.50
Public Hearings / Meetings Held *(INCLUDING CONTINUANCES)*	71
Notices of Intent Filed	27
Order of Conditions Issued / Denied / Withdrawn / Pending	23 / 0 / 2 / 5
Order of Conditions Appealed	0
Certificates of Compliance Issued	30
Requests for Determinations of Applicability	46
Negative Determination / Positive Determination / Withdrawn / Pending	46 / 1 / 1 / 0
Abbreviated Notice of Resource Area Delineation Issued / Pending	3 / 0
Extension Permits Issued / Denied	5 / 0
Emergency Certifications Issued	8
Enforcement Orders Issued / Violation Notices Issued	4 / 22
Acres of Land Acquired	0.0

Open Space, Housing, Transportation and Economic Development

As stated above, in 2019 Annual Town Meeting approved the Inclusionary Zoning By-law drafted by the Department which requires multi-family development of six or more units in the Central Business District and Neighborhood Mixed Use District to provide 15% of the units as affordable housing units. This requirement will help the Town work toward and maintain the state requirement of 10% affordable housing units overall.

A new Open Space Committee was established in 2019 to work on updating the Town's Open Space and Recreation Plan, a five-year plan that outlines open space goals and objectives. The Committee will work through 2020 to update the plan, which will be submitted to the state for approval. An approved plan makes the Town eligible for grant funding for trails and parks.

In 2019, the Lowell Street and Woburn Street Intersection and the Route 38 Roadway Improvement Project were placed on the State's Metropolitan Planning Organization (MPO) Transportation Improvement Plan (TIP) for construction funding in 2024 and 2023 respectively. As the Town's MPO contact, the Director will coordinate with other Town departments and advocate for advancement of these projects in the TIP process.

In 2019, the Wilmington Economic Development Committee (WEDC) was established. The WEDC's mission is "to be the proactive arm of the Town of Wilmington to the business community. We seek to collaborate with the residents, property owners and businesses to help promote an atmosphere conducive to smart economic growth by thoughtfully identifying and targeting key business sectors that complement the fabric of our community, are beneficial to the residents and create jobs."

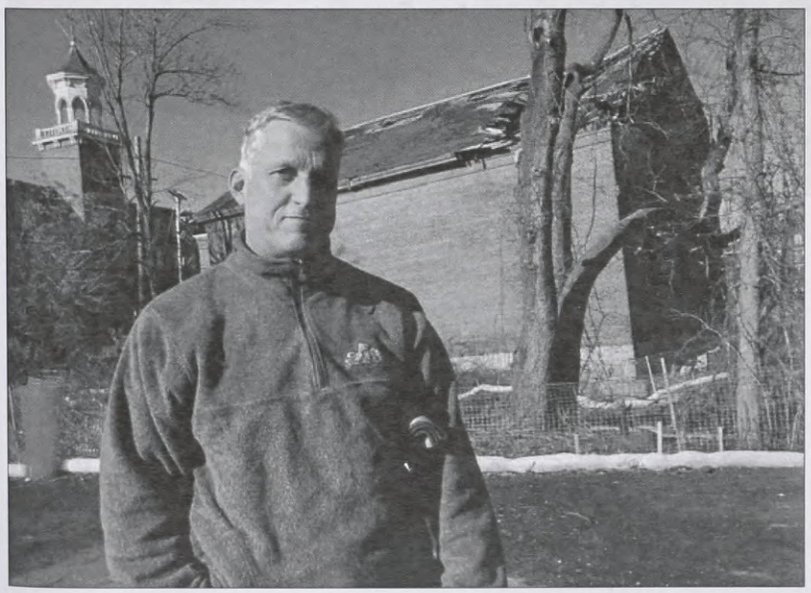
The WEDC serves as an advisory board and liaison between businesses and municipal government providing recommendations for planning and permitting processes that best serve the business and resident communities, while being consistent with the Town's Master Plan and being respectful of environmental and traffic considerations.

The WEDC meets monthly at Town Hall and any questions or comments can be emailed to the Committee through the WEDC webpage on the Town's website.

Nature Walk Led by Conservation Agent Ryan Hale

Middlesex Canal Commission

The Middlesex Canal Association and Middlesex Canal Commission proudly announce that construction has begun on a new Middlesex Canal Museum and Visitor Center at 2 Old Elm Street, North Billerica, Massachusetts.



The late Chairman of the Middlesex Canal Commission, Thomas Raphael, accepted the circa 1870 woolen mill storehouse in 2014 from William Donovan of Pace Industries. The building needed major renovation but sat by the Summit Pond – the highest point of the entire canal which provided 90% of the water to operate it. Never in our wildest dreams did we realize that the permitting process would take so long. We received the multi-paged Order of Conditions from the Billerica Conservation Commission on June 11, 2019.

Mark LaLumiere, the Billerica Building Commissioner, issued the Building Permit on October 15, 2019. We have operated a museum at 71 Faulkner Street, across the street from our new project, since 2001.

The Middlesex Canal Commission is composed of 1-2 members from each of nine towns through which the canal traversed. Wilmington marks the halfway point of the 27.3 mile route. Our new museum will serve as "home base".

The late Representative James R. Miceli served as our State liaison along with Senator Bruce Tarr. We are pleased that Representative David Robertson has agreed to serve in this capacity.

Wilmington has several good areas of canal. We are very pleased that Boy Scout Ian Jackson and his dad, in an Eagle Scout project, constructed a kiosk on Towpath Lane to mark the entrance to the best canal walk in Wilmington. This section was given to the MCA by the late Julia Fielding and her father Stanley Webber.

Inspector of Buildings

The office of the Inspector of Buildings is responsible for enforcing the Commonwealth of Massachusetts building, plumbing, gas and wiring codes. The office also enforces the Town of Wilmington Zoning By-laws and maintains all related records. In addition, all administrative tasks for the Board of Appeals are handled by this office.

The Inspector of Buildings is Al Spaulding; the Plumbing and Gas Inspector is Paul Raffi; the Wiring Inspector is Frederick Sutter. Toni LaRivee, who served as the clerk for the Building Inspector's office and the Board of Appeals retired after three decades of dedicated service. Kelly Malatesta serves as the new clerk for the Building Inspector's office and the Board of Appeals.

It is our responsibility to help people understand all codes, the Town's Zoning By-laws and how best to comply with those regulations. We also provide assistance to those who have questions about land and property in the town. If you have any questions, please do not hesitate to call or come and see us.

	2017		2018		2019
RESIDENTIAL	No.	Valuation	No.	Valuation	No.	Valuation
Single Family Dwellings	58	12,213,720	59	11,643,840	38	8,125,275
Additions	58	2,623,830	75	4,173,434	18	1,739,289
Remodeling	306	5,173,289	398	6,495,005	183	4,393,442
Utility Buildings	10	254,379	10	228,634	16	53,200
Pools	24	458,783	18	452,965	17	260,623
Miscellaneous	37	348,413	52	379,172	106	2,384,836
	493	21,072,414	612	23,373,050	378	16,956,665
COMMERCIAL						
New Buildings	0	0	2	46,494,991	1	1,850
Public Buildings	0	0	0	0	0	0
Residential Units	0	0	0	0	1	9,250
Additions	1	23,000	3	8,362,000	1	1,027,000
Fit-Ups	109	17,030,703	45	9,394,107	53	1,067,154,170
Utility Buildings	1	140,000	2	760,000	1	45,700
Signs	22	73,414	16	97,287	15	80,100
Miscellaneous	30	4,731,946	49	4,099,877	15	3,249,762
	163	21,999,063	117	69,208,262	87	1,071,567,832
TOTAL	656	43,071,477	729	92,581,312	465	1,088,524,497
REPORT OF FEES RECEIVED AND SUBMITTED TO TREASURER						
Building Permits	656	468,282.59	729	508,857.75	615	438,433.73
Wiring Permits	607	111,599.90	629	95,121.50	552	132,763.80
Gas Permits	314	19,919.00	356	21,930.00	353	23,694.00
Plumbing Permits	361	48,055.00	367	38,930.00	386	35,745.00
Sheet Metal	44	13,550.00	33	9,580.00	29	8,862.00
Cert. of Inspection	37	2,156.00	26	1,140.00	37	2,040.00
Occupancy	101	2,950.00	61	3,050.00	84	4,200.00
Copies	15	22.15	0	0	0	0.00
Industrial Elec. Permits	54	8,100.00	52	7,750.00	48	7,200.00
Board of Appeals Fees	30	3,300.00	19	1,900.00	20	2,000.00
	2,204	677,934.64	2,272	688,259.25	2,124	654,938.53

Board of Appeals

To acquire a Special Permit in accordance with §6.6.7.7 Ground Water Protection District for property located at 196 Ballardvale Street.

Granted

Case 2-19 MAPVALE, LLC Map R2, Parcel 7E

To acquire a Special Permit in accordance with §6.6.7.7 Ground Water Protection District for property located at 196 Ballardvale Street.

Granted

Case 3-19 M.T. Pokkets Realty Trust Map 45, Parcel 137

To acquire a Special Permit in accordance with §6.6.7.7 Ground Water Protection District for property located at 917 Main Street.

Granted

Case 4-19 Wilmington 4th of July Committee Map 52, Parcel 66

To acquire a Special Permit in accordance with §4.1.9 for a carnival for property located at 140 – 150 Middlesex Avenue.

Granted

Case 5-19 Antonio Scoppettuolo Map 88, Parcel 31

To acquire a Special Permit §6.1.6.4 to extend a nonconforming structure for property located at 26 Linda Road.

Granted

Case 6-19 Fordham Park, LLC Map 91, Parcel 121

To acquire a Special Permit in accordance with §6.6.7.7 for Ground Water Protection District for property located at 100 – 110 Fordham Road.

Granted

Case 7-19 Zachary Fahey Map 34, Parcel 7

To acquire a Special Permit in accordance with §6.1.6.4 to extend a nonconforming structure for property located at 84 Grove Avenue.

Granted

Case 8-19 Richard Langone Map 31, Parcel 52

To acquire a Special Permit in accordance with §6.1.6.4 to extend a nonconforming structure for property located at 38 Nassau Avenue.

Granted

Case 9-19 Michael Welch Map 62, Parcel 13

To acquire a Special Permit in accordance with §6.1.6.4 to extend a nonconforming structure for property located at 22 Grant Street.

Granted

Case 10-19 Michael Welch Map 88, Parcel 046

To acquire a Special Permit in accordance with §6.1.6.4 to extend a nonconforming structure for property located at 6 Pineridge Road.

Granted

Case 11-19 Gregg Roberts Map 88, Parcel 73

To acquire relief from the official map, MGL, Chapter 41, Section 81Y for property located at 16 Longview Road.

Granted

Case 12-19 Sheila and John Burke Map 58, Parcel 6

To acquire a Special Permit §6.1.6.4 to extend a nonconforming structure for property located at 623 Woburn Street.

Granted

Case 13-19 Seana Gifford Map 82, Parcel 36-136

To acquire a Special Permit §6.1.6.4 to extend a nonconforming structure for property located at 5 Ring Avenue.

Granted

Case 14-19 Patricia Robson Map 94, Parcel 63

To acquire a variance to build a utility garage for property located at 17 Hathaway Road.

Withdrawn without prejudice.

Case 15-19 Phillip P. Angelone, Jr. Map 100, Parcel 631

To acquire a Special Permit in accordance with §6.6.7.7 for the Ground Water Protection District for property located at 8 Freeport Drive.

Granted

Case 16-19 New House Investments, LLC Map 44, Parcel 181

To acquire a Special Permit §6.1.6.4 to extend a nonconforming structure for property located at 5 Faneuil Drive.

Granted

Case 17-19 Andrew Roya Map 44A, Parcel 11

To acquire a Special Permit in accordance with §6.1.6.4 to extend a nonconforming structure for property located at 7 Dorchester Street.

Granted

Case 18-19 Jeremy Nille Map 20, Parcel 105

To acquire a Special Permit §6.6.7.7 for the Ground Water Protection District for property located at One Andrew Street.

Granted

Case 19-19 Burnap Street Realty Trust Map 34, Parcel 114

To acquire a Special Permit §6.1.6.4 to extend a nonconforming structure for property located at 30 Burnap Street.

Granted

Case 20-19 Paul Catalano Map 100, Parcel 655

To acquire a Special Permit in accordance with §6.6.7.7 Ground Water Protection District for property located at 29 Freeport Drive.

Granted

Case 21-19 Debra Ann Goldberg, Trustee Map 84, Parcel 21

To acquire a Special Permit in accordance with §6.1.6.4 to extend a nonconforming structure for property located at 3 Royal Street.

Granted

Case 22-19 John and Cicely Sullivan Map 53, Parcel 10B

To acquire a variance for a front porch for property located at 2 King Street Extension.

Withdrawn without prejudice.

Constable

During the year the following notices and warrants were posted by the Constable in each of the six (6) precincts.

Annual Town Election and Town Meeting April 10

ANNUAL TOWN ELECTION – APRIL 27, 2019 WITH ACTION TAKEN THEREON

TO: THE CONSTABLE OF THE TOWN OF WILMINGTON

GREETINGS:

In the name of the Commonwealth of Massachusetts and in the manner prescribed in the By-laws of said Town, you are hereby directed to notify and warn the inhabitants of the Town qualified to vote in Town affairs to meet and assemble at the Boutwell School (Precincts 1 and 2), Wildwood School (Precincts 3 and 4) and the Town Hall Auditorium (Precincts 5 and 6), Saturday the twenty-seventh day of April, A.D. 2019 at 7:45 o'clock in the forenoon, the polls to be opened at 8:00 a.m. and shall be closed at 8:00 p.m. for the election of Town Officers:
ARTICLE 1. To bring in your votes on one ballot respectively for the following named offices to wit: Two Selectmen for the term of three years; one Selectman for the term of one year; three members of the School Committee for the term of three years; one member of the Regional Vocational Technical School Committee for the term of three years.

You are also hereby further required and directed to notify and warn the said inhabitants of the Town of Wilmington who are qualified to vote in elections and Town affairs therein to assemble subsequently and meet in the Town Meeting at the Wilmington High School Auditorium, Church Street, in said Town of Wilmington on Saturday the fourth day of May, A.D. 2019 at 10:30 a.m., then and there to act on the following articles:

In accordance with the above Warrant, the election was opened by the Town Clerk, Christine R. Touma-Conway, at the Town Hall, Assistant Town Clerk, Linda Golden, at the Boutwell School and Warden Susan McNamara at the Wildwood School.

All voting equipment was in place at each precinct. The checkers were prepared with their voting lists and everything was in readiness at 8:00 a.m. and the polls were declared open.

The results were as follows:

	Voted
BOARD OF SELECTMEN for a term of three years (vote for two)	
Gregory B. Bendel	1,837
Kevin A. Caira	1,721
Robert A. Fasulo, Jr.	876
Mark Francis Maselli	441
Daniel Patrick Murphy	70
Suzanne M. Sullivan	1,289
Write-in	9
Blanks	435
Total	6,678

BOARD OF SELECTMEN for a term of one year (vote for one)	
Kevin F. MacDonald	698
Daryn J. Marsh	349
Jomarie F. O'Mahony	1,972
Write-in	12
Blanks	308
Total	3,339

SCHOOL COMMITTEE for a three year term (vote for three)	
Jo Ellen Newhouse	2,377
Jesse L Fennelly	1,838
Jason G. Samaha	1,770
Write-in	19
Blanks	4,013
Total	10,017

REGIONAL VOCATIONAL TECHNICAL SCHOOL COMMITTEE for a three year term (vote for one)	
Robert G. Peterson	2,733
Write-in	16
Blanks	590
Total	3,339

The results of this election were ready at 8:30 p.m. and the elected officers present were sworn in to the faithful performance of their duties by the Town Clerk, Christine R. Touma-Conway. The total number of votes cast was 3,339 which represented 19.62% of Wilmington's 17,016 registered voters.

ANNUAL TOWN MEETING – MAY 4, 2019 WITH ACTION TAKEN THEREON

With a quorum present at 10:55 a.m. (150 by the Town of Wilmington By-Laws) Robert G. Peterson, Jr., Town Moderator, called the meeting to order and opened with the Pledge of Allegiance. This year the colors were presented by the Wilmington Minutemen.

The Moderator then asked for a moment of silence to recognize Wilmington's emergency personnel, its service men and women currently serving our nation in the hope that they would all return home safely, to those who have given their lives in service to our country, and to recognize departed town workers, representatives and members of committees and boards that had passed away during the past year, whose names he read. A moment of silence was observed for all. He then introduced our newly elected and re-elected town officials.

VOTED: Motion was moved by Selectman Michael V. McCoy, and seconded by John F. Doherty III, Finance Committee Chairperson, the Town of Wilmington Town Meeting voted that the Moderator dispense the reading of the Warrant and take up and make reference to each article by number. The Moderator declared the motion as passed.

ARTICLE 2. To hear reports of Committees and act thereon.

VOTED: Motion was moved to take no action by Selectman Jonathan R. Eaton, seconded by Mr. Doherty. The Town of Wilmington Town Meeting voted to take no action. The Moderator declared the motion as passed.

ARTICLE 3. To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow pursuant to any applicable statute a sum of money for the purpose of paying unpaid bills of previous years; or take any other action related thereto.

VOTED: Motion was moved by Selectman Kevin A. Caira, and seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted in the affirmative that Article 3 not be adopted. The Moderator declared the motion as passed.

All articles were approved by the Finance Committee and Planning Board unless otherwise noted.

ARTICLE 4. To see if the Town will vote to authorize the Treasurer/Collector, with the approval of the Selectmen, to enter into an agreement, under the provisions of Chapter 44, Section 53F of the Massachusetts General Laws, with one or more banks doing business in the Commonwealth of Massachusetts during Fiscal Year 2020 for a term not to exceed three years, which will permit the Town of Wilmington to maintain funds on deposit with such institutions in return for said institutions providing banking services; or take any other action related thereto.

Town Counsel Mark Reich, Esq. was called upon to explain that the particular kinds of accounts specified in MGL Chapter 44, Section 53F are called compensating balance agreements and those accounts are what this article is limited to.

Town Manager Jeffrey Hull explained that the Town has no such accounts currently.

VOTED: Motion was moved by Selectman Gregory B. Bendel and seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted in the affirmative that the Treasurer/Collector, with the approval of the Selectmen, be hereby authorized to enter into an agreement, under the provisions of Chapter 44, Section 53F of the Massachusetts General Laws, with one or more banks doing business in the Commonwealth of Massachusetts, during Fiscal Year 2020 and for a term not to exceed three years, which will permit the Town of Wilmington to maintain funds on deposit with such institutions in return for said institutions providing banking services. The Moderator declared the motion as passed.

ARTICLE 5. To see how much money the Town will appropriate for the expenses of the Town and the salaries of several Town Officers and Departments and determine how the same shall be raised, whether by taxation, transfer from available funds, or otherwise; or take any other action related thereto.

VOTED: Motion was moved by Mr. Doherty, and seconded by Theresa Manganelli, Finance Committee, the Town of Wilmington Town Meeting voted in the affirmative that the several and respective sums as recommended and presented by the Finance Committee be raised from the FY-20 tax levy and other general revenues of the Town, or by transfer from available funds as may be recommended by the Finance Committee, and be appropriated for the purpose set forth in Article #5, each budget category including General Government; Public Safety; Public Works; Community Development; Public Buildings; Human Services; Wilmington School Department; Shawsheen Valley Regional Vocational Technical High School District; Maturing Debt and Interest; Unclassified & Reserve and Statutory Charges to be taken up and voted on in the order they appear, subject to amendment, and each budget category not be open for reconsideration until the entire budget is voted. The Moderator declared the motion as passed.

GENERAL GOVERNMENT:

Selectmen – Legislative	
Salaries	5,412
Expenses	10,850
Total	16,262
Selectmen – Elections	
Salaries	29,283
Expenses	8,700
Total	37,983
Registrars of Voters	
Salaries	1,875
Expenses	8,700
Total	10,575
Finance Committee	
Salaries	2,100
Expenses	8,525
Total	10,625
Town Manager	
Salary – Town Manager	159,111
Other Salaries	396,131
Expenses	78,300
Total	633,542
Town Accountant	
Salary – Town Accountant	127,688
Other Salaries	132,430
Expenses	15,810
Furnishings & Equipment	400
Total	276,328
Information Technology	
Salary – Director	93,996
Other Salaries	144,529
Expenses	394,900
Furnishings & Equipment	69,000
Total	702,425
Treasurer/Collector	
Salary – Treasurer/Collector	118,229
Other Salaries	213,430
Expenses	33,195
Amt. Cert. Tax Title	27,000
Furnishings & Equipment	1,955
Total	393,809
Town Clerk	
Salary – Town Clerk	88,142
Other Salaries	112,572
Expenses	14,750
Total	215,464

Board of Assessors	
Salary – Principal Assessor	114,364
Other Salaries	102,919
Expenses	73,180
Appraisals & Inventory	45,925
ATB Costs	20,000
Furnishings & Equipment	1,800
Total	358,188
Town Counsel	
Legal Services	300,000
Expenses	7,500
Total	307,500
Permanent Building Committee	
Salaries	0
Expenses	0
Total	0
TOTAL GENERAL GOVERNMENT	2,962,701

VOTED: Motion was moved by Mr. Doherty, seconded by Ms. Manganelli, the Town of Wilmington Town Meeting voted in the affirmative to approve the Total General Government budget. The Moderator declared the motion as passed.

PUBLIC SAFETY	
Police	
Salary – Chief	141,500
Salary – Deputy Chief	121,313
Salary – Lieutenants	509,878
Salary – Sergeants	439,764
Salary – Patrolmen	2,422,751
Salary – Substance Abuse Coordinator	69,504
Salary – Clerical	147,673
Salary – Part Time	0
Salary – Overtime	625,000
Salary – Paid Holidays	100,000
Salary – Specialists	14,650
Salary – Night Shift Differential	59,332
Salary – Incentive	525,218
Sick Leave Buyback	40,593
Expenses	245,135
Furnishings & Equipment	24,750
Total	5,487,061
Fire	
Salary – Chief	134,537
Salary – Deputy Chief	96,075
Salary – Lieutenants	825,479
Salary – Privates	2,423,240
Salary – Clerk	42,384
Salary – Part Time	12,626
Salary – Overtime	1,200,000

Salary – Training Overtime	40,000
Salary – Scheduled Ambulance Overtime	0
Salary – Paid Holidays	158,660
Sick Leave Buyback	75,484
Salary – EMT & Incentive pay	20,786
Expenses	328,528
Furnishings & Equipment	54,600
Total	5,412,399
Public Safety Central Dispatch	
Personnel Services	715,695
Contractual Services	14,620
Materials & Supplies	3,750
Furnishings & Equipment	4,000
Total	738,065
Animal Control	
Salaries	60,878
Expenses	6,000
Furnishings & Equipment	4,500
Total	71,378
TOTAL PUBLIC SAFETY	11,708,903

Kevin MacDonald, 140 Andover Street, proposed "that the Fire Department budget be decreased by $281,440." The motion was seconded. After discussion, the Town of Wilmington Town Meeting voted against adopting the motion. The Moderator declared the motion as failed.

MAIN MOTION:

VOTED: Motion was moved by Mr. Doherty, seconded by Ms. Manganelli, the Town of Wilmington Town Meeting voted in the affirmative to approve the Total Public Safety budget. The Moderator declared the motion as passed.

PUBLIC WORKS	
PERSONNEL SERVICES	
Director	148,935
Administration – Full Time	452,552
Engineer – Full Time	374,324
Engineer – Part Time	12,740
Highway – Full Time	1,170,219
Highway – Overtime	78,529
Highway – Seasonal	18,000
Stream Maintenance – Seasonal	14,500
Tree – Full Time	205,182
Tree – Overtime	11,334
Parks/Grounds – Full Time	447,652
Parks/Grounds – Part Time	0
Parks/Grounds – Overtime	27,540
Cemetery – Full Time	144,163
Cemetery – Overtime	13,500
Snow & Ice – Extra Help/Overtime	211,332
Total	3,330,502

CONTRACTUAL SERVICES	
Engineer	0
Engineer – Training & Conference	6,000
Highway	94,840
Highway – Repair Town Vehicles	115,900
Highway – Training & Conference	2,000
Tree	11,000
Parks/Grounds	27,600
Cemetery	4,100
Road Machinery – Repair	80,000
Public Street Lights	163,100
Rubbish Collection & Disposal	2,017,239
Snow & Ice Repairs	18,730
Snow & Ice Misc. Services	185,000
Total	2,725,509
MATERIALS & SUPPLIES	
Engineer	4,800
Highway	39,500
Highway – Construction Supplies & Roadway Improvements	82,000
Highway – Gas, Oil, Tires (other)	188,194
Highway – Gas, Oil, Tires (DPW)	122,934
Stream Maintenance – Expenses	1,000
Tree	8,000
Parks/Grounds	96,100
Cemetery	13,650
Drainage Projects	65,000
Snow & Ice – Sand & Salt	267,735
Snow & Ice – Tools & Equipment	6,000
Total	894,913
FURNISHINGS & EQUIPMENT	95,500
Total	7,046,424
SEWER	
Personnel	92,841
Maintenance & Operations	96,426
Total	189,267
TOTAL PUBLIC WORKS	7,235,691

VOTED: Motion was moved by Mr. Doherty, seconded by Ms. Manganelli, the Town of Wilmington Town Meeting voted in the affirmative to approve the Total Public Works budget. The Moderator declared the motion as passed.

5A

VOTED: Motion was moved by Mr. Doherty, seconded by Ms. Manganelli, the Town of Wilmington Town Meeting voted in the affirmative that the sum of Seven Million Two Hundred Thirty-Five Thousand Six Hundred Ninety-One Dollars ($7,235,691) be appropriated for the Department of Public Works; and to meet this appropriation Twenty Thousand Dollars ($20,000) be transferred from the Sale of Cemetery Lots Account and the sum of Twenty Thousand Dollars ($20,000) be

transferred from Interest Cemetery Trust Funds and that both amounts be applied to the line item Personnel Services Cemetery – Full Time and that the balance of Seven Million One Hundred Ninety-Five Thousand Six Hundred Ninety-One Dollars ($7,195,691) be raised from the FY-20 tax levy and other general revenues of the Town. The Moderator declared the motion as passed.

COMMUNITY DEVELOPMENT	
Board of Health	
Salary – Director	98,719
Other Salaries	109,596
Expenses	35,000
Mental Health	0
Total	243,315
Planning & Conservation	
Salary – Director	95,382
Other Salaries	235,242
Expenses	23,000
Furnishings & Equipment	1,600
Total	355,224
Building Inspector/Board of Appeals	
Salary – Building Inspector	93,430
Other Salaries	107,585
Expenses	5,250
Furnishings & Equipment	0
Total	206,265
TOTAL COMMUNITY DEVELOPMENT	804,804

VOTED: Motion was moved by Mr. Doherty, seconded by Ms. Manganelli, the Town of Wilmington Town Meeting voted in the affirmative to approve the Total Community Development budget. The Moderator declared the motion as passed.

PUBLIC BUILDINGS	
Salary – Superintendent	134,305
Other Salaries	3,016,562
Overtime	55,000
Part Time Seasonal	17,600
Heating Fuel	945,500
Electricity	220,000
Utilities	31,500
Expenses	845,500
TOTAL PUBLIC BUILDINGS	5,265,967

VOTED: Motion was moved by Mr. Doherty, seconded by Ms. Manganelli, the Town of Wilmington Town Meeting voted in the affirmative to approve the Total Public Buildings budget. The Moderator declared the motion as passed.

HUMAN SERVICES	
Veterans' Aid & Benefits	
Veterans' Agent	86,508
Other Salaries Part Time	77,584
Expenses	3,550
Assistance – Veterans	350,000
Total	517,642

Library	
Salary – Director	101,363
Other Salaries	850,300
Merrimack Valley Consortium	38,131
Expenses	195,589
Furnishings & Equipment	6,453
Total	1,191,836
Recreation	
Salary – Director	76,164
Other Salaries	56,419
Expenses	5,800
Total	138,383
Elderly Services	
Salary – Director	91,404
Other Salaries	176,233
Expenses	45,235
Total	312,872
Historic Commission	
Salaries	25,983
Expenses	6,750
Total	32,733
TOTAL HUMAN SERVICES	2,193,466

VOTED: Motion was moved by Mr. Doherty, seconded by Ms. Manganelli, the Town of Wilmington Town Meeting voted in the affirmative to approve the Total Human Services budget. The Moderator declared the motion as passed.

SCHOOLS	
Wilmington School Department	41,939,603

VOTED: Motion was moved by Mr. Doherty, seconded by Ms. Manganelli, the Town of Wilmington Town Meeting voted in the affirmative to approve the total Wilmington School budget. The Moderator declared the motion as passed.

Shawsheen Valley Regional Technical	
High School District	4,647,564

VOTED: Motion was moved by Mr. Doherty, seconded by Ms. Manganelli, the Town of Wilmington Town Meeting voted in the affirmative to approve the Shawsheen Valley Regional Technical High School District budget. The Moderator declared the motion as passed.

TOTAL SCHOOLS	46,587,167
MATURING DEBT & INTEREST	
Schools	3,092,350
Public Safety	185,450
General Government	475,275
Sewer	123,620

Water	248,220
Interest on Anticipation Notes &	
Authorization Fees & Misc Debt	130,000
TOTAL MATURING DEBT & INTEREST	4,254,915

5B

VOTED: Motion was moved by Mr. Doherty, seconded by Ms. Manganelli, the Town of Wilmington Town Meeting voted in the affirmative that the sum of Four Million Two Hundred Fifty-Four Thousand Nine Hundred Fifteen Dollars ($4,254,915) be appropriated for Maturing Debt and Interest; and to meet this appropriation, the sum of Two Hundred Forty-Eight Thousand Two Hundred Twenty Dollars ($248,220) be transferred from Water Department Available Funds and be applied to the line item Maturing Debt and Interest – Water and that the sum of Eighty-Two Thousand Dollars ($82,000) be transferred from Water Department Available Funds and be applied to the line item Maturing Debt and Interest, Authorization Fees and Miscellaneous Debt, and that the balance of Three Million Nine Hundred Twenty-Four Thousand Six Hundred Ninety-Five Dollars ($3,924,695) be raised from the FY-20 tax levy and other general revenues of the Town. The Moderator declared the motion as passed.

UNCLASSIFIED & RESERVE	
Insurance	914,000
Employee Health & Life Insurance	13,000,000
Employee Retirement Unused Sick Leave	220,000
Medicare Employer's Contribution	825,000
Salary Adjustments & Additional Costs	848,595
Local Transportation/Training & Conference	5,000
Out of State Travel	7,000
Annual Audit	36,000
Ambulance Billing	43,000
Town Report & Calendar	7,500
Professional & Technical Services	125,000
Reserve Fund	1,200,000
TOTAL UNCLASSIFIED AND RESERVE	17,231,095

5C

VOTED: Motion was moved by Mr. Doherty, seconded by Ms. Manganelli, the Town of Wilmington Town Meeting voted in the affirmative that the sum of Seventeen Million Two Hundred Thirty-One Thousand Ninety-Five Dollars ($17,231,095) be appropriated for Unclassified and Reserve of which the sum of One Hundred Eighteen Thousand Twenty-Four Dollars ($118,024) be transferred from Water Department Available Funds and be applied to the Unclassified and Reserve – Insurance Account; and that the sum of Two Hundred Ninety-Nine Thousand Dollars ($299,000) be transferred from Water Department Available Funds and be applied to the Unclassified and Reserve – Employee Life and Health Insurance Account; and that the sum of Eleven Thousand Nine Hundred Sixty-Three Dollars ($11,963) be transferred from Water Department Available Funds and be applied to the Unclassified and Reserve – Medicare Employee's Contribution Account; and that the remaining balance of Sixteen Million Eight Hundred Two Thousand One Hundred Eight Dollars ($16,802,108) be raised from the FY-20 tax levy and other general revenues of the Town. The Moderator declared the motion as passed.

TOTAL MUNICIPAL GOVERNMENT	51,657,542

STATUTORY CHARGES	
Current Year Overlay	900,000
Retirement Contributions	7,080,174
Offset Items	26,713
Mass. Bay Transportation Authority	533,054
MAPC (Ch 688 of 1963)	12,602
RMV Non-Renewal Surcharge	17,480
Metro Air Pollution Control District	8,447
Mosquito Control Program	68,844
M.W.R.A. Sewer Assessment	3,059,086
Special Education	8,280
School Choice	68,004
Charter Schools	84,240
Essex County Tech Institute	186,666
TOTAL STATUTORY CHARGES	12,053,590

5D
VOTED: Motion was moved by Mr. Doherty, seconded by Ms. Manganelli, the Town of Wilmington Town Meeting voted in the affirmative that the sum of Twelve Million Fifty-Three Thousand Five Hundred Ninety Dollars ($12,053,590) be appropriated for Statutory Charges of which the sum of Eight Hundred Eight Thousand Nine Hundred Forty-One Dollars ($808,941) be transferred from Water Department Available Funds and be applied to the Statutory Charges –Retirement Contributions Account; and that the remaining balance of Eleven Million Two Hundred Forty-Four Thousand Six Hundred Forty-Nine Dollars ($11,244,649) be raised from the FY-20 tax levy and other general revenues of the Town. The Moderator declared the motion as passed.

TOTAL	110,298,299
Proposed Capital Outlay & Warrant Articles	9,160,500
TOTAL PROPOSED BUDGET	119,458,799

ARTICLE 6. To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow pursuant to any applicable statute a sum of money for the purchase of new and/or replacement capital equipment, including but not limited to the following items, and further to authorize the sale, trade-in, conveyance or other disposition of any equipment being so replaced, such funds to be spent by the town department, so indicated, with the approval of the Town Manager and, to the extent set forth in Chapter 592 of the Acts of 1950, the Board of Selectmen, as follows:

Police Department
Purchase of five (5) replacement police cruisers.

VOTED: Motion was moved by Selectman Jomarie O'Mahony, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted in the affirmative that Two Hundred Fifty Thousand Dollars ($250,000) be raised and appropriated from the FY-20 tax levy and other general revenues of the town to be spent by the Town Manager for the purchase of five (5) replacement police cruisers for the Police Department and further, the sale, trade in or other disposition, if any, of said replaced vehicles is hereby authorized. The Moderator declared the motion as passed.

Fire Department
Purchase of one (1) replacement vehicle for Deputy Fire Chief.

VOTED: Motion was moved by Mr. McCoy, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted in the affirmative that Fifty-Eight Thousand Dollars ($58,000) be raised and appropriated from the FY-20 tax levy and other general revenues of the town to be spent by the Town Manager for the purchase of vehicle for Deputy Fire Chief and further, the sale, trade in or other disposition, if any, of said replaced vehicles be hereby authorized. The Moderator declared the motion as passed.

Department of Public Works
Purchase of one (1) heavy duty 75 foot bucket truck to be assigned to the Tree Division.

VOTED: Motion was moved by Mr. Eaton, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted in the affirmative that One Hundred Eighty Thousand Dollars ($180,000) be raised and appropriated from the FY-20 tax levy and other general revenues of the town to be spent by the Town Manager for the purchase of one (1) heavy duty 75 foot bucket truck for the Department of Public Works and further, the sale, trade in or other disposition, if any, of said replaced vehicles be hereby authorized. The Moderator declared the motion as passed.

Department of Public Works
Purchase of one (1) heavy duty ¾ ton pickup truck with plow to be assigned to the Parks and Grounds Division.

VOTED: Motion was moved by Mr. Caira, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted in the affirmative that Forty Thousand Dollars ($40,000) be raised and appropriated from the FY-20 tax levy and other general revenues of the town to be spent by the Town Manager for the purchase of one (1) heavy duty ¾ ton pickup truck with plow for the Department of Public Works Parks and Grounds Division and further, the sale, trade in or other disposition, if any, of said replaced vehicle be hereby authorized. The Moderator declared the motion as passed.

Department of Public Works
Purchase of one (1) heavy duty ¾ ton pickup truck with plow to be assigned to the Highway Division.

VOTED: Motion was moved by Mr. Bendel, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted in the affirmative that Forty Thousand Dollars ($40,000) be raised and appropriated from the FY-20 tax levy and other general revenues of the town to be spent by the Town Manager for the purchase of one (1) heavy duty ¾ ton pickup truck with plow for the Department of Public Works Highway Division and further, the sale, trade in or other disposition, if any, of said replaced vehicle be hereby authorized. The Moderator declared the motion as passed.

Department of Public Works
Purchase of one (1) heavy duty one ton pickup truck with plow to be assigned to the Cemetery Division.

VOTED: Motion was moved by Ms. O'Mahony, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted in the affirmative that Seventy-Two Thousand Dollars ($72,000) be raised and appropriated from the FY-20 tax levy and other general revenues of the town to be spent by the Town Manager for the purchase of one (1) heavy duty one ton pickup truck with plow for the Department of Public Works Cemetery Division and further, the sale, trade in or other disposition, if any, of said replaced vehicle be hereby authorized. The Moderator declared the motion as passed.

ARTICLE 7. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the upgrade of cameras in the Booking Room and Evidence Room at the Public Safety Building; or take any other action related thereto.

VOTED: Motion was moved by Mr. McCoy, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted in the affirmative that Thirty-One Thousand Dollars ($31,000) be raised and appropriated from the FY-20 tax levy and other general revenues of the Town to be spent by the Town Manager for the upgrade of cameras in the Booking Room and the Evidence Room at the Public Safety Building. The Moderator declared the motion as passed.

ARTICLE 8. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money to replace the fire alerting system at the Public Safety Building; or take any other action related thereto.

VOTED: Motion was moved by Mr. Eaton, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted in the affirmative that One Hundred Seventy-Five Thousand Dollars ($175,000) be raised and appropriated from the FY-20 tax levy and other general revenues of the Town to be spent by the Town Manager for the replacement of the fire alerting system at the Public Safety Building. The Moderator declared the motion as passed.

ARTICLE 9. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the replacement of a new higher efficiency duel fuel fired furnace at the Wilmington Memorial Library; or take any other action related thereto.

VOTED: Motion was moved by Mr. Caira, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted in the affirmative that One Hundred Eighty-Five Thousand Dollars ($185,000) be appropriated from Available Funds "Free Cash" to be spent by the Town Manager for the replacement of a new higher efficiency duel fuel fired furnace at the Wilmington Memorial Library. The Moderator declared the motion as passed.

ARTICLE 10. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the replacement of a portion of lighting with LED fixtures at the West Intermediate School; or take any other action related thereto.

VOTED: Motion was moved by Mr. Bendel, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted in the affirmative that One Hundred Thousand Dollars ($100,000) be raised and appropriated from the FY-20 tax levy and other general revenues of the Town to be spent by the Town Manager for the replacement of lighting with LED fixtures at the West Intermediate School. The Moderator declared the motion as passed.

ARTICLE 11. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the reconstruction of a portion of the parking lot at the Woburn Street School; or take any other action related thereto.

VOTED: Motion was moved by Ms. O'Mahony, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted in the affirmative that One Hundred Fifty-Five Thousand Dollars ($155,000) be raised and appropriated from the FY-20 tax levy and other general revenues of the Town to be spent by the Town Manager for the reconstruction of a portion of the parking lot at the Woburn Street School. The Moderator declared the motion as passed.

ARTICLE 12. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the conversion from underground fuel tanks to aboveground fuel tanks at the Department of Public Works; or take any other action related thereto.

VOTED: Motion was moved by Mr. McCoy, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted in the affirmative that Five Hundred Sixty-Six Thousand Dollars ($566,000) be raised and appropriated from Available Funds "Free Cash" to be spent by the Town Manager for the conversion from underground fuel tanks to aboveground fuel tanks at the Department of Public Works. The Moderator declared the motion as passed.

ARTICLE 13. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the construction of a sidewalk on Shady Lane Drive approximately one half the distance; or take any other action related thereto.

VOTED: Motion was moved by Mr. Eaton, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted in the affirmative that Eighty-Four Thousand Dollars ($84,000) be raised and appropriated from the FY-20 tax levy and other general revenues of the Town to be spent by the Town Manager for the construction of a sidewalk on Shady Lane Drive approximately one half the distance. The Moderator declared the motion as passed.

ARTICLE 14. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the installation of 2,300 linear feet of granite curbing on Middlesex Avenue from Federal Street to First Avenue; or take any other action related thereto.

VOTED: Motion was moved by Mr. Caira, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted in the affirmative that Fifty Thousand Dollars ($50,000) be raised and appropriated from the FY-20 tax levy and other general revenues of the Town to be spent by the Town Manager for the installation of 2,300 linear feet of granite curbing on Middlesex Avenue from Federal Street to First Avenue. The Moderator declared the motion as passed.

ARTICLE 15. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money to comply with the Municipal Separate Storm Sewer Systems (MS4) requirement as part of the National Pollutant Discharge Elimination System (NPDES); or take any other action related thereto.

VOTED: Motion was moved by Mr. Bendel, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted in the affirmative that Ten Thousand Dollars ($10,000) be raised and appropriated from the FY-20 tax levy and other general revenues of the Town to be spent by the Town Manager to comply with the Municipal Separate Storm Sewer Systems (MS4) requirement as part of the National Pollutant Discharge Elimination System (NPDES). The Moderator declared the action as passed.

ARTICLE 16. To see if the Town will vote to continue its participation in the Massachusetts Water Resource Authority financial assistance program which provides grants and interest free loans for the purpose of funding an infiltration and inflow reduction and sewer system rehabilitation program and to authorize the Selectmen and/or Town Manager to accept said grants and to execute documents relative to the interest free loans as may be required; and further to appropriate said funds for engineering services, construction or reconstruction of sewers, sewerage systems and sewage disposal facilities and appurtenances and to determine how the same shall be raised whether by taxation, transfer or borrowing or any combination thereof; or take any other action related thereto.

VOTED: Motion was moved by Ms. O'Mahony and second by Mr. Doherty, by teller vote the Town of Wilmington Town Meeting voted 89 in favor and zero in opposition, that the sum of Eight Hundred Fifty-Six Thousand Dollars ($856,000) be raised and appropriated from the FY-20 tax levy and other general revenues of the Town to pay costs of engineering services, construction or reconstruction of sewers, sewerage systems and sewage disposal facilities and appurtenances as part of an infiltration and inflow reduction and sewer system rehabilitation program to be undertaken as part of the Massachusetts Water Resource Authority's financial assistance program which provides grants and interest free loans for such purpose, and that to meet this appropriation the Treasurer, with the approval of the Selectmen, is authorized to borrow said amount under and pursuant to M.G.L. Chapter 44, Section 7(1), or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore. The Massachusetts Water Resource Authority's financial assistance program for the purpose of funding an infiltration and inflow reduction and sewer system rehabilitation program consists of grants in the amount of 75% of eligible project costs, and interest free loans in the amount of 25% of eligible project costs. The Selectmen and/or Town Manager are authorized to accept said grants to execute documents relative to the interest free loans as may be required. Of the total amount appropriated by this vote, Four Hundred Twenty-Eight Thousand Dollars ($428,000) may be expended in the fiscal year commencing July 1, 2018, and Four Hundred Twenty-Eight Thousand Dollars ($428,000 may be expended in the fiscal year commencing July 1, 2019. The total amount authorized to be borrowed by this vote shall be reduced to the extent of any grants received by the Town on account of this project. Further, any premium received upon the sale of the bonds or notes, less the cost of preparing, issuing and marketing them, and any accrued interest received upon the delivery of the bonds or notes shall be applied to the costs of the project being financed by the bonds or notes and to reduce the amount authorized to be borrowed for the project by like amount.

ARTICLE 17. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the replacement of laptop and desktop computers at the North Intermediate School and West Intermediate School; or take any other action related thereto.

VOTED: Motion was moved by Ms. Jennifer Bryson, School Committee Chairperson, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted in the affirmative that One Hundred Thousand Dollars ($100,000) be raised and appropriated from the FY-20 tax levy and other general revenues of the Town to be spent by the Superintendent of Schools with the approval of the School Committee for the replacement of laptop and desktop computers at the North Intermediate School and West Intermediate School. The Moderator declared the article as passed.

ARTICLE 18. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the replacement of existing projectors and interactive whiteboards at the Wilmington Middle School; or take any other action related thereto.

VOTED: Motion was moved by Ms. Bryson, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted in the affirmative that One Hundred Eighty Thousand Dollars ($180,000) be raised and appropriated from the FY-20 tax levy and other general revenues of the Town to be spent by the Superintendent of Schools with the approval of the School Committee for the replacement of existing projectors and interactive whiteboards at the Wilmington Middle School. The Moderator declared the article as passed.

ARTICLE 19. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the first phase of a two-phase project to upgrade the PA system at the Early Childhood Centers, Elementary and Intermediate Schools; or take any other action related thereto.

VOTED: Motion was moved by Ms. Bryson, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted in the affirmative that Thirty Thousand Dollars ($30,000) be raised and appropriated from the FY-20 tax levy and other general revenues of the Town to be spent by the Superintendent of Schools with the approval of the School Committee for the first phase of a two-phase project to upgrade the PA system at the Early Childhood Centers, Elementary and Intermediate Schools. The Moderator declared the article as passed.

ARTICLE 20. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the purchase of a new data center for the school district; or take any other action related thereto.

VOTED: Motion was moved by Ms. Bryson, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted in the affirmative that One Hundred Thousand Dollars ($100,000) be raised and appropriated from the FY-20 tax levy and other general revenues of the Town to be spent by the Superintendent of Schools with the approval of the School Committee for the purchase of a new data center for the school district. The Moderator declared the article as passed.

ARTICLE 21. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the multi-year replacement of Chromebooks and Chromebook Carts for the Wilmington Public Schools; or take any other action related thereto.

VOTED: Motion was moved by Ms. Bryson, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted in the affirmative that Twenty Thousand Dollars ($20,000) be raised and appropriated from the FY-20 tax levy and other general revenues of the Town to be spent by the Superintendent of Schools with the approval of the School Committee for the multi-year replacement of Chromebook and Chromebook Carts for the Wilmington Public Schools. The Moderator declared the article as passed.

ARTICLE 22. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money to upgrade the wireless system at the Wilmington Middle School; or take any other action related thereto.

VOTED: Motion was moved by Ms. Bryson, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted in the affirmative that One Hundred Thousand Dollars ($100,000) be raised and appropriated from the FY-20 tax levy and other general revenues of the Town to be spent by the Superintendent of Schools with the approval of the School Committee for the upgrade of the wireless system at the Wilmington Middle School. The Moderator declared the article as passed.

ARTICLE 23. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the replacement of laboratory computers at the Wilmington Middle School; or take any other action related thereto.

VOTED: Motion was moved by Ms. Bryson, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted in the affirmative that Seventy-Five Thousand Dollars ($75,000) be raised and appropriated from the FY-20 tax levy and other general revenues of the Town to be spent by the Superintendent of Schools with the approval of the School Committee for the replacement of laboratory computers at the Wilmington Middle School. The Moderator declared the article as passed.

ARTICLE 24. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money to deposit in the Other Post Employment Liability Trust Fund established in accordance with M.G.L. Chapter 32B, Section 20; or take any other action related thereto.

VOTED: Motion was moved by Mr. McCoy, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted in the affirmative that One Million Dollars ($1,000,000) be raised and appropriated from the FY-20 tax levy and other general revenues of the Town to be deposited in the "Other Post Employment Benefits Liability Trust Fund" in accordance with M.G.L. Chapter 32B, Section 20. The Moderator declared the article as passed.

ARTICLE 25. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money to deposit into the "Capital Stabilization Fund" as established by vote on Article 23 at the April 27, 1991 Annual Town Meeting; or take any other action related thereto.

VOTED: Motion was moved by Mr. Eaton, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted in the affirmative that Four Million Dollars ($4,000,000) be appropriated from Available Funds "Free Cash" to be deposited in the "Capital Stabilization Fund" as established by vote on Article 23 at the April 27, 1991 Annual Town Meeting. The Moderator declared the article as passed.

ARTICLE 26. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money to deposit in the "Employee Retirement Benefits" stabilization fund as established by vote on Article 24 of the May 3, 2014 Annual Town Meeting; or take any other action related thereto.

VOTED: Motion was moved by Mr. Caira, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted in the affirmative that Five Hundred Thousand Dollars ($500,000) be raised and appropriated from the FY-20 tax levy and other general revenues of the Town for deposit in the "Employee Retirement Benefits Stabilization Fund" as established by vote on Article 24 at the May 3, 2014 Annual Town Meeting. The Moderator declared the article as passed.

ARTICLE 27. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money to pay the Middlesex Retirement System in addition to the annual assessment or take any other action related thereto.

VOTED: Motion was moved by Mr. Bendel, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted in the affirmative that One Million Dollars ($1,000,000) be raised and appropriated from the FY-20 tax levy and other general revenues of the Town for payment to the Middlesex Retirement System in addition to the annual assessment. The Moderator declared the article as passed.

ARTICLE 28. To see what sum the Town will vote to transfer into various line items of the Fiscal Year 2019 budget from other line items of said budget and from other available funds; or take any other action related thereto.

VOTED: Motion was moved by Ms. O'Mahony, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted in the affirmative that Six Hundred Ninety-Seven Thousand Dollars ($697,000) be transferred from the following fiscal year 2019 accounts:

Unclassified – Employee Health & Life Insurance	$ 697,000

to the following fiscal year 2019 accounts in the following amounts:

Fire, Personnel Services – Overtime	$ 325,000
Public Works, Personnel Services – Snow & Ice, Extra Help/Overtime	72,000
Unclassified – Salary Adjustments & Additional Costs	150,000
Unclassified – Reserve Fund	150,000
Total	$ 697,000

The Moderator declared the article as passed.

ARTICLE 29. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for funding of a Fourth of July celebration; or take any other action related thereto.

VOTED: Motion was moved by Mr. McCoy, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted in the affirmative that the sum of Fifty Thousand Dollars ($50,000) be appropriated from the FY-20 tax levy and other general revenues of the Town to be spent by the Town Manager for the funding of a Fourth of July celebration. The Moderator declared the article as passed.

ARTICLE 30. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the observance of Memorial Day and Veterans' Day; or take any other action related thereto.

VOTED: Motion was moved by Mr. Eaton, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted in the affirmative that Eight Thousand Dollars ($8,000) be raised and appropriated from the FY-20 tax levy and other general revenues of the Town to be spent by the Town Manager for the observance of Memorial Day and Veterans' Day. The Moderator declared the article as passed.

ARTICLE 31. To see if the Town will vote to accept the provisions of General Law Chapter 59, section 5, clause 17F, as inserted by section 10 of Chapter 218 of the Acts of 2018, to allow for an annual increase in the amount of the exemption granted under General Law Chapter 59, section 5, clause 17D (Over seventy, surviving minors and surviving spouses) by one-hundred percent (100%) of the US Department of Labor, Consumer Price Index adjustment as determined by the Commissioner of Revenue for such year, the amount of such increase to the exemption presently being $175, such increased exemption to be available on or after July 1, 2019; or take any other action related thereto.

VOTED: Motion was moved by Mr. Caira, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted in the affirmative to accept the provisions of General Law Chapter 59, section 5, clause 17F, as inserted by section 10 of Chapter 218 of the Acts of 2018, to allow for an annual increase in the amount of the exemption granted under General Law Chapter 59, section 5, clause 17D (Over seventy, surviving minors and surviving spouses) by one-hundred percent (100%) of the US Department of Labor, Consumer Price Index adjustment as determined by the Commissioner of Revenue for such year, the amount of such increase to the exemption presently being $175, such increased exemption to be available on or after July 1, 2019. The Moderator declared the article as passed.

ARTICLE 32. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute the sum of $750.00 each (a total of $1,500) for the purpose of renewing under the authority of Section 9 of Chapter 40 of the General Laws as amended, the lease of:

a. Veterans of Foreign Wars Clubhouse for the purpose of providing suitable headquarters for the Nee-Ellsworth Post 2458 of the Veterans of Foreign Wars of the United States;

b. American Legion Clubhouse, Inc. for the purpose of providing suitable headquarters for the Wilmington Post 136 of the American Legion;

or take any other action related thereto.

VOTED: Motion was moved by Mr. Bendel, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted in the affirmative that <u>One Thousand Five Hundred ($1,500)</u> be raised and appropriated from the FY-20 tax levy and other general revenues of the Town to be spent by the Town Manager for the purpose of renewing, under the authority of Section 9 of Chapter 40 of the general Laws as amended, the lease of:

a. Veterans of Foreign Wars Clubhouse for the purpose of providing suitable headquarters for the Nee-Ellsworth Post 2458 of the Veterans of Foreign Wars of the United States;

b. American Legion Clubhouse, Inc. for the purpose of providing suitable headquarters for the Wilmington Post 136 of the American Legion.

The Moderator declared the article as passed.

ARTICLE 33. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to operate the Public Rink enterprise; or take any other action related thereto.

VOTED: Motion was moved by Ms. O'Mahony, seconded by Mr. Doherty, by teller vote the Town of Wilmington Town Meeting voted 71 in favor and 20 in opposition that <u>Five Hundred Twenty-Six Thousand Dollars ($526,000)</u> be appropriated from departmental receipts to be spent by the Town Manager for the purpose of operating the Public Rink Enterprise.

<u>Random Selection begins:</u>

ARTICLE 34. (drawn #34) To see if the Town will vote to accept as public ways the following described streets, as recommended by the Planning Board and laid out by the Selectmen (Massachusetts General Laws Ch. 41 and Ch. 82 as amended) and shown on certain Definitive Subdivision plans approved in accordance with "Rules and Regulations Governing the Subdivision of Land in the Town of Wilmington, Massachusetts," which plans are recorded at the Middlesex North Registry of Deeds and copies of which are on file in the office of the Town Clerk; and to authorize the Selectmen to acquire by purchase, gift or eminent domain such land and slope, drainage and other easements as may be necessary to effectuate the purpose of this Article; and further to raise and appropriate, transfer from available funds, or borrow pursuant to any applicable statute a sum of money to be spent by the Town Manager with the approval of the Board of Selectmen for such purposes.

Mink Run Road – A certain parcel of land known as "Mink Run Road" also shown on a plan entitled "Street Acceptance Plan of Land in Wilmington, Massachusetts prepared for Mink Run Realty, LLC" prepared by LJR Engineering, Inc. dated November 26, 2018 to be recorded herewith and as further described below:

Beginning at iron pipe at the northeasterly side of Hopkins Street running S46°24'58"W 276.16 feet to a point of beginning;
thence running S46°24'58"W 112.03 feet to a point;
thence along a curve of 30.00 feet radius, 52.84 feet to a point;
thence running N54°30'00"W 166.84 feet to a point;
thence running a curve of 268.00 feet radius, 139.54 feet to point;
thence running N24°40'00"W 146.00 feet to a point;
thence along a curve of 435.00 feet radius, 195.50 feet to point;
thence running N50°25'00"W 89.84 feet to a point;
thence along a curve of 30.00 feet radius, 25.39 feet to point;
thence along a curve of 53.00 feet radius, 89.72 feet to point;
thence along a curve of 30.00 feet radius, 25.39 feet to point;
thence running N50°25'00"W 160.84 feet to a point;
thence along a curve of 285.00 feet radius, 209.56 feet to point;
thence running S87°27'15"W 37.04 feet to a point;
thence running N36°29'18"E 64.35 feet to a point;
thence along a curve of 335.00 feet radius, 242.84 feet to point;
thence running S50°25'00"E 160.84 feet to a point;
thence along a curve of 30.00 feet radius, 25.39 feet to point
thence along a curve of 53.00 feet radius, 83.25 feet to point
thence along a curve of 58.53 feet radius, 42.39 feet to point;
thence running S50°25'00"E 6.55 feet to a point;
thence running S50°25'00"E 71.55 feet to a point;
thence along a curve of 485.00 feet radius, 217.97 feet to point;
thence running S24°40'00"E 146.00 feet to a point;
thence along a curve of 218.00 feet radius, 113.51 feet to point;
thence running S54°30'00"E 188.05 feet to a point;
thence along a curve of 30.00 feet radius, 41.41 feet to the point of beginning.

Said Mink Run Road containing 69,674 square feet, more or less, according to said plan.

Pomfret Road – A certain parcel of land known as "Pomfret Road" also shown on a plan entitled "Street Acceptance Plan of Land in Wilmington, Massachusetts prepared for the Town of Wilmington" prepared by LJR Engineering, Inc. dated January 15, 2019 to be recorded herewith and as further described below:

Beginning at a concrete bound located at the northwesterly corner of land now or formerly of Michelle and Christopher Getchell and land now or formerly of Charles F. Fleming, thence running by said land of Getchell and Fleming S56°13'30"E eighty-five and 49/100 (85.49) feet to the northerly side of Pomfret Road and the point of beginning;

thence running N34°10'44"E two hundred sixty-seven and 43/100 (267.43) feet along the northerly side of Pomfret Road and land of said Getchell and land now or formerly of Brian F. Connolly, to a point at the intersection of Pomfret Road and Bernstein Road;

thence running S55°59'21"E forty and 00/100 (40.00) feet along the southerly side of Bernstein Road to an iron rod at land now or formerly of Elizabeth Costa;

thence running S34°10'44"W two hundred sixty-seven and 26/100 (267.26) feet by the southerly side of Pomfret Road and land of said Costa and land now or formerly of Michael P. Collins to an iron pipe at land now or formerly of said Fleming;

thence running N56°13'30"W forty and 00/100 (40.00) feet along land of said Fleming to the point of beginning.

Said Pomfret Road right of way having an area of 10,692 square feet, more or less, according to said plan.

or take any other action related thereto.

VOTED: Motion was moved by Mr. McCoy, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted in the affirmative to accept as public ways the following described streets, as recommended by the Planning Board and laid out by the Selectmen (Massachusetts General Laws Ch. 41 and Ch. 82 as amended) and shown on certain Definitive Subdivision plans approved in accordance with "Rules and Regulations Governing the Subdivision of Land in the Town of Wilmington, Massachusetts," which plans are recorded at the Middlesex North Registry of Deeds and copies of which are on file in the office of the Town Clerk; and to authorize the Selectmen to acquire by purchase, gift or eminent domain such land and slope, drainage and other easements as may be necessary to effectuate the purpose of this Article; and further to raise and appropriate, transfer from available funds, or borrow pursuant to any applicable statute a sum of money to be spent by the Town Manager with the approval of the Board of Selectmen for such purposes.

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thence running S46°24'58"W 112.03 feet to a point;

thence along a curve of 30.00 feet radius, 52.84 feet to a point;

thence running N54°30'00"W 166.84 feet to a point;

thence running a curve of 268.00 feet radius, 139.54 feet to point;

thence running N24°40'00"W 146.00 feet to a point;

thence along a curve of 435.00 feet radius, 195.50 feet to point;

thence running N50°25'00"W 89.84 feet to a point;

thence along a curve of 30.00 feet radius, 25.39 feet to point;

thence along a curve of 53.00 feet radius, 89.72 feet to point;

thence along a curve of 30.00 feet radius, 25.39 feet to point;

thence running N50°25'00"W 160.84 feet to a point;

thence along a curve of 285.00 feet radius, 209.56 feet to point;

thence running S87°27'15"W 37.04 feet to a point;

thence running N36°29'18"E 64.35 feet to a point;

thence along a curve of 335.00 feet radius, 242.84 feet to point;
thence running S50°25'00"E 160.84 feet to a point;
thence along a curve of 30.00 feet radius, 25.39 feet to point
thence along a curve of 53.00 feet radius, 83.25 feet to point
thence along a curve of 58.53 feet radius, 42.39 feet to point;
thence running S50°25'00"E 6.55 feet to a point;
thence running S50°25'00"E 71.55 feet to a point;
thence along a curve of 485.00 feet radius, 217.97 feet to point;
thence running S24°40'00"E 146.00 feet to a point;
thence along a curve of 218.00 feet radius, 113.51 feet to point;
thence running S54°30'00"E 188.05 feet to a point;
thence along a curve of 30.00 feet radius, 41.41 feet to the point of beginning.

Said Mink Run Road containing 69,674 square feet, more or less, according to said plan.

Pomfret Road – A certain parcel of land known as "Pomfret Road" also shown on a plan entitled "Street Acceptance Plan of Land in Wilmington, Massachusetts prepared for the Town of Wilmington" prepared by LJR Engineering, Inc. dated January 15, 2019 to be recorded herewith and as further described below:

Beginning at a concrete bound located at the northwesterly corner of land now or formerly of Michelle and Christopher Getchell and land now or formerly of Charles F. Fleming, thence running by said land of Getchell and Fleming S56°13'30"E eighty-five and 49/100 (85.49) feet to the northerly side of Pomfret Road and the point of beginning;
thence running N34°10'44"E two hundred sixty-seven and 43/100 (267.43) feet along the northerly side of Pomfret Road and land of said Getchell and land now or formerly of Brian F. Connolly, to a point at the intersection of Pomfret Road and Bernstein Road;
thence running S55°59'21"E forty and 00/100 (40.00) feet along the southerly side of Bernstein Road to an iron rod at land now or formerly of Elizabeth Costa;
thence running S34°10'44"W two hundred sixty-seven and 26/100 (267.26) feet by the southerly side of Pomfret Road and land of said Costa and land now or formerly of Michael P. Collins to an iron pipe at land now or formerly of said Fleming;
thence running N56°13'30"W forty and 00/100 (40.00) feet along land of said Fleming to the point of beginning.

Said Pomfret Road right of way having an area of 10,692 square feet, more or less, according to said plan.

The Moderator declared the article as passed.

ARTICLE 35. (drawn #40) To see if the Town will vote to determine the spending limits for revolving accounts established pursuant to Section 53E½ of Chapter 44 of the General Laws and Section 29 of Chapter 3 of the Town of Wilmington Inhabitant By-Laws for the fiscal year beginning July 1, 2019 and ending on June 30, 2020 as follows; or take any other action related thereto.

Revolving Fund Account	Spending Authority Limit	Fiscal Year
Compost Bin Revolving Fund	$4,500	Fiscal Year 2020
Subsurface Sewage Disposal Upgrade Revolving Fund	$200,000	Fiscal Year 2020

VOTED: Motion was moved by Mr. Eaton, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted in the affirmative that the spending limits for revolving accounts established pursuant to Section 53E½ of Chapter 44 of the General Laws and Section 29 of Chapter 3 of the Town of Wilmington Inhabitant By-Laws be set for the fiscal year beginning July 1, 2019 and ending on June 30, 2020 as follows; provided however, that the Board of Selectmen, with the approval of the Finance Committee, may, at the request of the Treasurer Collector, increase such limit for that fiscal year only:

Revolving Fund Account	Spending Authority Limit	Fiscal Year
Compost Bin Revolving Fund	$4,500	Fiscal Year 2020
Subsurface Sewage Disposal Upgrade Revolving Fund	$200,000	Fiscal Year 2020

The Moderator declared the article as passed.

ARTICLE 36. (drawn #45) To see if the Town will vote to appropriate the sum of $4,051.80, or such other amount as Town Meeting may approve from the Transportation Infrastructure Receipts Reserve Account for the purpose of Roadway Surface Crack Sealing; or take any other action related thereto.

VOTED: Motion was moved by Mr. Caira, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted in the affirmative that the sum of Four Thousand Fifty-One and .80 Dollars ($4,051.80) be appropriated from the Transportation Infrastructure Receipts Reserve Account for the purpose of Roadway Surface Crack Sealing. The Moderator declared the article as passed.

ARTICLE 37. (drawn #37) To see if the Town will vote to accept the provisions of M.G.L. Chapter 44, Section 53F¾ for the purpose of establishing a separate revenue account to be known as the PEG Access and Cable Related Special Revenue Fund into which shall be deposited funds received in connection with the cable television franchise agreements between the Town and Comcast Corporation (Comcast) and Verizon Communications (Verizon), and/or any other cable operator, which funds shall be appropriated only for cable related purposes consistent with the franchise agreements and in accordance with law, including, but not limited to (1) support of public, educational, or governmental ("PEG") access cable television services; (2) monitoring compliance of the cable operator with the cable television license(s); and/or (3) preparing for the renewal of the cable license(s), with such action to take effect as of the first day of the fiscal year beginning July 1, 2019; and further, to transfer all cable television license proceeds and receipts held by the Town for such purposes to such new PEG Access and Cable Related Special Revenue Fund; and further to appropriate from said fund the sum of $625,000, to be expended under the direction of the Board of Selectmen for such PEG access services; and further to authorize the Board of Selectmen to enter into a grant agreement of up to ten years or such lesser term as the Board of Selectmen shall determine to be in the best interest of the Town for the expenditure of such funds for the provision of PEG community access television services; or take any other action related thereto.

VOTED: Motion was moved by Mr. Bendel, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted in the affirmative that the Town should accept the provisions of M.G.L. Chapter 44, Section 53F¾ for the purpose of establishing a separate revenue account to be known as the PEG Access and Cable Related Special Revenue Fund into which shall be deposited funds received in connection with the cable television franchise agreements between the Town and Comcast Corporation (Comcast) and Verizon Communications (Verizon), and/or any other cable operator, which funds shall be appropriated only for cable related purposes consistent with the franchise agreements and in accordance with law, including, but not limited to (1) support of

public, educational, or governmental ("PEG") access cable television services; (2) monitoring compliance of the cable operator with the cable television license(s); and/or (3) preparing for the renewal of the cable license(s), with such action to take effect as of the first day of the fiscal year beginning July 1, 2019; and further, to transfer all cable television license proceeds and receipts held by the Town for such purposes to such new PEG Access and Cable Related Special Revenue Fund; and further to appropriate from said fund the sum of $625,000, to be expended under the direction of the Board of Selectmen for such PEG access services; and further to authorize the Board of Selectmen to enter into a grant agreement of up to ten years or such lesser term as the Board of Selectmen shall determine to be in the best interest of the Town for the expenditure of such funds for the provision of PEG community access television services. The Moderator declared the article as passed.

ARTICLE 38. (drawn #44) To see if the Town will vote to accept the provisions of G.L. Chapter 44, Section 53F½ establishing the sewer division as an Enterprise Fund effective Fiscal Year 2021; or take any other action related thereto.

VOTED: Motion was moved by Ms. O'Mahony, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted in the affirmative that the Town accept the provisions of G.L. Chapter 44, Section 53F½ establishing the sewer division as an Enterprise Fund effective Fiscal Year 2021. The Moderator declared the article as passed.

ARTICLE 39. (drawn #43) To see if the Town will vote to amend the Zoning By-law by deleting Section 3.9 in its entirety; or take any other action related thereto.

VOTED: Motion was moved by Michael Sorrentino, Planning Board, seconded by Mr. Doherty, by teller vote the Town of Wilmington Town Meeting voted 60 in favor and zero in opposition that the Zoning by-law be amended by deleting Section 3.9 in its entirety.

ARTICLE 40. (drawn #42) To see if the Town will vote to amend the Zoning By-law by deleting Section 9.8.5 through Section 9.8.5.3 in its entirety and replacing it with a new Section 9.8.5 as follows; or take any other action related thereto:

> 9.8.5 Local Preference
> The maximum number of local preference units permitted by the Department of Housing and Community Development (DHCD) shall be provided. Applicants shall submit a marketing plan which describes how the affordable housing units will be marketed to potential homebuyers. The plan shall meet all requirements of DHCD and applicable state and federal laws and regulations so that the affordable units are eligible to be placed on the Town's Subsidized Housing Inventory.

VOTED: Motion was moved by Mr. Sorrentino, seconded by Mr. Doherty, by teller vote the Town of Wilmington Town Meeting voted 52 in favor and zero in opposition that the Zoning By-law be amended by deleting Section 9.8.5 through Section 9.8.5.3 in its entirety and replacing it with a new Section 9.8.5 as follows:

> 9.8.5 Local Preference
> The maximum number of local preference units permitted by the Department of Housing and Community Development (DHCD) shall be provided. Applicants shall submit a marketing plan which describes how the affordable housing units will be marketed to potential homebuyers. The plan shall meet all requirements of DHCD and applicable state and federal laws and regulations so that the affordable units are eligible to be placed on the Town's Subsidized Housing Inventory.

ARTICLE 41. (drawn) #41) To see if the Town will vote to amend the Zoning By-law by amending the affordable housing requirement in Section 9 as follows; or take any other action related thereto:

Delete the last sentence of Section 9.6.2 to read as follows:

9.6.2 Maximum Density: Eight units per acre, excluding all but 25% of wetland resource areas as defined in Massachusetts General Law Chapter 131, Section 40.

Amend Section 9.8 by deleting the last two words of the title, adding a new Section 9.8.1 and renumbering the remainder of Section 9.8:

9.8 Affordable Housing
9.8.1 All Over 55 Housing Developments shall include at least 15% affordable housing units.

VOTED: Motion was moved by Mr. Sorrentino, seconded by Mr. Doherty, by teller vote the Town of Wilmington Town Meeting voted 58 in favor and zero in opposition that the Zoning By-law be amended by amending the affordable housing requirement in Section 9 as follows:

Delete the last sentence of Section 9.6.2 to read as follows:

9.6.2 Maximum Density: Eight units per acre, excluding all but 25% of wetland resource areas as defined in Massachusetts General Law Chapter 131, Section 40.

Amend Section 9.8 by deleting the last two words of the title, adding a new Section 9.8.1 and renumbering the remainder of Section 9.8:

9.8 Affordable Housing
9.8.1 All Over 55 Housing Developments shall include at least 15% affordable housing units.

ARTICLE 42. (drawn #35) To see if the Town will vote to amend the Zoning By-law by creating a new Section 6.11 for Inclusionary Zoning; or take any other action related thereto:
Add a new Section 6.11:

6.11 Inclusionary Housing

6.11.1 Purpose and Intent

The purpose of this Inclusionary Housing By-law is to:

a. Expand and diversify the Town of Wilmington's housing stock to provide more varied housing options;

b. Increase the supply of housing that is affordable to low-income and very low-income households;

c. Develop and maintain housing that is eligible for inclusion in the Chapter 40B Subsidized Housing Inventory.

It is the intent of this Section that affordable housing units created pursuant to this By-law shall qualify for inclusion in the Chapter 40B Subsidized Housing Inventory (SHI) under the regulations and guidelines of the Massachusetts Department of Housing and Community Development (DHCD). It is the intent that all housing will comply with federal and state fair housing laws.

6.11.2 Definitions

In this Section the following terms shall have the following meanings:

6.11.2.1 **Affordable Housing Units** – Housing units that are restricted for sale or rent to individuals and families within specific income ranges and sales prices which meet the DHCD and M.G.L. Chapter 40B requirements for inclusion in the Town's SHI.

6.11.2.2 **Applicant** – A person or entity who applies for a special permit under this Section. "Applicant" shall include an owner, or his/her agent or representative, or his/her assigns.

6.11.2.3 **Area Median Income** – The median income for households within the designated metropolitan statistical area that includes the Town of Wilmington, as reported annually and adjusted for household size by the United States Department of Housing and Urban Development for the Boston Metropolitan Statistical Area.

6.11.2.4 **Board** – Town of Wilmington Planning Board, who shall serve as the Special Permit Granting Authority for projects subject to this Section.

6.11.2.5 **DHCD** – Massachusetts Department of Housing and Community Development.

6.11.2.6 **Eligible Household** – Any household whose total income is at or below eighty percent (80) percent of the area median income adjusted for household size.

6.11.2.7 **Local Initiative Program (LIP)** – A program administered by the DHCD pursuant to 760 CMR 45.00 to develop and implement local housing initiatives that produce low- and moderate-income housing, with or without a comprehensive permit as defined in M.G.L. Chapter 40B, Sections 20-23.

6.11.2.8 **Low-Income Household** – Household with income that does not exceed eighty (80) percent of the area median income adjusted for household size as determined by the United States Department of Housing and Urban Development, then in effect.

6.11.2.9 **Market-Rate Housing Units** – Housing units that are not restricted to certain rent or sale prices.

6.11.2.10 **M.G.L.** – The General Laws of Massachusetts. In case of a rearrangement of the General Laws, any citation or particular sections of the General Laws shall be applicable to the corresponding sections in the new codification.

6.11.2.11 **Off-Site Unit** – An affordable housing unit produced by the applicant on a site other than the primary residential development.

6.11.2.12 **Subdivision** – Any subdivision as defined in the Subdivision Control Law (M.G.L. Chapter 41, Sections 91K-GG), or any division of land under M.G.L. Chapter 41, Section 81P, into lots for residential use, and as defined in the Town of Wilmington Subdivision Rules and Regulations.

6.11.2.13 **Subsidized Housing Inventory (SHI)** – The DHCD Chapter 40B Subsidized Housing Inventory as provided in 760 CMR 31.04.

6.11.2.14 **This Section** – Section 6.11 of the Town of Wilmington Zoning By-laws in its entirety.

6.11.2.15 **Town** – The Town of Wilmington.

6.11.2.16 **Very Low-Income Household** – Household with income that does not exceed fifty (50) percent of the area median income adjusted for household size as determined by the United States Department of Housing and Urban Development, then in effect.

6.11.3 Applicability

This Section applies to construction of at least six (6) new dwelling units in the Neighborhood Mixed Use District or Central Business District.

New residential development in a Conservation Subdivision Design can provide affordable housing units should the applicant volunteer, and therefore be subject to this Section.

Developments may not be segmented or phased to avoid compliance with this Section. Unless otherwise directed by the Board as a condition of approval, all affordable housing units shall be developed/provided concurrently and proportionately with the development of market-rate housing units. Segmenting land or properties over any ten-year period with the effect of avoiding inclusionary housing requirements by either subdividing one parcel of land into two parcels of land or dividing a project that would otherwise be subject to this Section into phases in such a way that would not result in the creation of affordable housing units shall be prohibited. Said ten-year period shall be measured from and to the dates of Building Permit applications.

A Special Permit and Building Permit will not be issued for a development subject to this Section unless the applicant provides the percentage of the total dwelling units in the development as affordable housing units as described herein.

6.11.4 Special Permit

The development of any project under this Section shall require the grant of a Special Permit and Site Plan Review from the Planning Board. A Special Permit under this Section shall be granted if the proposal meets the requirements of this Section, provided that nothing herein shall be intended to limit the discretion of any Special Permit Granting Authority under any other section of this By-law.

6.11.5 Provision of Affordable Housing Units

Affordable housing units shall be provided at a minimum for low-income households, and providing housing units for very low-income households is strongly encouraged when possible. Nothing in this Section shall preclude an applicant from providing additional affordable housing units, or greater affordability, or both, than the minimum requirements.

6.11.5.1 Percentage Requirement

In any development subject to this Section at least fifteen (15) percent of the dwelling units shall be affordable to eligible households. The affordability requirements of this Section do not apply to density bonus unit(s) (Section 6.11.5.2).

In the event that a development providing on- or off-site units has a fractional affordable housing unit of 0.5 or greater, it shall be rounded up to the next whole number. In the event that the fractional affordable housing unit is less than 0.5, the applicant may choose whether or not to round up to the next whole number.

6.11.5.2 Density Bonus

The Board may allow an increase in the total number of market-rate housing units by a number equal to the required affordable housing unit(s), not to exceed ten (10) bonus market-rate housing units. The allowed units per acre or lot coverage may be increased, parking requirements may be decreased, and/or open space may be reduced by the amount necessary to permit the bonus market-rate housing units. The affordability requirements of this Section do not apply to density bonus unit(s).

The chart below illustrates the calculation of new market-rate, affordable and bonus housing units.

Total Number of Housing Units Proposed	Number of Affordable Housing Units Required	Number of Market-Rate Housing Units	Bonus Market-Rate Housing Units	New Total Market-Rate Housing Units (with Bonus)	New Total Units (Market-Rate & Affordable)	Effective Affordable Housing Unit Percentage
6	1	5	1	6	7	14.3%
10	2	8	2	10	12	16.7%
12	2	10	2	12	14	14.3%
15	2	13	2	15	17	11.8%
20	3	17	3	20	23	13%
25	4	21	4	25	29	13.8%
30	5	25	5	30	35	14.3%

6.11.5.3 Methods of Providing Affordable Housing Units

On-site units are the preferred method of providing affordable housing units under this Section.

As an alternative to on-site provision of affordable housing units, an applicant subject to this Section may also be allowed by the Board as part of the Special Permit to develop, construct, rehabilitate or dedicate affordable housing units off-site, only in unique and extraordinary circumstances, for which the applicant must provide a narrative to meet this criterion.

All requirements of this Section that apply to on-site provision of affordable housing units shall apply to provision of off-site affordable housing units, except as provided for in Section 6.11.6.2.b.

6.11.6 Siting and Design

6.11.6.1 Siting and Type of Affordable Housing Units

On-site affordable housing units constructed or otherwise provided under this Section shall be proportionately distributed throughout the project in terms of both location and unit size/type. For example, a development consisting of a mix of single-family homes, townhouses, and a small apartment building shall include affordable housing units of each housing type. On-site affordable housing units shall also, on average, be as accessible to common amenities, such as open space or services, as the market-rate housing units in the same development.

Applications to the Planning Board shall include a plan showing the proposed locations of the affordable housing units.

6.11.6.2 Minimum Design and Construction Standards

On- and off-site affordable housing units shall comply with the DHCD LIP's minimum design and construction standards for SHI as they may be amended. Requirements for the following conditions shall be complied with as specified, in addition to compliance with the above.

a. New construction of market-rate and affordable housing units. Affordable housing units shall be comparable in size, number of bedrooms, design, appearance, construction and quality of materials with market-rate housing units, though designer and high-end finishes, fixtures and appliances are not required. Mechanical systems and energy efficiency shall conform to the same specifications as apply to the market-rate housing units. Affordable housing units shall have the same floor area as the median market-rate housing units of the same number of bedrooms. The number of bedrooms in affordable housing units shall be comparable to the bedroom mix in market-rate housing units in the development, unless otherwise required to count on the SHI.

b. Affordable housing units provided on- or off-site by restricting existing homes as affordable housing units, rather than creating new construction. Units do not have to appear similar in terms of design and appearance to market-rate housing units. Home inspections by a licensed inspector are required, and all systems and major items must have more than ten (10) years of useful life remaining.

6.11.7 Marketing and Affordability of Affordable Housing Units

6.11.7.1 Marketing Plan

Applicants under this By-law shall submit a marketing plan which describes how the affordable housing units will be marketed to potential homebuyers. The plan shall meet all requirements of DHCD and applicable state and federal laws and regulations so that the affordable housing units are eligible to be placed on the Town's SHI. No Building Permit for any units in the development subject to this Section shall be issued until the marketing plan is approved by DHCD.

6.11.7.2 Local Preference

The maximum local preference units under DHCD guidelines shall be provided.

6.11.7.3 Income Requirements and Selling/Renting Prices

The maximum housing purchase price or rent for affordable housing units created under this Section shall be consistent with affordability guidelines established by DHCD or a successor agency for eligible households, and shall not exceed the maximum purchase price or rent guidelines of the program used to qualify affordable housing units for inclusion on the SHI.

6.11.7.4 Preservation of Affordability

As a condition of development, all affordable housing units provided under this Section shall be subject to an affordable housing restriction in a form consistent with LIP or any other applicable guidelines issued by DHCD, acceptable to the Planning Board, and that ensures affordable housing units can be counted toward Wilmington's SHI. The affordable housing restriction shall run with the land and be in force in perpetuity or for the maximum period allowed by law, and be enforceable under the provisions of M.G.L. Chapter 184, Section 26 or Sections 31 and 32.

The affordable housing restriction shall contain limitations on use, occupancy, resale price and rents, and provide for periodic monitoring, by the Town or its designee as named in the deed rider as the monitoring agent, to verify compliance with and enforce said restriction. The purchaser of an affordable housing unit developed under this Section shall agree to execute a deed rider prepared by the

Town, consistent with model riders prepared by Department of Housing and Community Development, granting, among other things, the Town, or its designee, a right of first refusal to purchase the property in the event that a subsequent qualified purchaser cannot be located.

The affordable housing restriction shall provide that in the event that any affordable rental unit is converted to a condominium unit, the condominium unit shall be restricted in perpetuity to ensure that it remains affordable to households in the same income range as prior to the condominium conversion.

The occupancy permit for any units in the development shall not be issued until the Regulatory Agreement in a form and format acceptable to the Town and DHCD is recorded at the Registry of Deeds or Registry District of the Land Court, and a copy provided to the Planning Board.

The affordable housing restriction shall provide that initial sales and rentals of affordable housing units and subsequent re-sales and re-rentals shall comply with federal, state and local fair housing laws, regulations, and DHCD LIP guidelines.

The applicant shall be responsible for preparing and complying with any documentation that may be required by DHCD to qualify affordable units for listing on the Chapter 40B SHI as LIP units.

6.11.8 Fees

The applicant shall be responsible for all consultant fees, including engineering, architectural, legal, housing consultant and planning fees, incurred by the Planning Board in connection with the application, review of relevant plans and documents, and ensuring that the affordable housing units are included on the Town's SHI.

6.11.9 Conflict with Other By-laws or Sections

The provisions of this Section shall be considered supplemental of existing sections of the Wilmington Zoning By-law. To the extent that a conflict exists between this Section and others, the more restrictive section, or provisions therein, shall apply.

6.11.10 Severability

In the event that one or more of the provisions of this Section are found or determined to be illegal or unenforceable, or held invalid by a court of competent jurisdiction, such finding shall not affect the validity of any other provisions of this Section, which provisions will remain in full force and effect.

On motion made by Mr. Sorrentino, seconded by Mr. Doherty, the proposed Zoning By-law addition as presented in the warrant was brought to the floor.

Suzanne Sullivan, 60 Lawrence Street, made a motion to amend the proposed bylaw by insertion of the following sentence at the end of the first paragraph of Section 6.11.5.2:

> Provided, however, the open space should not be reduced to an amount less than 20 percent.

Said motion was seconded from the floor.

After further discussion Ms. Sullivan made a subsidiary motion to amend the amendment, to add "of the lot" to the end of the initial proposed amendment.

The subsidiary motion was seconded from the floor and the Town of Wilmington Town Meeting VOTED to add "of the lot" to the end of the amendment proposed by the initial motion to amend.

Thereafter, the proposed amendment read as follows:

> Provided, however, the open space should not be reduced to an amount less than 20 percent of the lot.

The Town of Wilmington Town Meeting voted to add the amendment language to the proposed bylaw moved in the Main Motion. The Moderator declared the subsidiary motion as passed.

MAIN MOTION AS AMENDED: By Teller vote, the Town of Wilmington Town Meeting VOTED 89 in favor and 0 opposed for the Adoption of the proposed zoning by-law contained in Article 42, as amended.

ARTICLE 43. (drawn #38) To see if the Town will vote to set aside the provisions of G.L. c. 31 Section 58A and request the State Legislature authorize Adam J. Silva have his results for the 2018 (and all future) Massachusetts Civil Service Entry Level Firefighter Exam be allowed for employment without regard to the applicant's age at any time as a Firefighter in the Town of Wilmington.

Notwithstanding the provisions of any general laws, rules, or regulations to the contrary regarding the age of applicant (Adam J. Silva); provided he meets all other requirements; he shall be eligible for certification and appointment to the Wilmington Fire Department by the appointing authority regardless of his age; or take any other action related thereto.

VOTED: Motion was moved by Adam J. Silva, seconded from the floor, the Town of Wilmington Town Meeting voted in the affirmative to set aside the provisions of G.L. c. 31 Section 58A and request the State Legislature authorize Adam J. Silva have his results for the 2018 (and all future) Massachusetts Civil Service Entry Level Firefighter Exam be allowed for employment without regard to the applicant's age at any time as a Firefighter in the Town of Wilmington. The Moderator declared the article as passed.

The Finance Committee and Planning Board recommended Disapproval of Article 44.

ARTICLE 44 (drawn #46) To see if the Town will vote to amend the Zoning By-law and associated Zoning Map of the Town of Wilmington by voting to rezone from the Residential 60 (R60) to Residential 10 (R10) the following described parcel of land; or take any other action related thereto.

The land at and known, Middlesex County, MA as more fully described in a deed recorded in Middlesex North District Registry of Deeds addresses: 54 McDonald Rd, Book 10565, Page 124, containing 11,000 sq ft of land Map 84 parcel 54. 47 McDonald Road, Book 10736, Page 302, containing 10,000 sq ft of land Map 84 parcel 63A.

VOTED: After no proponent came forward, motion was moved by Mr. Doherty, seconded by Ms. Manganelli, to pass over the article. The Town of Wilmington Town Meeting voted in the affirmative to pass over the article. The Moderator declared the motion to pass over as passed.

The Finance Committee and Planning Board recommended Disapproval of Article 45.

ARTICLE 45. (drawn #39) To see if the Town will vote to amend the Zoning By-law and associated Zoning Map of the Town of Wilmington as follows; or take any other action related thereto.

> Amend the zoning by-law and associated zoning map of the town of Wilmington by rezoning from Residential 60 (R60) to Residential 10 (R10) the following described parcels of land shown on Assessor's Map 84. Parcel 11, 15

VOTED: Motion was moved by Mr. Charles Fleming, seconded from the floor, to amend the Zoning By-law and associated Zoning Map of the Town of Wilmington as follows:

> Amend the zoning by-law and associated zoning map of the town of Wilmington by rezoning from Residential 60 (R60) to Residential 10 (R10) the following described parcels of land shown on Assessor's Map 84. Parcel 11, 15

By Teller vote, the Town of Wilmington Town Meeting voted 17 in favor and 46 opposed that the Zoning By-law should be amended. The Moderator declared the motion as failed.

The Finance Committee recommended Disapproval of Article 46. The Planning Board stated that should the subject parcel be declared surplus, it too would recommend Disapproval of Article 46.

ARTICLE 46. (drawn #36) To see if the Town will vote to authorize the Selectmen to enter into an agreement, the terms of which shall be determined by the Selectman, to sell, convey or otherwise dispose of all or part of the following described parcel: following a determination made by the Town Manager that the land is not needed for any municipal purpose, and in accordance with Chapter 3, Section 16 of the By-Laws of the Inhabitants of the Town of Wilmington Revised and other applicable law; the parcel being located on Canyon Street, formally known as Park Road and described in the Town of Wilmington Assessor' records as Map 16, Lot 59; or take any other action related thereto.

VOTED: The Moderator announced that the Petitioner had submitted a Withdrawal Notice to the Town Clerk with respect to this Article, and that absent a Motion from the floor he would accept that Withdrawal Notice as an Assent to Withdraw and the Article would be disposed of by withdrawal. Motion was moved by Ms. Jean Marie Cole to bring a motion forward with clarification:

> To see if the Town will vote to authorize the Selectmen to enter into an agreement, the terms of which shall be determined by the Selectmen, to sell, convey or otherwise dispose of part of this described parcel, specifically a forty (40) foot wide by approximately one hundred nineteen (119) foot long portion of said parcel which is abutting to my existing parcel Map 6, Lot 1B, providing frontage only to Canyon St: following a determination made by the Town Manager that the land is not needed for any municipal purpose, and in accordance with Chapter 3, Section 16 of the By-Laws of the Inhabitants of the Town of Wilmington Revised and other applicable law; the parcel being located on Canyon Street, formally known as Park Road and described in the Town of Wilmington Assessor's records as Map 16, Lot 59.

The motion was seconded from the floor.

Town Manager Jeffrey Hull explained the process by which Town-owned property is determined to be surplus, and stated that determination is only one step in a two-step process, the other being Town Meeting approval to authorize the Selectmen to advertise the property for sale and eventually convey it. He also explained that the original determination relative to the property in the subject article was that it was not surplus; however, now that the scope of the request was for a portion of the original parcel, if Town Meeting were to vote to authorize the Selectmen to convey the smaller portion, the issue of surplus status would have to be re-visited by the Property Review Board, and then the Town Manager.

Jacquelyn Santini, 38 Glen Road, questioned whether it was appropriate for the Town Meeting to consider whether the Selectmen should be authorized to enter into an agreement to dispose of Town-owned property before the property in question had been declared surplus; the Moderator explained that this would be an appropriate matter for Town Meeting to consider even in advance of a determination as to the surplus status of the smaller portion of the larger parcel.

The Town of Wilmington Town Meeting voted to not allow the Selectmen to enter into an agreement to dispose of the subject parcel portion. The Moderator declared the article as failed.

With all business concluded at the May 4, 2019 Town Meeting a Motion to Adjourn was made and seconded. Voted. Adjourned at 4:20 p.m.

Number of Registered Voters in Attendance: 204
Number of Non-voters in Attendance: 23

Former Town Manager Michael Caira and
Former School Committee Chairman Peggy Kane
offer remarks at the dedication of the
Joanne M. Benton Auditorium

Directory of Officials - January 1, 2020

Board of Selectmen	Gregory B. Bendel, Chairman	2022
	Michael V. McCoy	2020
	Jomarie F. O'Mahony	2020
	Jonathan R. Eaton	2021
	Kevin A. Caira	2022
Town Manager	Jeffrey M. Hull	
Moderator	Robert G. Peterson, Jr.	2021
School Committee		
	Jennifer R. Bryson, Chairman	2020
	Stephen P. Bjork, Vice Chairman	2020
	Mary Jane Byrnes	2021
	David A. Ragsdale	2021
	Jesse L. Fennelly	2022
	Jo Ellen Newhouse	2022
	Jason G. Samaha	2022
Superintendent of Schools	Glenn A. Brand, Ed. D.	
Finance Committee	John F. Doherty, III, Chairman	2020
	Theresa M. Manganelli, Vice Chairman	2020
	Jonathan M. Dugas	2020
	Michele Kincaid	2021
	Kevin C. Stokes	2021
	Bernard P. Nally, Jr.	2021
	Marianne J. Gallezzo	2022
	Hirak Shah	2022
	Leigh J. Martinson	2022

Boards, Committees & Commissions - January 1, 2020

Appeals, Board of

	Term Expires
Daniel J. Veerman, Chairman	2023
Anthony J. Barletta, Jr.	2024
Raymond N. Lepore	2020
Jacquelyn Santini	2021
Thomas W. Siracusa	2022

Assessors, Board of

Karen L. Rassias, Principal Assessor
George W. Hooper, II
Roger J. Lessard

By-Law Study Committee

Daniel M. Ardito
Joseph A. Desmond
Valerie J. Gingrich
Francis X. Olivieri, Esquire
Robert G. Peterson, Jr., Esquire
John R. Romano
Michael V. McCoy, Selectman Liaison
Christine R. Touma-Conway, Ex-Officio

Cable TV Advisory Task Force

Kerry L. Colburn-Dion, Chairman
George J. Breslin
Anne-Marie Fiore
Robert P. Lopez
John F. O'Neil
Shaun Neville, Liaison

Carter Lecture Fund Committee

Adele C. Passmore, Chairman	2022
Ann H. Berghaus, Rec. Sec.	2021
Andrea B. Houser, Corr. Sec.	2020
Margaret A. St. Onge	2021
Barbara J. Bishop	2022

Cemetery Commission

Cynthia A. McCue, Chairman	2022
Pasquale D'Antonio	2020
John P. Cushing	2021

Conservation Commission

Donald J. Pearson, Chairman	2022
Alexander M. Rittershaus	2020
Laura T. deWahl	2020
Vincent Licciardi	2021
Michael J. McInnis	2022
Theron R. Bradley	2022

Disabilities, Commission on

	Term Expires
Phyllis P. Genetti, Chairman	2020
Brook Green	2021
Arianna H. Faro	2021
Carol Hilbinger	2022
Robert N. Oliveri	2022
Cheryl Slater	2022
Jonathan Eaton, Selectman Liaison	

Elderly Services Commission

Mark K. Ryan, Chairman	2022
Gail A. Protopapas, Vice Chairman	2022
Robin Theodos	2020
John C. Wallace	2020
Charlotte S. DeMarco	2021
Mary S. D'Eon	2021
Patricia Robarge	2022

Emergency Management Committee

Jeffrey M. Hull
Joseph A. Desmond
George W. Hooper, II
Joseph T. McMahon
Shelly M. Newhouse
Bryan T. Perry
John T. Spaulding
Michael J. Woods

Health, Board of

Elizabeth E. Sabounjian, Chairman	2020
Daniel J. King, DMD, V. Chairman	2022
Jane A. Williams, MD	2021

Historical Commission

Bonny A. Smith, Chairman	2022
Gerald R. Duggan	2020
Christine M. Johnson	2020
Robert Mallett	2020
Paul L. Chalifour	2021
Diane T. Harvey	2021
Megan E. Delehanty Coslick	2022

Housing Authority

Ioannis (John) Alefantis, Chairman	2021
Robert C. DiPasquale, Vice Chairman	2023
Leona C. Bombard, Treasurer	2020
Stacie A. Murphy, Assistant Treasurer	2022

Jomarie O'Mahony (State Appointee)

Boards, Committees & Commissions - January 1, 2020

	Term Expires
Library Trustees	
Jeffrey H. Nussbaum, Chairman	2022
Eileen L. MacDougall, Vice Chairman	2020
James M. Lemay	2020
Kathleen A. Reynolds	2021
Daniel J. Hall	2021
Donald J. Pearson	2022
Anne Buzzell, Trustee Emeritus	
Permanent Building Committee	
George W. Hooper, II, Chairman	2020
John C. Holloway	2020
Diane M. Allan	2021
Paul J. Melaragni	2021
Planning Board	
Michael A. Sorrentino, Chairman	2022
Terence R. Boland, Clerk	2023
Randi R. Holland	2020
Sean T. Hennigan	2021
Angelina Marcolina	2024
Recreation Commission	
C. Michael Burns, Chairman	2020
Charles Biondo, Vice Chairman	2022
Sheila Burke	2021
Laurie Robarge	2021
Jennifer M. Crane	2022
Regional Vocational Technical School Committee	
Robert G. Peterson	2022
James M. Gillis	2021
Registrars, Board of	
Priscilla R. Ward, Chairman	2022
Edward L. Sousa	2020
Mary H. Osgood	2021
Christine R. Touma-Conway, Clerk	

	Term Expires
Scholarship Fund Committee	
Paul Ruggiero, Chairman	2020
Paul D. Cavanaugh	2020
Carol A. King	2020
Michele Caira Nortonen	2020
Robert G. Peterson	2020
Trustees of Trust Funds	
Bryan T. Perry, Chairman	2021
Pennilyn Dudley	2021
Pamela L. MacKenzie	2021
Water and Sewer Commissioners	
Joseph J. Balliro, Jr., Chairman	2022
George R. Allan	2020
Robert W. LaVita	2021
Wilmington Arts Council	
Jean A. Chang, Co-Chairman	2021
Linda D. Molloy*, Co-Chairman	2021
Sara E. Brook	2021
Jeannette Corbett	2021
Diane L. Giamberardino	2021
Louise A. Anderson	2020
Ruth E. Camber	2020
Judith A. Hughes	2020
Holly B. Popeo	2020

* Advisory Board Member

Boards, Committees & Commissions - January 1, 2020

Wilmington Election Officers – Term Expires Annually

Alfred Antinarelli
Georgia Arbo
Donald Armstrong
Catherine Bimbo
Barbara Bishop
Karin Bloom
Jeanne Buck
James Buckley
Maria Burns
Christine Caggiano
Elaine Calvo
Paul Chalifour
Joanna Clayton
Sandra Cosman
Sarah Cosman
Linda Costantino
Marie Creeth
Beverly Dalton
Alma D'Antonio
Patricia Dennis
Mary D'Eon
Wendy Diecidue
Dianna DiGregorio
Christine Downey
Pennilyn Dudley
Carol Dwyer
Lisa Ferranti
Mary Giroux
Jeanne Grant
Charlotte Grasso
Lorraine Hermann
Andrea Houser
John Karonis
Carolyn Kenney
Mary Kiesinger
Cynthia Kilday
Carol King
April Kingston
Mary Krikorian
Janice LaCasse
Janice Lapham
John Lynch
Janet Lyons
Janet Marchillo
Rosalie McConologue
Cynthia McCue
Rebecca McGrath
Patricia McKenna
Susan McNamara
Medora Miller
Christine Murphy
Kim Mytych
Jeanne Nasiff
Joanne Neale
Judith Perry
Gail Protopapas
Janice Quandt
Anna Rainone
Margaret Reese
Judith Revelas
David Riese
Susan Riese
Clarice Ross
Alice Rourke
Rosemary Russo
Jacquelyn Santini
Julia Sbraccia-Marios
Mary Schultz
Joan Searfoss
Annette Shelley
Ruthann Soderholm
Ellen Sullivan
Robert Sweet
Debra Thomas
Nicole Vitale
Sandra Volpe
Margaret White
Linda Williamson
Diana Wilson

Officers and Department Heads - January 1, 2020

Accountant	Bryan T. Perry	694-2029
Administrative Assistant	Beverly J. Dalton	658-3311
Animal Control Officer	Christopher H. Sullivan	658-5071
Assistant Town Manager	Kerry L. Colburn-Dion	658-3311
Assessor, Principal	Karen L. Rassias	658-3675
Constable	Jason Costa	447-1276
Elderly Services Director	Theresa Marciello	657-7595
Emergency Management Director	William F. Cavanaugh	658-3346
Fence Viewer	Paul Alunni	658-4499
	John T. Spaulding	658-4531
Fire Chief	Joseph T. McMahon	658-3346
Housing Authority Executive Director	Maureen Hickey	658-8531
Information Technology Director	John F. O'Neil	658-3311
Inspector of Buildings	John T. Spaulding	658-4531
Librarian	Christina A. Stewart	658-2967
Mass. Bay Transportation Authority Advisory Board	Michael V. McCoy	658-3311
Mass. Water Resource Authority Advisory Board	Michael J. Woods	658-4711
Metropolitan Area Planning Council	Valerie J. Gingrich	658-8238
Middlesex Canal Commission	Betty M. Bigwood	657-7870
	Michael J. McInnis	
Museum Curator	Theresa McDermott	658-5475
Planning/Conservation Director	Valerie J. Gingrich	658-8238
Plumbing and Gas Inspector	Paul Raffi	658-4531
Police Chief	Joseph A. Desmond	658-5071
Public Buildings Superintendent	George W. Hooper, II	658-3017
Public Health Director	Shelly M. Newhouse	658-4298
Public Health Nurse	Traci A. Mello	694-2041
Public Works Director	Michael J. Woods	658-4481
Reading Municipal Light Dept.	George W. Hooper, II	658-3017
Advisory Board	Dennis Kelley	658-3017
Recreation Director	Karen E. Campbell	658-4270
Sealer of Weights and Measures	James P. Cassidy, Jr.	(617) 727-3480 x 21131
Town Clerk	Christine R. Touma-Conway	658-2030
Town Counsel	Mark R. Reich	(617) 556-0007
Town Engineer	Paul Alunni	658-4499
Town Manager	Jeffrey M. Hull	658-3311
Treasurer/Collector	Pamela L. MacKenzie	658-3531
Veterans' Agent/Grave Officer	Louis Cimaglia, IV	694-2040
Water & Sewer Superintendent	Michael J. Woods	658-4711
Wiring Inspector	Frederick Sutter	658-4531

TOWN OF WILMINGTON
MUNICIPAL SERVICES GUIDE

GENERAL ADMINISTRATION

Board of Selectmen (Meeting dates - 2nd & 4th Monday evening 7:00 p.m.)

The Board of Selectmen is recognized by the General Laws of the Commonwealth of Massachusetts as the Town's chief elected officials. The Board is responsible for appointing the Town Manager, the Board of Appeals, the Town Counsel and the Town Accountant. The Selectmen are also responsible for issuing numerous licenses including alcohol licenses, common victualer licenses and licenses to operate automobile dealerships. The Selectmen serve on a part-time basis.

Phone 978 - 658-3311

Gregory B. Bendel, Chairman
Kevin A. Caira
Jonathan R. Eaton
Michael V. McCoy
Jomarie F. O'Mahony

Town Manager – Jeffrey M. Hull – 978 - 658-3311

The Town Manager is the Chief Administrative Officer of the Town. He supervises and directs the administration of all departments, boards and commissions except for the Board of Selectmen, Town Moderator, Finance Committee, Schools, Board of Appeals, Election Officers and Registrars of Voters. His duties include the appointment and removal, if necessary, of staff and members of certain boards and commissions; attendance at all regularly scheduled meetings of the Board of Selectmen to advise and recommend specific courses of action regarding issues affecting the Town; representing the Town in all litigation to which the Town is a party; acting as the Chief Fiscal Officer of the Town; preparation and administration of a comprehensive annual budget and directing the procurement of all goods and services on behalf of the Town.

Assistant Town Manager/Human Resources Director – Kerry L. Colburn-Dion – 978 - 658-3311

The Assistant Town Manager serves as the town's risk manager responsible for arranging the purchase of all lines of municipal insurance, chairing the town Safety Committee meetings, arranging for loss control training and working with insurance carriers to respond to claims against the town; serves in a human resources role informing employees about the various benefits available to them and establishing practices to comply with state and federal employment regulations; serves as a resource for departments seeking guidance on compliance with state procurement regulations; serves as the town's "point person" on cable licensing and assists the Town Manager with municipal administration including annual budget preparation, collective bargaining with unions and responding to questions or requests for assistance from residents.

Town Clerk – Christine R. Touma-Conway – 978 - 658-2030

State law assigns duties to the Town Clerk in three major areas, the keeping of records and documents, the issuance of licenses and the administration of elections. In terms of the Town records the Clerk records proceedings of all town meetings and elections. The Town Clerk is Registrar of all vital statistics and Filing Officer for birth and death certificates, zoning decisions, etc. The Clerk's office also issues marriage licenses, dog licenses, etc. The Clerk is the Chief Election Official for all elections and serves as clerk of the Board of Registrars.

FINANCIAL ADMINISTRATION

Finance Director/Town Accountant – Bryan T. Perry – 978 - 658-2029

The Accounting Department reviews all requests for payment which involve Town funds. The department prepares warrants on a weekly basis for payment of all bills owed by the Town. The Accountant maintains the complete official financial records of the Town and prepares other financial records and reports as needed. The office provides information for the annual audit and bond ratings. Additionally, this office participates in the preparation of the annual budget. The Accounting Department is also responsible for the management of the Town's Information Systems, including financial systems, electronic mail and the Town's website.

Principal Assessor – Karen L. Rassias – 978 - 658-3675

The main responsibility of the Board of Assessors is to levy the property taxes necessary to meet appropriations and to insure that taxes are allocated equitably on the basis of the property owned by each taxpayer. The assessors are required to compute the tax rate and assess all real and personal property within the Town at fair-market value i.e. close to the true market value, except for property qualifying for preferential assessments such as forest, agricultural or recreation land. Tax rates depend on three factors: (1) the valuation of taxable property, (2) the tax levy or amount to be raised from property taxation and (3) property classification.

Treasurer/Collector – Pamela L. MacKenzie – 978 - 658-3531

The Treasurer/Collector is responsible for the billing and collection of monies due the Town including property and motor vehicle excise taxes and charges for water, sewer and ambulance services. This department is responsible for preparing the weekly payroll. The Treasurer/Collector monitors the Town's cash flow and arranges for short-term and long-term borrowing. The department serves as custodian of all Town funds. All municipal bank accounts are controlled by this office. The tax title and foreclosure proceedings for non-payment of taxes are handled by the Treasurer/Collector.

COMMUNITY DEVELOPMENT

Planning/Conservation Director – Valerie J. Gingrich – 978 - 658-8238

The major responsibilities of the Planning Department are to: undertake studies of land use, economic development, housing, transportation and other matters related to community development; compile and maintain maps, statistics and records related to land use and development; review individual proposals for development and for compliance with the subdivision regulations and zoning by-law; and prepare applications and administer grants related to planning and development.

The primary function of the Conservation Department is the administration and enforcement of the Wetlands Protection Act, Massachusetts General Laws Chapter 131, Section 40. The Act is intended to protect seven public interest issues related to wetlands: flood control, storm damage prevention, protection of public and private water supply, protection of ground water supply, prevention of pollution, protection of fisheries and protection of land containing shellfish. Some of the department's responsibilities include reviewing and inspecting development projects to insure their compliance with the Town and State wetlands statutes. In addition, the department manages several pieces of property throughout Town which have been placed into the Town's custody as conservation land.

Building Inspector – John T. Spaulding – 978 - 658-4531

The Building Inspector interprets and enforces the Town's Zoning By-Law, the State Uniform Building Code and certain other State codes. This department provides assistance to the Zoning Board of Appeals, architects, engineers, contractors and individual property owners in preparing zoning cases, plans and permit applications. The Building Inspector is responsible for plumbing, gas fitting and wiring inspections.

Director of Public Health – Shelly M. Newhouse – 978 - 658-4298

The department provides two primary types of service. Inspectional services include restaurant, retail food stores, cafeterias in industrial buildings and schools, all mobile food trucks, ice cream trucks and caterers. In addition, the department conducts percolation tests for the location of septic systems, septic system inspections, nuisance inspections and responds to citizens' complaints regarding dumping, air pollution and noise pollution and hazardous waste spills. The department provides public nursing services. This includes an annual rabies clinic for dogs and immunization for influenza, pneumonia, polio and various other diseases. The Town Nurse provides blood pressure and cholesterol screenings to Town residents. In addition, the nurse provides home health care visits to elderly residents of the Town.

PUBLIC SAFETY

Fire Chief – Joseph T. McMahon – 978 - 658-3346 -- Emergency Number - **9-1-1**

The Wilmington Fire Department is responsible for providing fire protection and emergency medical services to the Town of Wilmington. Statutory and Regulatory Laws and regulations are enforced through the Fire prevention Office.

Inspections of fire alarm systems, smoke detectors, sprinkler systems, flammable and combustible liquids and explosives. Propane tank installations, oil burner installations and hazardous materials conducted by fire prevention and shift personnel.

Police Chief – Joseph A. Desmond – 978 - 658-5071 -- Emergency Number - **9-1-1**

The principle responsibility of the Wilmington Police Department is the protection of people and property through enforcement of criminal laws and traffic regulations. The department also enforces certain local by-laws and provides public education such as the DARE program. Animal Control services are provided through this department.

Dispatch Supervisor – Corey K. Swift – 978 - 658-5071 -- Emergency Number - **9-1-1**

The Public Safety Dispatch Department is responsible for providing emergency communications for the Wilmington Police and Fire Departments. The department answers all E-9-1-1 lines, dispatches police, fire and EMS as needed and handles all incoming business calls for personnel of both departments. The department also assists other town departments in handling their after-hours emergency calls such as water main breaks, animal control calls, notification to the DPW of road conditions and other public service needs.

DEPARTMENT OF PUBLIC WORKS

Director - Michael J. Woods – 978 - 658-4481 or 978 - 658-4484

The Public Works Department is responsible for highways, trees, parks, cemeteries, water, sewers, refuse and recycling. The Highway Division is responsible for the care and maintenance of the roads, sidewalks, parking areas and traffic lights. The Engineering Division assists town departments, boards and commissions with engineering related projects, such as drainage problems, review of subdivision plans and inspection of subdivision roadway construction. The Parks & Grounds Division is responsible for the maintenance of the Town's commons, parks and recreation areas. The Tree Division is responsible for the Town's public shade and ornamental trees and maintenance of the trees on the Town Common. The Public Works Department is also responsible for the operation of the Town's water supply, distribution, treatment systems, septic pumping stations, the sanitary sewer collection systems and the septic disposal station. These responsibilities are assumed by the Water & Sewer Department. The Department operates two water treatment plants in accordance with regulations established by the Commonwealth of Massachusetts Department of Environmental Protection (DEP) and the federal Environmental Agency (EPA).

In addition, the Public Works Department operates a curbside recycling program for many household items, maintains a composting center for brush and leaf disposal and oversees a contract for residential solid waste collection.

PUBLIC BUILDINGS DEPARTMENT

Superintendent – George W. Hooper, II – 978 - 658-3017 or 978 - 658-8124

The Public Buildings Department is responsible for approximately 714,000 square feet of building space. The department provides custodial services for all school buildings and most of the general government buildings. In addition to the custodial services, the department repairs and maintains all of the Town's municipal buildings. Public Buildings provides for the complete set-up at all Town elections and the annual and special town meetings.

HUMAN SERVICES

Elderly Services Director – Theresa Marciello – 978 - 657-7595

Wilmington Department of Elderly Services is committed to continuously advocating, promoting and providing services to Wilmington citizens 60 and over. These services contribute to the well-being of our seniors in the following ways: Information and Referral, Care Planning and Management, Health and Wellness Services, Transportation Service, Educational Programs, Counseling and Family Support Services, Financial and Health Insurance Counseling and Medical Advocacy.

The Buzzell Senior Center has an environment that is not only inviting, but also safe and enjoyable for elderly residents to be able to communicate with their peers and participate in many daily classes and activities.

Library Director – Christina A. Stewart – 978 - 658-2967

The Wilmington Memorial Library has over 65,000 items including books and audio books, movies and music, games and software, newspapers and magazines. With a library card, residents can access authoritative databases, downloadable audio books and ebooks. The library is a member of the Merrimack Valley Library Consortium (MVLC), a system of 35 libraries with a common catalog providing access to more than 3 million items. Items owned by MVLC libraries may be requested for delivery to our library. The library has computer workstations with high speed Internet connection, Microsoft Office and black/white or color printing. Wireless access is available throughout the library. Scanners, copiers and a fax machine are also available. With supplemental support from the Friends of the Library, the library offers a variety of programming for all ages year round. The calendar of events can be found on the library's web site www.wilmlibrary.org.

Recreation Director – Karen E. Campbell – 978 - 658-4270

The goal of the Wilmington Recreation Department is to offer high quality, relevant and affordable programs and services to the residents of Wilmington. We provide a variety of leisure services that are under constant review, with a focus on evolving offerings to keep pace with local demand and changing trends. We offer classes for all ages, sports and other programs to promote physical health and day and overnight trips to provide life-long education and entertainment. Our commitment is to excellence in our programming, presented with superior customer service.

Veterans' Agent – Louis Cimaglia, IV – 978 - 694-2040

The Veterans' Agent administers a State public assistance program for veterans and their dependents who qualify. Financial aid which, is reimbursed in a large part by the Commonwealth, is rendered in the form of cash grants to cover such items as living expenses and medical bills. The Veteran's Agent also offers assistance in applying for pensions and other programs administered by the United States Veterans Administration.

Boards, Committees & Commissions

Meeting Dates & Times

Board, Committee, Commission	Date	Room	Building	Time
APPEALS, BOARD OF	2ND Wednesday	9	Town Hall	7:00 p.m.
ARTS, COUNCIL FOR THE	1ST Wednesday		Arts Center	7:00 p.m.
ASSESSORS, BOARD OF	As Needed	SM CONF	Town Hall	2:00 p.m.
CARTER LECTURE FUND	As Needed			
CEMETERY COMMISSIONERS	As Needed		Town Hall	
COMMUNITY DEVELOPMENT	4TH Monday	9	Town Hall	9:30 a.m.
CONSERVATION COMMISSION	1ST Wednesday	9	Town Hall	7:00 p.m.
DISABILITIES, WILMINGTON COMM.	As Needed		Town Hall	
ELDERLY SERVICES COMMISSION	3RD Thursday		Sr. Center	1:30 p.m.
FACILITY MASTER PLAN COMMITTEE	As Needed	9	Town Hall	6:00 p.m.
FINANCE COMMITTEE	2ND Tuesday	9	Town Hall	7:00 p.m.
HEALTH, BOARD OF	1ST & 3RD Tuesday	9	Town Hall	5:30 p.m.
HISTORICAL COMMISSION	2ND Monday		Harnden Tavern	7:30 p.m.
HOUSING AUTHORITY	2ND Monday		Deming Way	10:00 a.m.
LIBRARY TRUSTEES	3RD Tuesday		Library	7:00 p.m.
OPEN SPACE AND RECREATION	As Needed		Town Hall	
PERMANENT BUILDING COMM.	As Needed		Town Hall	7:00 p.m.
PLANNING BOARD	1ST Tuesday	9	Town Hall	7:30 p.m.
RECREATION COMMISSION	1ST Thursday	8	Town Hall	5:00 p.m.
REG. VOC./TECH. SCHOOL COMM.	Monthly		Shaw. Tech.	7:30 p.m.
REGISTRARS, BOARD OF	As Needed	SM CONF	Town Hall	
SCHOOL COMMITTEE	2ND & 4TH Wednesday	1-062	High School	7:00 p.m.
SELECTMEN, BOARD OF	2ND & 4TH Monday	9	Town Hall	7:00 p.m.
WATER & SEWER COMMISSION	3RD Thursday	9	Town Hall	5:00 p.m.

Accepted Streets

STREET	LOCATION	LENGTH	DATE(S) ACCEPTED	
Acorn Drive	from Oakridge Circle thru cul-de-sac	385	1998	
Adams Street	from Middlesex Avenue to Parker Street	2,915	1908	
Adelaide Street	from Church Street to Middlesex Avenue	666	1976	
Agostino Drive	from Gandalf Way	999	1979	
Agostino Drive	from Agostino Drive to end of cul-de-sac	580	1996	
Aldrich Road	from Shawsheen Avenue to Billerica Line	6,740	1894	
Allgrove Lane	from Woburn Street	470	1993	
Allgrove Lane	from Allgrove Lane to dead-end	430	1996	
Allenhurst Way	from Woburn Street	1,161	1994	
Allen Park Drive	from Fairmont Avenue to Fairmont Avenue	2,319	1971	1984
Amherst Road	from Shawsheen Avenue to end of cul-de-sac	1,500	1996	
Andover Street	from Salem Street	180	1894	
Andover Street	from Andover Line to beyond Woburn Street	11,300	1894	1970
Andrew Street	from Aldrich Road to beyond Houghton Road	435	1985	
Anthony Avenue	from Salem Street to Catherine Avenue	300	1966	
Apache Way	from Aldrich Road thru cul-de-sac	1,675	1998	
Apollo Drive	from Charlotte Road to Draper Drive	300	1971	
Appletree Lane	from Chestnut Street to Towpath Drive	994	1990	
Arlene Avenue	from Salem Street to Ella Avenue	3,754	1966	1978
Ashwood Avenue	from Andover Street thru cul-de-sac	2,800	1998	
Aspen Drive	from Russell Road thru cul-de-sac	320	1999	
Auburn Avenue	from Shawsheen Avenue	755	1945	
Avon Street	from Avery Street thru cul-de-sac	320	1999	
Ayotte Street	from Westdale Avenue to Crest Avenue	240	1947	
Bailey Road	from Apache Way northeasterly to Bailey Road	165	1998	
Bailey Road	from Aldrich Road southeasterly to Bailey Road	538	1999	
Baker Street	from Brand Avenue to beyond Phillips Avenue	684	1945	
Baker Street	from Existing Baker Street	135	2001	
Baland Road	from Ballardvale Street	540	1972	
Ballardvale Street	from Salem Street to Route 125	965	1894	
Ballardvale Street	from Route 125 to Andover Line	12,000	1894	1985
Bancroft Street	from Liberty Street	400	1952	
Barbara Avenue	from Anthony Avenue to Dorothy Avenue	850	1966	
Beacon Street	from Church Street to Belmont Avenue	970	1915	
Beech Street	from Burlington Avenue to Byron Street	1,005	1947	
Beeching Avenue	from Cunningham Street to Faulkner Avenue	440	1959	
Belmont Avenue	from Columbia Street to State Street	980	1933	
Benson Road	from Radcliff Road to Tewksbury Line	616	1971	
Biggar Avenue	from Salem Street to Ring Avenue	1,282	1975	
Birch Road	from Birch Road easterly thru cul-de-sac	345	1999	
Birchwood Road	from Shady Lane Drive	1,197	1952	
Birchwood Road	from Judith Road	400	1953	
Blanchard Road	from Kendall Road	625	1989	
Blueberry Lane	from Ashwood Avenue thru cul-de-sac	1,600	1998	

STREET	LOCATION	LENGTH	DATE(S) ACCEPTED		
Boutwell Street	from Burlington Avenue to Aldrich Road	4,144	1894	1960	1971
Brand Avenue	from Bridge Lane	510	1933	1943	
Brand Avenue	from Baker Street to beyond Wisser Street	950	1933	1943	
Brattle Street	from Massachusetts Avenue to Garden Avenue	1,066	1945		
Brentwood Avenue	from Woburn Street to Woodside Avenue	1,017	1938		
Bridge Lane	from Shawsheen Avenue	455	1894		
Bridge Lane	from Main Street to beyond Brand Avenue	754	1894		
Broad Street	from King Street	1,377	1954		
Burlington Avenue	from Main Street to Burlington Line	8,588	1894		
Burnap Street	from Grove Avenue	1,145	1953		
Burnap Street	from Winchell Road	484	1945		
Burt Road	from Cedar Street to beyond Water Street	1,653	1945	1946	
Butters Row	from Main Street to Chestnut Street	3,577	1894		
Buzzell Drive	from Draper Drive to Evans Drive	600	1971		
Canal Street	from Shawsheen Avenue to Burt Road	1,505	1939	1955	
Carolyn Road	from North Street to Marcia Road	1,268	1960	1971	
Carson Avenue	from Marie Drive to beyond Hathaway Road	1,017	1961		
Carter Lane	from Shawsheen Avenue to beyond Norfolk Avenue	1,411	1957		
Castle Drive	from Burlington Avenue left to Burlington Avenue	1,325	1997		
Catherine Avenue	from Anthony Avenue to Arlene Avenue	1,000	1966		
Cedar Street	from Burt Road to Harris Street	687	1945		
Cedar Crest Road	from Pinewood Road to Judith Road	1,100	1963		
Central Street	from Church Street to Middlesex Avenue	552	1950		
Chandler Road	from Adams Street to Kelley Road	400	1957		
Chapman Avenue	from Hathaway Road to Sheridan Road	1,575	1951	1971	
Charlotte Road	from Gunderson Road to beyond Apollo Drive	859	1971		
Chase Road	from Hathaway Road	297	1953		
Cherokee Lane	from Woburn Street easterly thru cul-de-sac	812	1999		
Chestnut Street	from Burlington Avenue to Woburn Line	11,480	1894		
Cheyenne Drive	from Concord Street to end of cul-de-sac	528	2017		
Chisholm Way	from Mink Run to end of cul-de-sac	427	2008		
Church Street	from Main Street to Middlesex Avenue	4,285	1894		
Clark Street	from Main Street to Church Street	2,470	1894	1969	
Clorinda Road	from Agostino Drive	887	1979		
Colonial Drive	from Middlesex Avenue thru cul-de-sac	375	1997		
Cochrane Road	from Forest Street to Wabash Road	800	1947		
Columbia Street	from Church Street to beyond Belmont Avenue	1,150	1908	1933	
Concord Street	from Federal Street to North Reading Line	5,803	1894		
Congress Street	from Forest Street to Burlington Line	977	1939		
Cook Avenue	from Main Street	813	1946		
Coolidge Road	from Hathaway Road	270	1951		
Corey Avenue	from Canal Street to Grand Street	366	1951		
Cornell Place	from Fordham Road	747	1982		
Cottage Street	from Main Street	927	1954		
Cottonwood Circle	from Blueberry Lane thru cul-de-sac	280	1998		

STREET	LOCATION	LENGTH	DATE(S) ACCEPTED		
Crest Avenue	from Ayotte Street	558	1947		
Cross Street	from Main Street to Lowell Street	697	1894		
Crystal Road	from Woburn Street to end of cul-de-sac	895	1996		
Cunningham Street	from Salem Street to Beeching Avenue	2,447	1944	1952	1953
Cushing Drive	from Shawsheen Avenue	990	1993		
Cypress Street	from Glen Road	260	1951		
Dadant Drive	from North Street to North Street	1,760	1964		
Davis Road	from Main Street	500	1952		
Dayton Road	from Hathaway Road	170	1951		
Dell Drive	from Burlington Avenue	1,794	1958	1971	
Dexter Street	from Main Street	480	1979		
Dobson Street	from Glen Road to beyond Garden Avenue	1,402	1954		
Dogwood Lane	from Blueberry Lane to Ashwood Avenue	550	1997		
Dorchester Street	from Billerica Line	1,214	1951		
Dorothy Avenue	from Arlene Avenue to Barbara Avenue	1,490	1960		
Douglas Avenue	from Palmer Way	1,017	1989		
Draper Drive	from Gunderson Road to Evans Drive	1,560	1959	1971	
Drury Lane	from Glen Road to School Street	633	1963		
Dublin Avenue	from Main Street	500	1951		
Dunton Road	from Nassau Avenue	649	1956		
Eleanor Drive	from Marion Street	894	2014		
Eames Street	from Main Street to Woburn Street	3,200	1894		
Earles Row	from Route 62	820	1994		
Edward Road	from Forest Street to beyond Baldwin Road	450	1947		
Elizabeth Drive	from Butters Row thru cul-de-sac	1,348	1999		
Ella Avenue	from Arlene Avenue to Arlene Avenue	1,043	1978		
Elwood Road	from Forest Street	642	1968		
Emerson Street	from Faulkner Avenue to Oakwood Road	590	1951		
Emerald Avenue	from Andover Street westerly thru cul-de-sac	400	2000		
Englewood Drive	from Kenwood Drive	455	1971		
Evans Drive	from Gunderson Road to Draper Drive	2,071	1971		
Everett Avenue	from Faulkner Avenue to Cunningham Street	480	1979		
Fairfield Road	from Main Street	1,299	1946		
Fairmeadow Road	from Nichols Street to Nichols Street	2,328	1958		
Fairmont Avenue	from Molloy Road	952	1971		
Fairview Avenue	from State Street	648	1933		
Faneuil Drive	from Mass. Avenue to beyond Harvard Avenue	790	1950		
Faulkner Avenue	from Glen Road to Jacobs Street	1,946	1944	1953	
Faulkner Avenue	from Faulkner Avenue northeasterly to dead end	125	1999		
Fay Street	from Glen Road to Garden Avenue	714	1938	1945	
Federal Street	from Middlesex Avenue to Woburn Street	5,740	1894		
Fenway Street	from Rollins Road to end of cul-de-sac	375	2004		
Ferguson Road	from Shawsheen Avenue	1,073	1967		
Fernbanks Road	from Mill Road to end of cul-de-sac	550	1996		

STREET	LOCATION	LENGTH	DATE(S) ACCEPTED		
Fiorenza Drive	from Andover Street	4,087	2012		
Flagstaff Road	from Nichols Street	587	1989		
Fletcher Lane	from Kilmarnock Street to Morgan Road	792	1977		
Floradale Avenue	from Burlington Avenue	627	1970		
Flynn Way	from Federal Street to end of cul-de-sac	680	1996		
Foley Farm Road	from Kilmarnock Street to end of cul-de-sac	363	2004		
Fordham Road	from North Reading Line	3,714	1971		
Forest Street	from Burlington Avenue to Aldrich Road	4,100	1894	1976	
Fox Run Drive	from High Street	975	1989		
Franklin Avenue	from Arlene Avenue to Arlene Avenue	739	1978		
Frederick Drive	from Salem Street	1,070	1966		
Freeport Drive	from Park Street to Lucaya Circle	2,086	1979		
Gandalf Way	from Glen Road to Agostino Drive	549	1979		
Gatehouse Lane	from Towpath Road	380	1994		
Gearty Street	from Ring Avenue	627	1989		
Glen Road	from Middlesex Avenue to Main Street	6,870	1894		
Glendale Circle	from Glen Road to Lawrence Street	1,304	1952		
Glenview Road	from Suncrest Avenue	365	1959		
Gloria Way	from Broad Street	770	1989		
Gowing Road	from Park Street to Marcus Road	941	1956		
Grace Drive	from Shawsheen Avenue to beyond Melody Lane	2,514	1966		
Grand Avenue	from Corey Avenue	815	1952		
Grant Street	from Federal Street	780	1943		
Great Neck Drive	from Woburn Street	536	1989		
Grove Avenue	from Main Street to Lake Street	4,147	1910		
Grove Street	from Reading Line	120	1957		
Gunderson Road	from Marie Drive to beyond Evans Drive	1,506	1959	1966	
Hamlin Lane	from Lawrence Street	540	1962		
Hanover Street	from Atlantic Avenue	574	1988		
Hanson Road	from Woodland Road	838	1969		
Hardin Street	from Aldrich Road to Jaquith Road	428	1951		
Harnden Street	from Main Street to Glen Road	600	1895		
Harold Avenue	from Shawsheen Avenue to Reed Street	1,312	1971		
Harris Street	from Burlington Avenue to Cedar Street	806	1945		
Harvard Avenue	from Main Street to River Street	430	1951		
Hathaway Road	from Woburn Street to Evans Drive	3,270	1951	1953	1959
Hawthorne Road	from Woburn Street	230	1956		
Heather Drive	from Freeport Drive to North Reading Line	1,286	1979		
Henry L. Drive	from Woburn Street	651	1993		
High Street	from Middlesex Avenue to Woburn Street	3,585	1894		
Hillside Way	from Chestnut Street to Burlington Line	2,230	1914		
Hilltop Road	from Suncrest Avenue	364	1959		
Hobson Avenue	from Pine Avenue to beyond Wisser Street	1,560	1945	1951	1952
Hopkins Street	from Shawsheen Avenue to Billerica Line	3,051	1894	1972	1975
Houghton Road	from Kendall Street to Andrew Street	1,702	1985		

STREET	LOCATION	LENGTH	DATE(S) ACCEPTED		
Industrial Way	from Woburn Street to West Street	4,430	1974		
Isabella Way	from West Street	385	2001		
Jaques Lane	from Lake Street to the end of cul-de-sac	873	2012		
Jaquith Road	from Shawsheen Avenue	1,398	1938	1949	1951
Jere Road	from Fairmeadow Road to Fairmeadow Road	1,248	1968		
Jewel Drive	from Eames Street	1,303	1985		
Jones Avenue	from Glen Road	717	1940		
Jonspin Road	from Andover Street	3,800	1993		
Judith Road	from Cedar Crest Road to Birchwood Road	400	1953		
Kajin Way	from Woburn Street	455	1989		
Kelley Road	from Chandler Road	923	1957		
Kendall Street	from Aldrich Road to Blanchard Road	1,420	1945		
Kenwood Avenue	from Woburn Street to beyond Englewood Drive	1,725	1970	1971	
Kiernan Avenue	from Lowell Street to beyond Naples Road	693	1958		
Kilmarnock Street	from West Street to beyond Morgan Road	1,840	1894		
King Street	from Glen Road to Broad Street	2,400	1940	1945	
King Street Ext.	from Glen Road	487	1979		
Kirk Street	from Main Street	575	1951		
Lake Street	from Main Street to Shawsheen Avenue	3,855	1894		
Lang Street	from Bancroft Street	409	1952		
Laurel Avenue	from Parker Street to Molloy Road	659	1950		
Lawrence Court	from Lawrence Street	728	1956		
Lawrence Street	from Glen Road to Shady Lane Drive	4,013	1956		
Ledgewood Road	from Suncrest Avenue	383	1959		
Leonard Lane	from Hopkins Street to end of cul-de-sac	540	2011		
Lexington Street	from Cunningham Street to Morningside Drive	714	1974		
Liberty Street	from Federal Street	740	1943		
Lincoln Street	from Federal Street	720	1943		
Linda Road	from High Street to beyond Pineridge Road	1,760	1950		
Lloyd Road	from Main Street	1,050	1951		
Lockwood Road	from Ballardvale Street	977	1957		
Longview Road	from Middlesex Avenue	650	1959		
Lorin Drive	from Swain Road	560	1992		
Loumac Road	from Drury Lane	510	1963		
Lowell Street	from Main Street to Reading Line	10,152	1894	1978	
Lowell St. Park	from Lowell Street	580	1908	1957	1958
Lt. Buck Drive	from Shawsheen Avenue	906	2015		
Lucaya Circle	from Heather Drive to Freeport Drive	2,469	1979		
Mackey Road	from Federal Street	250	1943		
Magazine Road	from Wisser Street	320	1973		
Magazine Street	from Taplin Avenue	190	1973		
Main Street	from Tewksbury Line to Woburn Line	21,387	1894		

STREET	LOCATION	LENGTH	DATE(S) ACCEPTED	
Manning Street	from Shawsheen Avenue to Moore Street	970	2002	
Marcia Road	from North Street to beyond Carolyn Road	2,806	1962	1971
Marcus Road	from Gowing Road	2,315	1958	
Marie Drive	from Woburn Street to beyond Gunderson Road	1,525	1961	1966
Marion Street	from Burlington Avenue to beyond Clifton Street	1,876	1945	
Marion Street	from Marion Street westerly to Marion Street	975	1995	
Marion Street	from Marion Street southeasterly to Marion Street	1,133	2000	
Marion Street	from Marion Street southerly an additional	950	2001	
Marion Street	from Marion Street easterly an additional	715	2012	
Marjorie Road	from Main Street	1,392	1951	
Massachusetts Ave.	from Main Street to beyond Brattle Street	810	1945	
McDonald Road	from Salem Street	2,621	1944	
Meadow Lane	from Suncrest Avenue	364	1957	
Meadow Lane	from Meadow Lane thru cul-de-sac	115	1997	
Melody Lane	from Shawsheen Avenue to Grace Drive	245	1966	
Meadow Brook Road	from Factory Road southeasterly	204	2001	
Middlesex Avenue	from Main Street to Salem Street	12,140	1894	
Miles Street	from Main Street to Hobson Avenue	380	1945	
Mill Road Ext.	from Mill Road to end of cul-de-sac	725	2011	
Miller Road	from Glen Road	638	1945	
Mink Run Road	from Hopkins Street	1,307	2019	
Molloy Road	from Lowell Street	988	2001	
Moore Street	from Shawsheen Ave to beyond Wedgewood Avenue	1,528	1967	
Moore Street	from Existing Moore Street	630	2001	
Morgan Road	from Kilmarnock Street	653	1977	
Morningside Drive	from Lexington Street to Fairfield Road	693	1974	
Morse Avenue	from Woburn Street to beyond Lawn Street	1,360	1939	
Mystic Avenue	from Middlesex Avenue	1,298	1908	1988
My Way Circle	from Fiorenza Drive	341	2012	
Nassau Avenue	from Shawsheen Avenue to Dunton Road	1,566	1946	
Nathan Road	from Senpek Road	1,057	1971	
Navajo Drive	from Chestnut Street thru cul-de-sac	585	2006	
Nelson Way	from High Street thru cul-de-sac	800	2002	
Nichols Street	from Shawsheen Avenue to Billerica Line	3,801	1894	
Nickerson Avenue	from West Street	953	1947	
Norfolk Avenue	from Carter Lane to Nassau Avenue	537	1954	
North Street	from Middlesex Avenue to Marcia Road	3,515	1945	
N. Washington Avenue	from Agostino Drive	858	1979	
Nottingham Drive	from Stonehedge Drive thru cul-de-sac	480	1997	
Nunn Road	from Kelley Road	214	1965	
Oak Street	from Salem Street	355	1951	
Oakdale Road	from Short Street to Judith Road	2,301	1950	
Oakridge Circle	from Gowing Road to Gowing Road	1,730	1958	
Oakwood Road	from Main Street to beyond Emerson Street	800	1946	

STREET	LOCATION	LENGTH	DATE(S) ACCEPTED	
Olson Street	from Church Street	122	1957	
Oxbow Drive	from Woburn Street	1,751	1994	
Palmer Way	from Middlesex Avenue	1,437	1989	
Park Street	from Woburn Street to North Reading Line	4,180	1895	
Parker Street	from Lowell Street to Blackstone Street	2,000	1919	
Patches Pond Lane	from Chestnut Street to a dead end	1,185	1990	
Patricia Circle	from Dell Drive	595	1958	
Pershing Street	from Federal Street	720	1943	
Phillips Avenue	from Wild Avenue to beyond Baker Street	1,519	1946	1954 1981
Pilcher Drive	from the end of Gearty Street	410	1989	
Pilling Road	from Hathaway Road	954	1959	
Pine Avenue	from Main Street to Hobson Avenue	380	1945	
Pineridge Road	from North Street to Linda Road	914	1960	
Pineview Road	from Cobalt Street to Adelman Road	450	1953	
Pinewood Road	from Shady Lane Drive to Oakdale Road	1,364	1954	
Pleasant Road	from Middlesex Avenue to Linda Road	750	1962	
Pomfret Road	from Bernstein Road southwesterly thru cul-de-sac	267	2019	
Powder House Circle	from Middlesex Avenue	710	1954	
Presidential Drive	from Boutwell Street	826	1977	
Presidential Drive	from Presidential Drive thru cul-de-sac	768	1998	
Progress Way	from Industrial Way	630	1974	
Quail Run	from Woburn Street	500	1992	
Radcliff Road	from South Street to Benson Road	355	1971	
Railroad Avenue	from Clark Street	650	1909	
Reading Avenue	from Oakwood Road	215	1979	
Reading Avenue	from Faulkner Avenue northwesterly to dead-end	160	1997	
Redwood Terrace	from Kenwood Avenue	645	1970	
Reed Street	from Shawsheen Avenue to beyond Harold Avenue	1,090	1971	
Research Drive	from Ballardvale Street	1,817	1989	
Richmond Street	from Main Street to Shawsheen Avenue	1,800	1973	
Ridge Road	from Suncrest Avenue	365	1956	
Ring Avenue	from Salem Street to Biggar Avenue	1,150	1975	
River Street	from Massachusetts Avenue to Harvard Avenue	453	1962	
Roberts Road	from Burlington Avenue to Burlington Avenue	1,861	1967	
Rollins Road	from Marion Street to Fenway Street	200	1954	
Roosevelt Road	from Boutwell Street to Swain Road	1,980	1946	
Route 62	from Middlesex Avenue to Salem Street	3,343	1958	
Royal Street	from Salem Street	1,043	1951	
Sachem Circle	from Elizabeth Drive thru cul-de-sac	520	2005	
Salem Street	from Tewksbury Line to beyond Ballardvale Street	8,895	1894	
Salem Street	from North Reading Line to beyond Woburn Street	6,475	1894	
Sarafina's Way	from Hopkins Street thru cul-de-sac	450	1995	
Scaltrito Drive	from Salem Street	785	1974	

STREET	LOCATION	LENGTH	DATE(S) ACCEPTED	
School Street	from Middlesex Avenue to beyond Drury Lane	1,139	1915	1963
Seneca Lane	from Tacoma Drive to Tacoma Drive	1,065	2002	
Seneca Lane	from Tacoma Drive to end of cul-de-sac	530	2004	
Senpek Road	from Wildwood Street to Nathan Road	280	1971	
Sequoia Drive	from Cherokee Lane to end of cul-de-sac	1,152	2008	
Serenoa Lane	from Woburn Street westerly thru cul-de-sac	600	1999	
Sewell Road	from Hathaway Road	300	1955	
Shady Lane Drive	from Middlesex Avenue to Lawrence Street	2,904	1950	1958
Shawsheen Avenue	from beyond Richmond Street to Billerica Line	11,845	1894	
Sherburn Place	from Shawsheen Avenue	723	1975	
Sheridan Road	from Woburn Street to Hathaway Road	1,021	1951	1971
Sherwood Road	from Forest Street to Cochrane Road	445	1971	
Silver Lake Avenue	from Lake Street to Dexter Street	455	1954	
Somerset Place	from Mystic Avenue easterly thru cul-de-sac	878	2000	
Sparhawk Drive	from Park Street to Heather Drive	361	1979	
Sprucewood Road	from Shady Lane Drive	690	1952	
State Street	from Belmont Avenue to Fairview Avenue	315	1933	
Stonehedge Drive	from Castle Drive northerly thru cul-de-sac	1,400	1997	
Strout Avenue	from Lowell Street	908	1955	
Suncrest Avenue	from West Street to Ledgewood Road	1,246	1954	
Swain Road	from Burlington Avenue to Forest Street	2,290	1922	1929
Taft Road	from Boutwell Street to Swain Road	1,986	1938	
Taplin Avenue	from Wisser Street	461	1946	
Taplin Avenue	from Baker Street	900	1946	
Temple Street	from Church Street	214	1911	
Thrush Road	from Salem Street to Marie Drive	400	1961	
Thurston Avenue	from Church Street to beyond Kidder Place	623	1907	
Tomahawk Drive	from Aldrich Road	575	1989	
Towpath Drive	from Towpath Drive to a dead end	463	1990	
Towpath Drive	from Chestnut Street to Towpath Drive	914	1990	
Towpath Drive	from Towpath Drive	870	1993	
Towpath Drive	from Towpath Drive to Butters Row	886	1996	
Tracy Circle	from Woburn Street	675	1992	
Truman Road	from Hathaway Road	300	1953	
Unnamed Street	from Salem Street to Andover Street	470	1958	
Upton Court	from Andover Street	500	1894	
Valyn Lane	from Salem Street	608	1989	
Veranda Avenue	from Main Street	847	1916	
Virginia Road	from North Reading Line to North Reading Line	1,105	1954	

STREET	LOCATION	LENGTH	DATE(S) ACCEPTED	
Wakefield Avenue	from Buckingham Street easterly to dead end	355	1999	
Walker Street	from Main Street	423	1958	
Warren Road	from Wightman Road to Tewksbury Line	97	1954	
Washington Avenue	from Clark Street to Stone Street	1,650	1920	
Webber Street	from Burlington Avenue	677	1969	
Wedgewood Avenue	from Moore Street	476	1967	
Wedgewood Avenue	from Wedgewood Avenue southeast thru cul-de-sac	75	1997	
West Street	from Woburn Street to Reading Line	8,372	1894	1978
Westdale Avenue	from West Street	1,211	1942	
Wicks Circle	from Everett Avenue	533	1971	
Wightman Road	from Warren Road to Tewksbury Line	239	1954	
Wild Avenue	from Grove Avenue	1,050	1910	
Wildwood Street	from Middlesex Avenue to Woburn Street	5,290	1894	
Williams Avenue	from Main Street	706	1940	
Wilson Street	from Federal Street	760	1943	
Wilton Drive	from Shawsheen Avenue	1,151	1966	
Winchell Road	from Grove Avenue to Burnap Street	193	1945	
Wing Road	from Woburn Street	746	1958	
Wisser Street	from Main Street to Brand Avenue	1,146	1950	
Woburn Street	from Andover Street to Woburn Line	23,122	1894	1978
Woodland Road	from Lowell Street	1,174	1969	

* * For Your Information * *

Department Phone Directory

Department	Telephone Number	
Accountant	694-2029	
Animal Control	658-5071	
Appeals Board	658-4531	
Assessor	658-3675	
Building Inspector	658-4531	
Cemetery Department	658-3901	
Collector of Taxes	658-3531	
Elderly Services	657-7595	
Engineer	658-4499	
Fire Department	658-3346	(Business Phone)
	9-1-1	**(EMERGENCY)**
Fire Prevention	694-2006	
Harnden Tavern Museum	658-5475	
Health, Board of	658-4298	
Library	658-2967	
Nurse	658-4298	
Planning/Conservation	658-8238	
Plumbing Inspector	658-4531	
Police Department	658-5071	
	9-1-1	**(EMERGENCY)**
	657-8368	(TDD)
Public Buildings Department	658-3017	
Public Works Department	658-4481	
Recreation Department	658-4270	
School Department	694-6000	
Selectmen, Board of	658-3311	
Town Clerk	658-2030	
Town Manager	658-3311	
	694-1417	(TDD)
Treasurer	658-3531	
Tree Department	658-2809	
Veterans' Agent	694-2040	
Water & Sewer	658-4711	
	658-3116	(Billing)
Arts Center	657-3887	
Food Pantry	658-7425	
Housing Authority	658-8531	
Shawsheen Tech	667-2111	
WCTV	657-4066	
Comcast	800 - 266-2278	
Mosquito Control	508 - 393-3055	
National Grid (GAS)	800 - 233-5325	
Reading Light Dept.	781 - 944-1340	
Transitional Services	781 - 388-7300	
Verizon	800 - 837-4966	

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A special "thank you" to all those who contributed photographs for the enhancement of our Annual Report.